

**FYE 2017 BUDGET RECEIVED**

**\$151,000**

**FYE 2018 BUDGET REQUEST**

**\$146,500**

**FREMONT COUNTY, WYOMING**

**BUDGET REQUEST PACKET**

**FISCAL YEAR 2017 - 2018**

**DEPARTMENT NAME**

**Public Defender**

**CHART OF ACCOUNT NUMBERS**

**100-2-1280**

**BUDGET VERSION**

**0**

**PREPARED BY**

**Dan O. Caldwell III**

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**EMAIL**

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# BUDGET MESSAGE

## DEPARTMENT Public Defender

### ANTICIPATED REVENUE STREAMS

Our budget consists of monies from the State General Fund (85%) and monies from each county pursuant to W.S. §7-6-113 (15%).

### EXPENDITURE TRENDS

The Office of the State Public Defender maintains an office at 345 Lincoln St in Lander, Wyoming for one full time attorney, one 98% time attorney, one 75% time attorney, two full time legal assistants and a full time investigator. The State Public Defender pays that lease every month.

The Office of the State Public Defender also has three contract attorneys who maintain their own offices. Those attorneys are Terry Martin, Valerie Schoneberger, and Desiree Wilson.

### BUDGET CHANGES FROM LAST YEAR

# FIVE YEAR PLAN

## DEPARTMENT Public Defender

### 1. SERVICE PRIORITIES

The Office of the State Public Defender provides legal representation to indigent persons accused of misdemeanors and felonies in the Circuit and District Courts of Fremont County pursuant to W.S. §7-6-104. We represent the majority of criminal defendants in the county.

### 2. EMPLOYEES and BENEFITS

The Office of the State Public Defender has a field office located in Lander, which includes one full-time attorney/supervisor, one 98% attorney (considered full time), one 75% attorney, two full-time legal assistants, and one full-time investigator, all of whom are employees of the State. The field office also has part-time (75% case load) contracts with 3 attorneys. Each of the contract attorneys has his/her own private office.

### 3. FUNDING and REVENUE CHANGES

Our budget consists of monies from the State General Fund (85%) and monies from each county pursuant to W.S. §7-6-113 (15%). The Office of the State Public Defender is requesting monies for office rent from Fremont County pursuant to W.S. §7-6-111 for each of its 6 attorneys. Dan Caldwell (\$600.00), Jonathon Gerard (\$600.00) and James Whiting (\$450.00) have offices at 345 Lincoln St., Lander, WY 82520; the State Public Defender pays that lease every month, so we would request that the stipends for Mr. Caldwell, Mr. Gerard and Mr. Whiting be forwarded to the Office of the State Public Defender at:

Rogers Building  
316 West 22nd Street  
Cheyenne, WY 82002.

The contract attorneys are Terry Martin, 232 Garfield St., Lander, WY 82520; Valerie Schoneberger, P.O. Box 898, Lander, Wyoming 82520 and Desiree Wilson, 1030 McDougall Drive, Lander, Wyoming 82520.

Thus, the total request for Rentals in FY 2014-2015 is \$36,000.00.  
( (600\*2)\*12=14,400; (450\*4)\*12=21600; 14,400+21,600= \$36,000 )

Furthermore, the Office of the State Public Defender is requesting monies per W.S. §7-6-113, which will be submitted as usual by the agency's department heads.

### 4. MAINTENANCE or SECURITY ISSUES

**GRANT SUMMARY - FYE 2018**

**DEPT: Public Defender**

|              | Grant Name | Begin Date | End Date | Award Amount | No. of FTEs | Status | Purpose of Grant |
|--------------|------------|------------|----------|--------------|-------------|--------|------------------|
| 1.           |            |            |          |              |             |        |                  |
| 2.           |            |            |          |              |             |        |                  |
| 3.           |            |            |          |              |             |        |                  |
| 4.           |            |            |          |              |             |        |                  |
| 5.           |            |            |          |              |             |        |                  |
| 6.           |            |            |          |              |             |        |                  |
| 7.           |            |            |          |              |             |        |                  |
| 8.           |            |            |          |              |             |        |                  |
| 9.           |            |            |          |              |             |        |                  |
| 10.          |            |            |          |              |             |        |                  |
| <b>TOTAL</b> |            |            |          | <b>\$0</b>   |             |        |                  |

**CONTRACTUAL SERVICES - FYE 2018**

**DEPT: Public Defender**

|   | <b>Contractor</b>      | <b>Description of Services</b>                   | <b>Amount</b>    |
|---|------------------------|--|------------------|
| 1.  | Transcription Services | Transcripts required (estimate)                  | \$4,000          |
| 2.  | State Public Defender  | Fremont County's annual fee for public defenders | \$106,500        |
| 3.  |                        |  |                  |
| 4.  |                        |  |                  |
| 5.  |                        |  |                  |
| 6.  |                        |  |                  |
| 7.  |                        |  |                  |
| 8.  |                        |  |                  |
| 9.  |                        |  |                  |
| 10.                                       |                        |  |                  |
| <b>TOTAL CONTRACTUAL SERVICES (69214)</b> |                        |  | <b>\$110,500</b> |

**SERVICE AGREEMENTS - FYE 2018**

**DEPT: Public Defender**

|   | <b>Organization</b> | <b>Description</b> | <b>Amount</b> |
|---|---------------------|--------------------|---------------|
| 1.                                      |                     |                    |               |
| 2.                                      |                     |                    |               |
| 3.                                      |                     |                    |               |
| 4.                                      |                     |                    |               |
| 5.                                      |                     |                    |               |
| 6.                                      |                     |                    |               |
| 7.                                      |                     |                    |               |
| 8.                                      |                     |                    |               |
| 9.                                      |                     |                    |               |
| 10.                                     |                     |                    |               |
| <b>TOTAL SERVICE AGREEMENTS (65234)</b> |                     |                    | <b>\$0</b>    |

**DUES AND SUBSCRIPTIONS - FYE 2018**

**DEPT: Public Defender**

|   | <b>Organization</b> | <b>Description</b> | <b>Amount</b> |
|---|---------------------|--------------------|---------------|
| 1.  |                     |                    |               |
| 2.  |                     |                    |               |
| 3.  |                     |                    |               |
| 4.  |                     |                    |               |
| 5.  |                     |                    |               |
| 6.  |                     |                    |               |
| 7.  |                     |                    |               |
| 8.  |                     |                    |               |
| 9.  |                     |                    |               |
| 10.   |                     |                    |               |
| <b>TOTAL DUES &amp; SUBSCRIPTIONS (69250)</b> |                     |                    | <b>\$0</b>    |

**CAPITAL ASSETS - FYE 2018**

**DEPT: Public Defender**

| <b>DEPARTMENT PURCHASES (&lt; \$10,000)</b>         |                    |                            |                   |                        |                             |
|---|--------------------|----------------------------|-------------------|------------------------|-----------------------------|
| <b>PRIORITY</b>                                     | <b>DESCRIPTION</b> | <b>PURCHASE TIME FRAME</b> | <b>ASSET TYPE</b> | <b>PURCHASE AMOUNT</b> | <b>ESTIMATED LIFE (YRS)</b> |
| 1.  |                    |                            |                   |                        |                             |
| 2.  |                    |                            |                   |                        |                             |
| 3.  |                    |                            |                   |                        |                             |
| 4.  |                    |                            |                   |                        |                             |
| 5.  |                    |                            |                   |                        |                             |
| 6.  |                    |                            |                   |                        |                             |
| 7.  |                    |                            |                   |                        |                             |
| 8.  |                    |                            |                   |                        |                             |
| 9.  |                    |                            |                   |                        |                             |
| 10.   |                    |                            |                   |                        |                             |
| <b>TOTAL - DEPARTMENT PURCHASES (&lt; \$10,000)</b> |                    |                            |                   | <b>\$0</b>             |                             |

|       |                          |     |
|-------|--------------------------|-----|
| 85001 | LAND                     | \$0 |
| 85002 | BUILDINGS & IMPROVEMENTS | \$0 |
| 85003 | MACHINERY & EQUIPMENT    | \$0 |
| 85004 | VEHICLES                 | \$0 |
| 85005 | OFFICE FURNITURE         | \$0 |
| 85006 | COMPUTER SOFTWARE        | \$0 |
| 85008 | INFRASTRUCTURE           | \$0 |
| 85010 | LIBRARY BOOKS            | \$0 |

| <b>CAPITAL REVOLVING FUND PURCHASES (\$10,000 or more)</b>         |                    |                            |                   |                          |                             |                      |                                |
|--|--------------------|----------------------------|-------------------|--------------------------|-----------------------------|----------------------|--------------------------------|
| <b>PRIORITY</b>  | <b>DESCRIPTION</b> | <b>PURCHASE TIME FRAME</b> | <b>ASSET TYPE</b> | <b>AUTHORIZED AMOUNT</b> | <b>ESTIMATED LIFE (YRS)</b> | <b>INTEREST RATE</b> | <b>EST FYE 2018 RENTAL AMT</b> |
| 1.   |                    |                            |                   |                          |                             |                      |                                |
| 2.   |                    |                            |                   |                          |                             |                      |                                |
| 3.   |                    |                            |                   |                          |                             |                      |                                |
| 4.   |                    |                            |                   |                          |                             |                      |                                |
| 5.   |                    |                            |                   |                          |                             |                      |                                |
| 6.   |                    |                            |                   |                          |                             |                      |                                |
| 7.   |                    |                            |                   |                          |                             |                      |                                |
| 8.   |                    |                            |                   |                          |                             |                      |                                |
| 9.   |                    |                            |                   |                          |                             |                      |                                |
| 10.  |                    |                            |                   |                          |                             |                      |                                |
| <b>PLUS CURRENT DEPARTMENT RENTAL PAYMENTS (FYE 2018)</b>          |                    |                            |                   |                          |                             |                      | <b>\$0</b>                     |
| <b>TOTAL - CAPITAL REVOLVING FUND PURCHASES (\$10,000 or more)</b> |                    |                            |                   | <b>\$0</b>               |                             |                      | <b>\$0</b>                     |





**CHART OF ACCOUNTS WORKSHEET - FYE 2018**

DEPT: Public Defender

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|                  |                            |                    |                    |                    |                    |                                  | FYE 2017<br>BUDGET<br>COMPARISON          | \$3,594                         |                            |                             |                                |   |
|------------------|----------------------------|--------------------|--------------------|--------------------|--------------------|----------------------------------|---|---------------------------------|----------------------------|-----------------------------|--------------------------------|---|
| Account Number   | Account Title              | FYE 2014<br>Actual | FYE 2015<br>Actual | FYE 2016<br>Actual | FYE 2017<br>Budget | FYE 2017<br>Actual<br>(thru Dec) | FYE 2017 Add'l<br>Expected<br>(Jan - Jun) | FYE 2017<br>Projected<br>Actual | FYE 2018 Budget<br>Request | Difference from<br>FYE 2017 | FYE 2018<br>Approved<br>Budget | Notes   |
| 100-2-1280-65428 | RENTALS                    | \$35,550           | \$36,000           | \$36,000           | \$36,000           | \$18,450                         | \$17,550                                  | \$36,000                        | \$36,000                   | \$0                         | \$36,000                       | 3/4--Martin, Schoneberger, Wilson, Whiting \$5400/annually ea. FT Gerard and Caldwell \$7200/annually ea. |
| 100-2-1280-69214 | CONTRACTUAL SERVICES       | \$99,230           | \$98,957           | \$109,628          | \$115,000          | \$4,906                          | \$106,500                                 | \$111,406                       | \$110,500                  | -\$4,500                    | \$110,500                      | Transcription services est \$4000, State fee for public defender \$106.5K                                 |
|                  | <b>EXPENDITURE TOTALS:</b> | <b>\$134,780</b>   | <b>\$134,957</b>   | <b>\$145,628</b>   | <b>\$151,000</b>   | <b>\$23,356</b>                  | <b>\$124,050</b>                          | <b>\$147,406</b>                | <b>\$146,500</b>           | <b>-\$4,500</b>             | <b>\$146,500</b>               |   |

**EXECUTIVE SUMMARY - FYE 2018**

**DEPT:** Public Defender

**ACCOUNT NUMBERS:** 100-2-1280

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| <b>REVENUES:</b>              | <b>FYE 2014<br/>Actual</b> | <b>FYE 2015<br/>Actual</b> | <b>FYE 2016<br/>Actual</b> | <b>FYE 2017<br/>Budget</b> | <b>FYE 2017<br/>Projected<br/>Actual</b> | <b>FYE 2018<br/>Budget<br/>Request</b> | <b>Difference<br/>from<br/>FYE 2017</b> | <b>FYE 2018<br/>Approved<br/>Budget</b> |
|-------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|--|--|---|---|
| Tax Revenue                   | \$0                        | \$0                        | \$0                        | \$0                        | \$0                                      | \$0                                    | \$0                                     | \$0                                     |
| Licenses & Permits            | \$0                        | \$0                        | \$0                        | \$0                        | \$0                                      | \$0                                    | \$0                                     | \$0                                     |
| Intergovernmental/Grants      | \$0                        | \$0                        | \$0                        | \$0                        | \$0                                      | \$0                                    | \$0                                     | \$0                                     |
| Charges for Goods & Services  | \$0                        | \$0                        | \$0                        | \$0                        | \$0                                      | \$0                                    | \$0                                     | \$0                                     |
| Investment Income             | \$0                        | \$0                        | \$0                        | \$0                        | \$0                                      | \$0                                    | \$0                                     | \$0                                     |
| Other Revenue                 | \$0                        | \$0                        | \$0                        | \$0                        | \$0                                      | \$0                                    | \$0                                     | \$0                                     |
| Gain (Loss) on Equip Disposal | \$0                        | \$0                        | \$0                        | \$0                        | \$0                                      | \$0                                    | \$0                                     | \$0                                     |
| Transfer from Other Funds     | \$0                        | \$0                        | \$0                        | \$0                        | \$0                                      | \$0                                    | \$0                                     | \$0                                     |
| <b>TOTAL REVENUES:</b>        | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$0</b>                               | <b>\$0</b>                             | <b>\$0</b>                              | <b>\$0</b>                              |

| <b>EXPENDITURES:</b>       |                  |                  |                  |                  |                  |                  |                 |                  |
|----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|-----------------|------------------|
| Salaries                   | \$0              | \$0              | \$0              | \$0              | \$0              | \$0              | \$0             | \$0              |
| Employee Benefits          | \$0              | \$0              | \$0              | \$0              | \$0              | \$0              | \$0             | \$0              |
| Property Services          | \$35,550         | \$36,000         | \$36,000         | \$36,000         | \$36,000         | \$36,000         | \$0             | \$36,000         |
| Subrecipient Grants        | \$0              | \$0              | \$0              | \$0              | \$0              | \$0              | \$0             | \$0              |
| Other Services             | \$99,230         | \$98,957         | \$109,628        | \$115,000        | \$111,406        | \$110,500        | -\$4,500        | \$110,500        |
| Supplies & Materials       | \$0              | \$0              | \$0              | \$0              | \$0              | \$0              | \$0             | \$0              |
| Other Misc                 | \$0              | \$0              | \$0              | \$0              | \$0              | \$0              | \$0             | \$0              |
| Depreciation               | \$0              | \$0              | \$0              | \$0              | \$0              | \$0              | \$0             | \$0              |
| Capital Outlay             | \$0              | \$0              | \$0              | \$0              | \$0              | \$0              | \$0             | \$0              |
| Principal/Interest         | \$0              | \$0              | \$0              | \$0              | \$0              | \$0              | \$0             | \$0              |
| Transfer to Other Funds    | \$0              | \$0              | \$0              | \$0              | \$0              | \$0              | \$0             | \$0              |
| <b>TOTAL EXPENDITURES:</b> | <b>\$134,780</b> | <b>\$134,957</b> | <b>\$145,628</b> | <b>\$151,000</b> | <b>\$147,406</b> | <b>\$146,500</b> | <b>-\$4,500</b> | <b>\$146,500</b> |