

**FYE 2016 BUDGET RECEIVED**

**\$817,814**

**FYE 2017 BUDGET REQUEST**

**\$769,437**

**FREMONT COUNTY, WYOMING**

**BUDGET REQUEST PACKET**

**FISCAL YEAR 2016 - 2017**

**DEPARTMENT NAME**

**VEHICLE MAINTENANCE**

**CHART OF ACCOUNT NUMBERS**

**100-9-1560**

**BUDGET VERSION**

**Final**

**PREPARED BY**

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## BUDGET MESSAGE

### DEPARTMENT VEHICLE MAINTENANCE

#### **ANTICIPATED REVENUE STREAMS**

If the ambulance service goes to privatization, depending on what type of contract is proposed, then we may see some revenue from performing maintenance on their fleet.

#### **EXPENDITURE TREND**

If we had to go bare bones budget, we may be able to cut 10% off the top of our regular budget. Worst case scenario is that we have to park equipment & pool cars.

#### **BUDGET CHANGES FROM LAST YEAR**

Our rental payments have gone down from \$36,054 to \$19,927 at a savings of \$16,127. We didn't replace our administrative assistant which was a savings of about \$17,000. total savings of approx. \$31,000. Also we should see a decrease in fuel prices.

**DUES AND SUBSCRIPTIONS - FYE 2017**

**DEPT: VEHICLE MAINTENANCE**

	<b>Organization</b>	<b>Description</b>	<b>Amount</b>
1.	ET,SIS All Data subscriptions	both Lander & Riverton	\$3,880
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
<b>TOTAL DUES &amp; SUBSCRIPTIONS (69250)</b>			<b>\$3,880</b>

**CAPITAL ASSETS - FYE 2017**

**DEPT: VEHICLE MAINTENANCE**

<b>DEPARTMENT PURCHASES (&lt; \$10,000)</b>					
PRIORITY	DESCRIPTION	PURCHASE TIME FRAME	ASSET TYPE	PURCHASE AMOUNT	ESTIMATED LIFE (YRS)
1.	Engine Heavy Equipment			\$25,000	10
2.	Transmission Heavy Equipment	OCT-DEC 2015	MACHINERY & EQUIPMENT	\$6,000	10
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
<b>TOTAL - DEPARTMENT PURCHASES (&lt; \$10,000)</b>				<b>\$31,000</b>	

85001	LAND	\$0
85002	BUILDINGS & IMPROVEMENTS	\$0
85003	MACHINERY & EQUIPMENT	\$6,000
85004	VEHICLES	\$0
85005	OFFICE FURNITURE	\$0
85006	COMPUTER SOFTWARE	\$0
85008	INFRASTRUCTURE	\$0
85010	LIBRARY BOOKS	\$0

<b>CAPITAL REVOLVING FUND PURCHASES (\$10,000 or more)</b>							
PRIORITY	DESCRIPTION	PURCHASE TIME FRAME	ASSET TYPE	AUTHORIZED AMOUNT	ESTIMATED LIFE (YRS)	INTEREST RATE	EST FYE 2017 RENTAL AMT
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
<b>PLUS CURRENT DEPARTMENT RENTAL PAYMENTS (FYE 2017)</b>							<b>\$19,927</b>
<b>TOTAL - CAPITAL REVOLVING FUND PURCHASES (\$10,000 or more)</b>				<b>\$0</b>			<b>\$19,927</b>

**SALARY AND BENEFIT WORKSHEET - FYE 2017**

**DEPT: VEHICLE MAINTENANCE**

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Select FT / PT / NO BENEFITS	% of wage in this Dept	Employee Name	Job Title	Select Salary Acct	FYE 2016 Annual Base Salary TOTAL all departments	FYE 2016 Annual Base Salary by % this Dept.	FYE 2017 Proposed Base Salary TOTAL all departments	FYE 2017 Proposed Base Salary by % this Dept	Social Security & Medicare	Select Workers Comp Code	Workers Comp	Select Wyoming Retirement Plan	Wyo Retirement	Health Insurance Waived?	Health Insurance	Total Employee Cost
FT	100.0%	DALE, BRAD	MECHANIC	S	\$49,130	\$49,130	\$49,130	\$49,130	\$3,758	Hazard	\$1,322	Civilian	\$6,141		\$17,172	\$77,523
FT	100.0%	HALL, JARED	MECHANIC	S	\$45,340	\$45,340	\$45,340	\$45,340	\$3,469	Hazard	\$1,220	Civilian	\$5,668		\$17,172	\$72,868
FT	100.0%	LARSON, KAM	MECHANIC	S	\$48,563	\$48,563	\$48,563	\$48,563	\$3,715	Hazard	\$1,306	Civilian	\$6,070		\$17,172	\$76,827
FT	100.0%	LEONHARDT, STEPHEN	FOREMAN	S	\$53,541	\$53,541	\$53,541	\$53,541	\$4,096	Hazard	\$1,440	Civilian	\$6,693		\$17,172	\$82,942
FT	100.0%	MEREDITH, BRAD	FOREMAN	S	\$53,544	\$53,544	\$53,544	\$53,544	\$4,096	Hazard	\$1,440	Civilian	\$6,693		\$17,172	\$82,945
FT	100.0%	PEHRSON, LEO	MECHANIC	S	\$48,007	\$48,007	\$48,007	\$48,007	\$3,673	Hazard	\$1,291	Civilian	\$6,001		\$17,172	\$76,144
						\$0	\$0	\$0	\$0		\$0		\$0			\$0
						\$0	\$0	\$0	\$0		\$0		\$0			\$0
						\$0	\$0	\$0	\$0		\$0		\$0			\$0
						\$0	\$0	\$0	\$0		\$0		\$0			\$0
		<b>Sub Totals</b>			<b>\$298,125</b>	<b>\$298,125</b>	<b>\$298,125</b>	<b>\$298,125</b>	<b>\$22,807</b>		<b>\$8,020</b>		<b>\$37,266</b>		<b>\$103,032</b>	<b>\$469,249</b>
		<b>OT Total</b>						<b>\$0</b>	<b>\$0</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>	<b>\$0</b>
		<b>Holiday Total</b>						<b>\$0</b>	<b>\$0</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>	<b>\$0</b>
		<b>Grand Total</b>			<b>\$298,125</b>	<b>\$298,125</b>	<b>\$298,125</b>	<b>\$298,125</b>	<b>\$22,807</b>		<b>\$8,020</b>		<b>\$37,266</b>		<b>\$103,032</b>	<b>\$469,249</b>

ELECTED OFFICIAL SALARIES	\$0
DEPUTY SALARIES	\$0
CLERK/DISPATCHER SALARIES	\$0
SUPERVISOR/CLERICAL SALARIES	\$298,125

**CHART OF ACCOUNTS WORKSHEET - FYE 2017**

DEPT: **VEHICLE MAINTENANCE**

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							FYE 2016 BUDGET COMPARISON	\$38,639				
Account Number	Account Title	FYE 2013 Actual	FYE 2014 Actual	FYE 2015 Actual	FYE 2016 Budget	FYE 2016 Actual (thru Dec)	FYE 2016 Add'l Expected (Jan - Jun)	FYE 2016 Projected Actual	FYE 2017 Budget Request	Difference from FYE 2016	FYE 2017 Approved Budget	Notes
100-9-1560-43910	LOCAL GOVT CAPITAL CONTRIBUTN	\$0	\$0	\$0	\$0	\$0		\$0		\$0		
100-9-1560-48456	INSURANCE REIMBURSEMENTS	\$408	\$3,295	\$855	\$0	\$0		\$0		\$0		
100-9-1560-48890	OTHER MISC REVENUES	\$1,200	\$0	\$0	\$0	\$1,685	\$0	\$1,685		\$0		
100-9-1560-49219	TRANSFER FR PUBLIC HEALTH SRF	\$0	\$0	\$0	\$0	\$0		\$0		\$0		
100-9-1560-49650	TRANSFER FR HEALTH PLAN	\$0	\$0	\$0	\$0	\$0		\$0		\$0		
	<b>REVENUE TOTALS:</b>	<b>\$1,608</b>	<b>\$3,295</b>	<b>\$855</b>	<b>\$0</b>	<b>\$1,685</b>	<b>\$0</b>	<b>\$1,685</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
100-9-1560-51130	SAL SUPERS/MISC/CLERICAL	\$317,912	\$304,572	\$338,966	\$312,440	\$154,121	\$149,737	\$303,858	\$298,125	-\$14,315	\$298,125	
100-9-1560-51199	SALARIES RECLASSIFIED	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0		
100-9-1560-52210	HEALTH & LIFE INSURANCE (INTRA	\$97,471	\$114,364	\$105,314	\$102,051	\$50,672	\$51,516	\$102,188	\$103,032	\$981	\$103,032	
100-9-1560-52220	SOCIAL SECURITY-EMPLOYER	\$22,910	\$21,715	\$24,278	\$23,902	\$11,098	\$10,763	\$21,861	\$22,807	-\$1,095	\$22,807	
100-9-1560-52240	WORKERS COMPENSATION	\$6,104	\$5,726	\$7,966	\$6,156	\$3,036	\$2,950	\$5,986	\$8,020	\$1,864	\$8,020	
100-9-1560-52250	WYOMING RETIREMENT	\$44,768	\$44,186	\$50,524	\$47,648	\$23,503	\$22,836	\$46,339	\$37,266	-\$10,382	\$37,266	
100-9-1560-52999	BENEFITS RECLASSIFIED	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0		
100-9-1560-61408	DRUG TESTING	\$239	\$331	\$202	\$400	\$230	\$200	\$430	\$400	\$0	\$400	
100-9-1560-65140	TRASH REMOVAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
100-9-1560-65232	EQUIPMENT REPAIR	\$361	\$710	\$1,175	\$500	\$65	\$100	\$165	\$500	\$0	\$500	
100-9-1560-65234	SERVICE AGREEMENTS	\$1,150	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
100-9-1560-65237	UNDERGROUND TANKS	\$0	\$200	\$400	\$400	\$200	\$200	\$400	\$400	\$0	\$400	
100-9-1560-65238	COMMUNICATIONS REPAIR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
100-9-1560-65250	COPIER REPAIRS (USE 65232)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
100-9-1560-65458	RENTALS (INTRA)	\$39,833	\$40,486	\$35,240	\$27,887	\$14,785	\$13,103	\$27,888	\$19,927	-\$7,960	\$19,927	
100-9-1560-69110	ADVERTISING-OTHER	\$3,118	\$1,859	\$250	\$2,000	\$0	\$1,000	\$1,000	\$2,000	\$0	\$2,000	
100-9-1560-69214	CONTRACTUAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
100-9-1560-69250	DUES, SUBSCRIPTIONS	\$1,875	\$4,352	\$4,728	\$3,880	\$1,952	\$2,800	\$4,752	\$3,880	\$0	\$3,880	
100-9-1560-69530	LAUNDRY	\$1,158	\$610	\$745	\$1,500	\$362	\$350	\$712	\$750	-\$750	\$750	
100-9-1560-69550	MISC. SERVICES & CHARGES	\$2,029	\$1,055	\$827	\$1,000	\$3,363	\$0	\$3,363	\$1,000	\$0	\$1,000	This was over due to a vehicle accident in Utah attending a training
100-9-1560-69710	TELEPHONE	\$597	\$664	\$577	\$500	\$62	\$65	\$127	\$130	-\$370	\$130	Cancelled all cell phones
100-9-1560-69720	TRAINING SEMINARS	\$1,125	\$2,100	\$2,450	\$3,500	\$0	\$2,000	\$2,000	\$3,500	\$0	\$3,500	We need to be able to keep up with the new technology
100-9-1560-69730	TRAVEL EXPENSE	\$504	\$1,848	\$1,435	\$2,000	\$1,357	\$643	\$2,000	\$2,000	\$0	\$2,000	
100-9-1560-75210	GENERAL OFFICE SUPPLIES	\$38	\$89	\$0	\$250	\$19	\$150	\$169	\$250	\$0	\$250	
100-9-1560-75211	PRINTED OFFICE SUPPLIES	\$32	\$179	\$179	\$350	\$0	\$100	\$100	\$200	-\$150	\$200	
100-9-1560-75214	POSTAGE	\$22	\$14	\$96	\$200	\$0	\$100	\$100	\$200	\$0	\$200	
100-9-1560-75216	COPIER SUPPLIES	\$0	\$0	\$0	\$100	\$0	\$100	\$100	\$100	\$0	\$100	
100-9-1560-75224	VEHICLE FUEL	\$8,354	\$8,290	\$6,864	\$8,000	\$2,885	\$3,000	\$5,885	\$6,000	-\$2,000	\$6,000	We dropped this line item due to lower fuel costs
100-9-1560-75225	UNIFORMS	\$1,243	\$981	\$1,103	\$1,500	\$0	\$500	\$500	\$700	-\$800	\$700	
100-9-1560-75227	OPERATING SUPPLIES	\$7,660	\$10,949	\$13,075	\$15,000	\$13,769	\$10,000	\$23,769	\$27,000	\$12,000	\$27,000	We will move \$15000 from our 75800 account to line item 75227 due to new accounting procedure
100-9-1560-75228	COMPUTER SUPPLIES	\$0	\$0	\$0	\$50	\$0	\$50	\$50	\$50	\$0	\$50	
100-9-1560-75245	SAFETY DEVICES	\$937	\$1,129	\$967	\$900	\$220	\$400	\$620	\$700	-\$200	\$700	
100-9-1560-75610	EQUIPMENT LESS THAN \$1000	\$7,699	\$7,603	\$7,027	\$6,000	\$1,549	\$4,451	\$6,000	\$4,500	-\$1,500	\$4,500	

**CHART OF ACCOUNTS WORKSHEET - FYE 2017**

DEPT: VEHICLE MAINTENANCE

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							FYE 2016 BUDGET COMPARISON	\$38,639				
Account Number	Account Title	FYE 2013 Actual	FYE 2014 Actual	FYE 2015 Actual	FYE 2016 Budget	FYE 2016 Actual (thru Dec)	FYE 2016 Add'l Expected (Jan - Jun)	FYE 2016 Projected Actual	FYE 2017 Budget Request	Difference from FYE 2016	FYE 2017 Approved Budget	Notes
100-9-1560-75800	FLEET MAINTENANCE & REPAIR	\$0	\$0	\$0	\$222,200	\$82,829	\$100,000	\$182,829	\$200,000	-\$22,200	\$200,000	We removed \$15000 from this line item to increase 75227 due to new accounting procedure.
100-9-1560-75880	EQUIPMENT TIRES	\$0	\$99,906	\$15,328	\$23,000	\$26,751	\$0	\$26,751	\$20,000	-\$3,000	\$20,000	
100-9-1560-78001	COUNTY ATTORNEY	\$181	\$142	\$1,702	\$0	\$0		\$0		\$0		
100-9-1560-78005	ELECTED OFFICIALS	\$0	\$0	\$3,696	\$0	\$0		\$0		\$0		
100-9-1560-78010	COUNTY FAIR	\$144	\$0	\$0	\$0	\$0		\$0		\$0		
100-9-1560-78015	LIBRARY	\$79	\$1,377	\$218	\$0	\$0		\$0		\$0		
100-9-1560-78017	JUVENILE DRUG COURT	\$0	\$47	\$204	\$0	\$0		\$0		\$0		
100-9-1560-78018	ADULT DRUG COURT	\$116	\$605	\$3,684	\$0	\$0		\$0		\$0		
100-9-1560-78020	ASSESSOR	\$460	\$252	\$1,710	\$0	\$0		\$0		\$0		
100-9-1560-78025	CO BUILDINGS	\$1,379	\$668	\$1,827	\$0	\$0		\$0		\$0		
100-9-1560-78030	COUNTY ENGINEER	\$402	\$720	\$656	\$0	\$0		\$0		\$0		
100-9-1560-78035	CO CLERK - ELECTION	\$116	\$0	\$0	\$0	\$0		\$0		\$0		
100-9-1560-78040	CO CORONER	\$1,893	\$1,039	\$1,836	\$0	\$0		\$0		\$0		
100-9-1560-78045	EMERGENCY MANAGEMENT	\$113	\$0	\$0	\$0	\$0		\$0		\$0		
100-9-1560-78050	EXTENSION AGENT	\$1,856	\$88	\$1,180	\$0	\$0		\$0		\$0		
100-9-1560-78055	HEALTH NURSE	\$3,051	\$1,045	\$1,201	\$0	\$0		\$0		\$0		
100-9-1560-78058	INFORMATION SYSTEMS SUPPORT	\$0	\$0	\$0	\$0	\$0		\$0		\$0		
100-9-1560-78059	JUVENILE DETENTION INIT. ALT.	\$0	\$0	\$225	\$0	\$0		\$0		\$0		
100-9-1560-78060	PLANNING	\$421	\$2,285	\$420	\$0	\$0		\$0		\$0		
100-9-1560-78070	ROADS-LANDER	\$52,762	\$65,952	\$50,720	\$0	\$0		\$0		\$0		
100-9-1560-78071	ROADS PROJECT-LANDER RECLASS	\$0	\$0	\$0	\$0	\$0		\$0		\$0		
100-9-1560-78075	ROADS-LYSITE	\$5,165	\$447	\$2,661	\$0	\$0		\$0		\$0		
100-9-1560-78080	ROADS - PAVILLION	\$16,583	\$8,694	\$5,323	\$0	\$0		\$0		\$0		
100-9-1560-78085	ROADS - RIVERTON	\$44,770	\$63,572	\$60,676	\$0	\$0		\$0		\$0		
100-9-1560-78086	ROADS PROJECT-RIVERTON RECLASS	\$0	\$0	\$0	\$0	\$0		\$0		\$0		
100-9-1560-78090	SHERIFF	\$55,239	\$51,079	\$44,401	\$0	\$0		\$0		\$0		
100-9-1560-78093	SHERIFF DETENTION	\$0	\$0	\$0	\$0	\$0		\$0		\$0		
100-9-1560-78095	SEARCH & RESCUE	\$1,688	\$213	\$440	\$0	\$0		\$0		\$0		
100-9-1560-78100	VEHICLE MAINTENANCE	\$6,356	\$5,368	\$2,793	\$0	\$0		\$0		\$0		
100-9-1560-78105	YOUTH SERVICES	\$143	\$0	\$0	\$0	\$0		\$0		\$0		
100-9-1560-85002	BUILDINGS AND IMPROVE >10,000	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	
100-9-1560-85003	MACHINERY & EQUIP > 1,000	\$0	\$6,688	\$10,820	\$4,500	\$9,234	\$0	\$9,234	\$6,000	\$1,500	\$6,000	
100-9-1560-85004	VEHICLES >1,000	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	
100-9-1560-85005	OFFICE FURNITURE > 1,000	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	
100-9-1560-85006	COMPUTER SOFTWARE > 1,000	\$0	\$0	\$2,339	\$0	\$0		\$0	\$0	\$0	\$0	
100-9-1560-96610	TRANSFER TO CAPITAL REVOLVING	\$0	\$0	\$0	\$0	\$0		\$0		\$0		
	<b>EXPENDITURE TOTALS:</b>	<b>\$760,055</b>	<b>\$884,199</b>	<b>\$818,449</b>	<b>\$817,814</b>	<b>\$402,061</b>	<b>\$377,114</b>	<b>\$779,175</b>	<b>\$769,437</b>	<b>-\$48,377</b>	<b>\$769,437</b>	

**EXECUTIVE SUMMARY - FYE 2017**

**DEPT: VEHICLE MAINTENANCE**

**ACCOUNT NUMBERS: 100-9-1560**

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<b>REVENUES:</b>	<b>FYE 2013 Actual</b>	<b>FYE 2014 Actual</b>	<b>FYE 2015 Actual</b>	<b>FYE 2016 Budget</b>	<b>FYE 2016 Projected Actual</b>	<b>FYE 2017 Budget Request</b>	<b>Difference from FYE 2016</b>	<b>FYE 2017 Approved Budget</b>
Tax Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental/Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Charges for Goods & Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Investment Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$1,608	\$3,295	\$855	\$0	\$1,685	\$0	\$0	\$0
Gain (Loss) on Equip Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer from Other Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES:</b>	<b>\$1,608</b>	<b>\$3,295</b>	<b>\$855</b>	<b>\$0</b>	<b>\$1,685</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>EXPENDITURES:</b>								
Salaries	\$317,912	\$304,572	\$338,966	\$312,440	\$303,858	\$298,125	-\$14,315	\$298,125
Employee Benefits	\$171,253	\$185,991	\$188,082	\$179,757	\$176,374	\$171,125	-\$8,632	\$171,125
Property Services	\$41,344	\$41,396	\$36,815	\$28,787	\$28,453	\$20,827	-\$7,960	\$20,827
Subrecipient Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Services	\$10,645	\$12,819	\$11,213	\$14,780	\$14,383	\$13,660	-\$1,120	\$13,660
Supplies & Materials	\$218,901	\$332,734	\$230,213	\$277,550	\$246,872	\$259,700	-\$17,850	\$259,700
Other Misc	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$6,688	\$13,159	\$4,500	\$9,234	\$6,000	\$1,500	\$6,000
Principal/Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer to Other Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES:</b>	<b>\$760,055</b>	<b>\$884,199</b>	<b>\$818,449</b>	<b>\$817,814</b>	<b>\$779,175</b>	<b>\$769,437</b>	<b>-\$48,377</b>	<b>\$769,437</b>