

FYE 2017 BUDGET RECEIVED

\$57,135

FYE 2018 BUDGET REQUEST

\$57,125

FREMONT COUNTY, WYOMING

BUDGET REQUEST PACKET

FISCAL YEAR 2017 - 2018

DEPARTMENT NAME

Family Planning

CHART OF ACCOUNT NUMBERS

217-6-2170

BUDGET VERSION

1

PREPARED BY

Kathleen Laidlaw

PHONE NUMBER

307-856-6979

EMAIL

kathleen.laidlaw@wyo.gov

BUDGET MESSAGE

DEPARTMENT Family Planning

ANTICIPATED REVENUE STREAMS

Title X sub-recipient funding, Medicaid, private insurance, client fees, donations and "in-kind" services.

EXPENDITURE TRENDS

The expenditures include birth control methods, medical supplies, office needs, Ahler's software, and an ongoing agreement with Lander Medical Clinic for clinical provider services.

BUDGET CHANGES FROM LAST YEAR

Revenues will continue to rise. No salaries paid through this grant. This is due to the generosity of Lander Medical Clinic and the practitioner (Trish DeClue) who offers her services. It should be noted that the state nurses and secretary's services are "in-kind;" courtesy of Fremont County Government and WDH.

If there is a reserve revenue in the Planning fund, \$3000.00-\$5000.0 may be transferred to the Public Health 1420 budget to offset the costs of the Wyoming reimbursement paid by the county.

FIVE YEAR PLAN

DEPARTMENT Family Planning

1. SERVICE PRIORITIES:

Fremont County Family Planning (FCFP) will continue to offer high quality reproductive health services to low-income women and men over the next 5 years (2017-2022) and beyond.

GOALS:

1. Clinic hours will be 4-5 hours/per week (client-driven) throughout FY 2017-2018.
2. FCFP advisory committee will add additional members and will meet 2 times in 2017-17 FY.
3. Title X competitive grant will be completed in the 2016-17 FY (Wyoming Health Council desires to change FY from calendar year to a different one).
4. Kathleen Laidlaw will attend all 4 service delivery meetings over next calendar year.
5. Jamie Cardine will participate in two or more learning opportunities over FY 2017-18.
6. FCFP staff will attend 4 outreach events over FY 2017-18.

2. EMPLOYEES and BENEFITS:

n/a

3. FUNDING and REVENUE CHANGES:

The 3 year 2017-2020 competitive grant application has been written, approved by the Fremont County Commissioners and submitted as a sub-recipient to the Wyoming Health Council (WHC). Possible Changes to the Affordable Care Act may impact the funding streams for family planning. The grant was submitted 2/15/17 - but at this point notice that the grant application has been approved has not been received from the WHC.

Funding changes are hard to predict at this time.

4. MAINTENANCE or SECURITY ISSUES:

The Riverton and Lander Public Health offices both offer hours for pill pick ups, Depo shots, information, STD/HIV/Hepatitis testing and reproductive health education. The Lander Medical Clinic remains the clinical location for FCFP.

GRANT SUMMARY - FYE 2018

DEPT: Family Planning

	Grant Name	Begin Date	End Date	Award Amount	No. of FTEs	Status	Purpose of Grant
1.	Title X sub recipient	4/1/2017	3/31/2018	\$14,136	0	Applied	Reproductive health care with an emphasis on low-income county residents. The grant has contract periods of 3-6 months. WHC determines this based on the amts received incrementally from the federal gov't.
2.	WDH Communicable Disease Program funding opportunity	11/1/2017	10/31/2018	\$1,499	0	Will Apply	to fund FCFP cell phone and condoms to prevent the spread of STDs and HIV.
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
TOTAL				\$15,635			

CONTRACTUAL SERVICES - FYE 2018

DEPT: Family Planning

	Contractor	Description of Services	Amount
1.	Lander Medical Clinic	clinic and provider	\$14,400
2.	Dr. Justin Hopkin	medical director	\$1,200
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
TOTAL CONTRACTUAL SERVICES (69214)			\$15,600

SERVICE AGREEMENTS - FYE 2018

DEPT: Family Planning

	Organization	Description	Amount
1.	Ahler's	Electronic Medical Record	\$8,440
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
TOTAL SERVICE AGREEMENTS (65234)			\$8,440

DUES AND SUBSCRIPTIONS - FYE 2018

DEPT: Family Planning

	Organization	Description	Amount
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
TOTAL DUES & SUBSCRIPTIONS (69250)			\$0

CAPITAL ASSETS - FYE 2018

DEPT: Family Planning

DEPARTMENT PURCHASES (< \$10,000)					
PRIORITY	DESCRIPTION	PURCHASE TIME FRAME	ASSET TYPE	PURCHASE AMOUNT	ESTIMATED LIFE (YRS)
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
TOTAL - DEPARTMENT PURCHASES (< \$10,000)				\$0	

85001	LAND	\$0
85002	BUILDINGS & IMPROVEMENTS	\$0
85003	MACHINERY & EQUIPMENT	\$0
85004	VEHICLES	\$0
85005	OFFICE FURNITURE	\$0
85006	COMPUTER SOFTWARE	\$0
85008	INFRASTRUCTURE	\$0
85010	LIBRARY BOOKS	\$0

CAPITAL REVOLVING FUND PURCHASES (\$10,000 or more)							
PRIORITY	DESCRIPTION	PURCHASE TIME FRAME	ASSET TYPE	AUTHORIZED AMOUNT	ESTIMATED LIFE (YRS)	INTEREST RATE	EST FYE 2018 RENTAL AMT
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
PLUS CURRENT DEPARTMENT RENTAL PAYMENTS (FYE 2018)							\$0
TOTAL - CAPITAL REVOLVING FUND PURCHASES (\$10,000 or more)				\$0			\$0

CHART OF ACCOUNTS WORKSHEET - FYE 2018

DEPT: Family Planning

[back to instructions](#)

								FYE 2017 BUDGET COMPARISON	\$4,485			
Account Number	Account Title	FYE 2014 Actual	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Budget	FYE 2017 Actual (thru Dec)	FYE 2017 Add'l Expected (Jan - Jun)	FYE 2017 Projected Actual	FYE 2018 Budget Request	Difference from FYE 2017	FYE 2018 Approved Budget	Notes
217-6-2170-43170	FEDERAL INDRCT OPERATING GRANT	\$11,520	\$13,014	\$15,479	\$14,136	\$7,795	\$6,341	\$14,136	\$14,136	\$0	\$14,136	
217-6-2170-43175	FEDERAL INDRCT OPERATING GRANT	\$2,450	\$1,400	\$2,300	\$1,499	\$0	\$1,499	\$1,499	\$1,499	\$0	\$1,499	
217-6-2170-43270	FEDERAL INDIRECT CAPITAL GRANT	\$4,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-43490	STATE OPERATING GRANT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-43491	STATE OPERATING GRANT	\$4,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-44305	STATE - CDC	\$4,394	\$5,612	\$3,054	\$6,500	\$2,261	\$4,239	\$6,500	\$6,500	\$0	\$6,500	
217-6-2170-44310	MEDICAID	\$6,259	\$1,578	\$2,978	\$6,000	\$5,329	\$671	\$6,000	\$6,000	\$0	\$6,000	
217-6-2170-44315	MEDICARE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-44350	MISCELLANEOUS FEES	\$31,412	\$13,133	\$7,033	\$8,000	\$3,818	\$4,182	\$8,000	\$8,000	\$0	\$8,000	
217-6-2170-44375	PRIVATE INSURANCE	\$0	\$5,512	\$12,405	\$18,000	\$4,348	\$9,652	\$14,000	\$14,000	-\$4,000	\$14,000	
217-6-2170-48300	DONATIONS FOR OPERATIONS	\$258	\$3,887	\$2,775	\$3,000	\$2,710	\$2,290	\$5,000	\$5,000	\$2,000	\$5,000	
217-6-2170-48890	OTHER MISC REVENUES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-49100	TRANSFER FR GENL FUND	\$45,000	\$2,929	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	REVENUE TOTALS:	\$109,993	\$47,065	\$46,024	\$57,135	\$26,261	\$26,261	\$55,135	\$55,135	-\$2,000	\$55,135	
217-6-2170-51130	SAL SUPERS/MISC/CLERICAL	\$48,224	\$5,147	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-52210	HEALTH & LIFE INSURANCE (INTRA	\$8,736	\$779	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-52220	SOCIAL SECURITY-EMPLOYER	\$3,572	\$382	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-52230	UNEMPLOYMENT CLAIMS (INTRA)	\$0	\$6,441	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-52240	WORKERS COMPENSATION	\$907	\$121	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-52250	WYOMING RETIREMENT	\$3,805	\$338	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-61440	MEDICAL SERVICES	\$5,936	\$4,820	\$5,523	\$0	\$1,874	\$2,126	\$4,000	\$4,000	\$4,000	\$4,000	
217-6-2170-65234	SERVICE AGREEMENTS	\$1,492	\$7,350	\$8,508	\$0	\$4,246	\$4,194	\$8,440	\$8,440	\$8,440	\$8,440	
217-6-2170-65428	RENTALS	\$8,491	\$1,440	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-69110	ADVERTISING-OTHER	\$1,118	\$17	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-69160	BANK CHARGES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-69214	CONTRACTUAL SERVICES	\$1,241	\$5,570	\$11,626	\$24,000	\$6,241	\$9,359	\$15,600	\$15,600	-\$8,400	\$15,600	
217-6-2170-69250	DUES, SUBSCRIPTIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-69550	MISC. SERVICES & CHARGES	\$369	\$143	\$492	\$656	\$131	\$525	\$656	\$656	\$0	\$656	
217-6-2170-69710	TELEPHONE	\$2,725	\$867	\$727	\$679	\$357	\$322	\$679	\$679	\$0	\$679	
217-6-2170-69720	TRAINING SEMINARS	\$559	\$0	\$0	\$0	\$0	\$500	\$500	\$500	\$500	\$500	
217-6-2170-69730	TRAVEL EXPENSE	\$238	\$820	\$960	\$1,100	\$0	\$1,500	\$1,500	\$1,500	\$400	\$1,500	
217-6-2170-75210	GENERAL OFFICE SUPPLIES	\$940	\$816	\$882	\$700	\$0	\$0	\$0	\$0	-\$700	\$0	
217-6-2170-75211	PRINTED OFFICE SUPPLIES	\$64	\$0	\$25	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-75214	POSTAGE	\$224	\$37	\$66	\$0	\$31	\$44	\$75	\$50	\$50	\$50	
217-6-2170-75216	COPIER SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-75222	MEDICAL SUPPLIES	\$13,045	\$6,874	\$10,222	\$27,000	\$6,117	\$13,883	\$20,000	\$21,500	-\$5,500	\$21,500	
217-6-2170-75224	VEHICLE FUEL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-75227	OPERATING SUPPLIES	\$73	\$15	\$53	\$0	\$981	\$219	\$1,200	\$1,200	\$1,200	\$1,200	
217-6-2170-75228	COMPUTER SUPPLIES	\$254	\$0	\$0	\$3,000	\$0	\$0	\$0	\$3,000	\$0	\$3,000	
217-6-2170-75610	EQUIPMENT LESS THAN \$1000	\$415	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-75802	EDUCATIONAL PROGRAMS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-85003	MACHINERY & EQUIP > 1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-85006	COMPUTER SOFTWARE > 1,000	\$4,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	EXPENDITURE TOTALS:	\$106,428	\$41,977	\$39,084	\$57,135	\$19,978	\$32,672	\$52,650	\$57,125	-\$10	\$57,125	

EXECUTIVE SUMMARY - FYE 2018

DEPT: Family Planning

ACCOUNT NUMBERS: 217-6-2170

[back to instructions](#)

REVENUES:	FYE 2014 Actual	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Budget	FYE 2017 Projected Actual	FYE 2018 Budget Request	Difference from FYE 2017	FYE 2018 Approved Budget
Tax Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental/Grants	\$22,670	\$14,414	\$17,779	\$15,635	\$15,635	\$15,635	\$0	\$15,635
Charges for Goods & Services	\$42,065	\$25,835	\$25,470	\$38,500	\$34,500	\$34,500	-\$4,000	\$34,500
Investment Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$258	\$3,887	\$2,775	\$3,000	\$5,000	\$5,000	\$2,000	\$5,000
Gain (Loss) on Equip Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer from Other Funds	\$45,000	\$2,929	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES:	\$109,993	\$47,065	\$46,024	\$57,135	\$55,135	\$55,135	-\$2,000	\$55,135

EXPENDITURES:								
Salaries	\$48,224	\$5,147	\$0	\$0	\$0	\$0	\$0	\$0
Employee Benefits	\$17,020	\$8,061	\$0	\$0	\$0	\$0	\$0	\$0
Property Services	\$9,983	\$8,790	\$8,508	\$0	\$8,440	\$8,440	\$8,440	\$8,440
Subrecipient Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Services	\$12,186	\$12,237	\$19,328	\$26,435	\$22,935	\$22,935	-\$3,500	\$22,935
Supplies & Materials	\$15,015	\$7,742	\$11,248	\$30,700	\$21,275	\$25,750	-\$4,950	\$25,750
Other Misc	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$4,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Principal/Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer to Other Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$106,428	\$41,977	\$39,084	\$57,135	\$52,650	\$57,125	-\$10	\$57,125

CASH RESERVE AND FUND BALANCE CALCULATION - FYE 2018

DEPT: Family Planning

[back to instructions](#)

A	BEGINNING FUND BALANCE, 7/1/2016 (from FYE 2016 Audit - 6/30/2016 Ending Balance)	\$12,252
B	ESTIMATED REVENUES THROUGH 6/30/2017 (Actual + Estimated, see Chart of Accounts sheet)	\$55,135
C	TOTAL FUND BALANCE + ESTIMATED REVENUES C = A + B	\$67,387
D	ESTIMATED EXPENDITURES THROUGH 6/30/2017 (Actual + Estimated, see Chart of Accounts sheet)	\$52,650
E	PROJECTED FUND BALANCE 6/30/2017 E = C - D	\$14,737
F	ESTIMATED REVENUES, FYE 2018 (Other than Property Tax, see Chart of Accounts sheet)	\$55,135
G	TOTAL REVENUE + FUND BALANCE, FYE 2018 G = E + F	\$69,872
H	ESTIMATED EXPENDITURES, FYE 2018 (see Chart of Accounts sheet)	\$57,125
I	ANTICIPATED CAPITAL OUTLAY, FYE 2018 (see Capital Assets sheet)	\$0
J	TOTAL EXPENDITURES + CAPITAL OUTLAY, FYE 2018 J = H + I	\$57,125
K	ESTIMATED ENDING FUND BALANCE, FYE 2018 K = G - J	\$12,747