

**FYE 2016 BUDGET RECEIVED**

**\$90,900**

**FYE 2017 BUDGET REQUEST**

**\$104,242**

**FREMONT COUNTY, WYOMING**

**BUDGET REQUEST PACKET**

**FISCAL YEAR 2016 - 2017**

**DEPARTMENT NAME**

**PUBLIC HEALTH IMMUNIZATIONS**

**CHART OF ACCOUNT NUMBERS**

**219-6-2194**

**BUDGET VERSION**

**Final**

**PREPARED BY**

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# BUDGET MESSAGE

## DEPARTMENT PUBLIC HEALTH IMMUNIZATIONS

### **ANTICIPATED REVENUE STREAMS**

The public health fund is self-sustaining through fees assessed for vaccinations, vaccination administration, A1C clinics, breast pumps and other billable services. The Wyoming Department of Health supplies the mandatory school vaccinations for children and public health is allowed to keep any fees associated with vaccination administration of these. Any donations made to public health are coded to this fund.

### **EXPENDITURE TRENDS**

The public health fund is used to purchase private vaccines, Hemoglobin A1C test kits (diabetes related), breast pumps and other client-related materials needed to provide services for county residents.

### **BUDGET CHANGES FROM LAST YEAR**

The CDC periodically makes changes to both adult and children's vaccine schedule. This generally has a positive impact on the revenues collected. However, the vaccines in stock become depleted and more must be purchased. Large vaccine purchases including vaccines and breast pumps (for lactating women) are made. It takes several months for the reimbursement to be reflected in the public health fund.

Reserve revenues from this fund are planned to be used to offset the MCH grant deficit. Over the years, the MCH grant has always needed to be augmented by the general fund (the grant does not cover the 2 nurse's sick and annual leave; furthermore, it does not fully cover their benefits). It is desired that the MCH deficit will be provided from the PH fund beginning in FY2016-17. This amount is anticipated to be \$17,658.

The PH fund will augment the Wyoming reimbursement for state nurses projected at \$5,000.

# FIVE YEAR PLAN

## DEPARTMENT PUBLIC HEALTH IMMUNIZATIONS

### 1. SERVICE PRIORITIES:

The Public Health Fund allows public health nursing to offer needed medical services to Fremont County residents at low-cost rates. The objective is to continue to offer these services at the current level and to adjust as health related trends change and grow (2015-2020).

#### Goals:

- A. Public Health Nursing will offer recommended adult vaccines at the lowest cost possible throughout FY 2016-17.
- B. The immunization coordinator will attend at least two trainings related to immunizations in FY 2016-17.
- C. The three nurses tasked with diabetes education and A1C clinics will attend two diabetic trainings in FY 2016-17 (nursing is a fast-paced, ever changing discipline).
- D. Nursing competencies will be demonstrated and documented on the "Annual Training Log" February 2017. These competencies will address all services provided by Fremont County Public Health.

### 2. EMPLOYEES and BENEFITS:

n/a

### 3. FUNDING and REVENUE CHANGES:

Additional recommendations from the CDC and the popularity of the Prevnar (pneumonia) vaccine will continue and increase by 10% in FY 2016-17.

### 4. MAINTENANCE or SECURITY ISSUES:

The Riverton site has an LED sign that was paid for through a grant. The electricity and installation of the sign will be paid for by this grant and will be completed spring 2016.

**CHART OF ACCOUNTS WORKSHEET - FYE 2017**

DEPT: PUBLIC HEALTH IMMUNIZATIONS

[back to instructions](#)

							FYE 2016 BUDGET COMPARISON	- \$31,965	OVER BUDGET WARNING - CHECK YOUR ESTIMATES OR CONTACT THE CLERK'S OFFICE			
Account Number	Account Title	FYE 2013 Actual	FYE 2014 Actual	FYE 2015 Actual	FYE 2016 Budget	FYE 2016 Actual (thru Dec)	FYE 2016 Add'l Expected (Jan - Jun)	FYE 2016 Projected Actual	FYE 2017 Budget Request	Difference from FYE 2016	FYE 2017 Approved Budget	Notes
219-6-2194-43170	FEDERAL INDRCT OPERATING GRANT	\$0	\$0	\$0	\$0	\$0		\$0		\$0		
219-6-2194-44251	DIABETES BLOOD TESTS	\$4,901	\$7,329	\$8,012	\$7,500	\$2,500	\$3,000	\$5,500	\$5,000	-\$2,500	\$5,000	
219-6-2194-44310	MEDICAID	\$8,324	\$9,570	\$4,889	\$5,800	\$7,919	\$7,000	\$14,919	\$16,000	\$10,200	\$16,000	
219-6-2194-44315	MEDICARE	\$640	\$5,134	\$16,443	\$15,700	\$14,043	\$10,000	\$24,043	\$15,000	-\$700	\$15,000	
219-6-2194-44350	FEE FOR SERVICE	\$38,996	\$27,025	\$69,840	\$55,300	\$24,910	\$36,500	\$61,410	\$46,000	-\$9,300	\$46,000	
219-6-2194-47100	INTEREST REVENUE	\$91	\$253	\$187	\$100	\$110	\$110	\$220	\$200	\$100	\$200	
219-6-2194-47200	CHANGE IN FV OF INVEST.	-\$158	\$34	-\$95	\$0	\$82		\$82	\$0	\$0	\$0	
219-6-2194-48300	DONATIONS FOR OPERATIONS	\$10,912	\$10,015	\$8,067	\$6,500	\$2,916	\$2,000	\$4,916	\$6,000	-\$500	\$6,000	
219-6-2194-48380	PRIVATE GRANTS FOR OPERATIONS	\$0	\$0	\$0	\$0	\$0		\$0		\$0		
219-6-2194-48380	OTHER MISC REVENUES	\$0	\$0	\$0	\$0	\$0	\$6,600	\$6,600		\$0	\$0	
219-6-2194-49653	TRANSFER FR INVESTMENT POOL	\$0	-\$99	\$3	\$0	-\$114	\$114	\$0		\$0		
219-6-2194-49920	PROCEEDS OF GFA DISPOSITION	\$0	\$0	\$0	\$0	\$0		\$0		\$0		
	<b>REVENUE TOTALS:</b>	<b>\$63,706</b>	<b>\$59,261</b>	<b>\$107,345</b>	<b>\$90,900</b>	<b>\$52,366</b>	<b>\$65,324</b>	<b>\$117,690</b>	<b>\$88,200</b>	<b>-\$2,700</b>	<b>\$88,200</b>	
219-6-2194-65234	SERVICE AGREEMENTS	\$532	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	
219-6-2194-65235	VEHICLE REPAIR	\$0	\$0	\$0	\$0	\$0		\$0		\$0		
219-6-2194-65250	COPIER REPAIRS (USE 65232)	\$0	\$0	\$0	\$0	\$0		\$0		\$0		
219-6-2194-65458	RENTALS (INTRA)	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	
219-6-2194-65812	SECURITY SYSTEM	\$0	\$0	\$0	\$0	\$0		\$0		\$0		
219-6-2194-66375	FC SUICIDE FAMILY ASSIST FUND	\$0	\$0	\$0	\$0	\$0		\$0		\$0		
219-6-2194-69110	ADVERTISING-OTHER	\$328	\$91	\$1,650	\$500	\$0	\$51	\$51	\$300	-\$200	\$300	
219-6-2194-69214	CONTRACTUAL SERVICES	\$0	\$125	\$0	\$0	\$0		\$0	\$0	\$0	\$0	
219-6-2194-69250	DUES, SUBSCRIPTIONS	\$175	\$50	\$0	\$0	\$137	\$0	\$137	\$0	\$0	\$0	
219-6-2194-69550	MISC. SERVICES & CHARGES	\$419	\$530	\$483	\$400	\$532	\$532	\$1,064	\$1,000	\$600	\$1,000	
219-6-2194-69710	TELEPHONE	\$0	\$0	\$207	\$0	\$0	\$100	\$100		\$0		
219-6-2194-69720	TRAINING SEMINARS	\$0	\$450	\$0	\$0	\$0	\$135	\$135	\$400	\$400	\$400	
219-6-2194-69730	TRAVEL EXPENSE	\$6	\$120	\$566	\$0	\$2,489	\$1,000	\$3,489		\$0		
219-6-2194-75210	GENERAL OFFICE SUPPLIES	\$181	\$0	\$0	\$0	\$413	\$200	\$613	\$300	\$300	\$300	
219-6-2194-75211	PRINTED OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$187	\$200	\$387		\$0		
219-6-2194-75214	POSTAGE	\$189	\$495	\$252	\$0	\$12	\$160	\$172		\$0		
219-6-2194-75216	COPIER SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$150	\$150		\$0		
219-6-2194-75222	MEDICAL SUPPLIES	\$52,131	\$56,382	\$76,303	\$90,000	\$59,199	\$35,000	\$94,199	\$85,200	-\$4,800	\$85,200	
219-6-2194-75224	VEHICLE FUEL	\$0	\$0	\$0	\$0	\$0		\$0		\$0		
219-6-2194-75225	UNIFORMS	\$0	\$106	\$0	\$0	\$0		\$0		\$0		
219-6-2194-75227	OPERATING SUPPLIES	\$2,401	\$54	\$52	\$0	\$3,168	\$4,000	\$7,168	\$1,000	\$1,000	\$1,000	
219-6-2194-75228	COMPUTER SUPPLIES	\$0	\$0	\$0	\$0	\$0		\$0		\$0		
219-6-2194-75610	EQUIPMENT LESS THAN \$1000	\$0	\$1,710	\$0	\$0	\$0		\$0		\$0		
219-6-2194-75802	EDUCATIONAL PROGRAMS	\$0	\$0	\$0	\$0	\$0		\$0		\$0		
219-6-2194-85003	MACHINERY & EQUIP > 1,000	\$0	\$1,660	\$0	\$0	\$5,714	-\$5,714	\$0	\$0	\$0	\$0	
219-6-2194-85004	VEHICLES >1,000	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	
219-6-2194-85005	OFFICE FURNITURE > 1,000	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	
219-6-2194-85006	COMPUTER SOFTWARE > 1,000	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	
219-6-2194-96100	TRANSFER TO GNL FUND	\$0	\$0	\$0	\$0	\$0		\$0		\$0		
219-6-2194-96213	TRANSFER TO TANF	\$0	\$0	\$0	\$0	\$0		\$0		\$0		
219-6-2194-96216	TRANSFER TO MCH	\$0	\$0	\$0	\$0	\$0	\$15,000	\$15,000	\$16,042	\$16,042	\$16,042	
219-6-2194-96653	TRANSFER TO INVEST POOL	\$0	\$0	\$0	\$0	\$0	\$200	\$200		\$0		
219-6-2194-99200	CASH RESERVE	\$0	\$0	\$0	\$0	\$0		\$0		\$0		
	<b>EXPENDITURE TOTALS:</b>	<b>\$56,363</b>	<b>\$61,774</b>	<b>\$79,514</b>	<b>\$90,900</b>	<b>\$71,851</b>	<b>\$51,014</b>	<b>\$122,865</b>	<b>\$104,242</b>	<b>\$13,342</b>	<b>\$104,242</b>	

**EXECUTIVE SUMMARY - FYE 2017**

**DEPT: PUBLIC HEALTH IMMUNIZATIONS**

**ACCOUNT NUMBERS: 219-6-2194**

[back to instructions](#)

<b>REVENUES:</b>	<b>FYE 2013 Actual</b>	<b>FYE 2014 Actual</b>	<b>FYE 2015 Actual</b>	<b>FYE 2016 Budget</b>	<b>FYE 2016 Projected Actual</b>	<b>FYE 2017 Budget Request</b>	<b>Difference from FYE 2016</b>	<b>FYE 2017 Approved Budget</b>
Tax Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental/Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Charges for Goods & Services	\$52,861	\$49,058	\$99,184	\$84,300	\$105,872	\$82,000	-\$2,300	\$82,000
Investment Income	-\$67	\$287	\$92	\$100	\$302	\$200	\$100	\$200
Other Revenue	\$10,912	\$10,015	\$8,067	\$6,500	\$11,516	\$6,000	-\$500	\$6,000
Gain (Loss) on Equip Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer from Other Funds	\$0	-\$99	\$3	\$0	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES:</b>	<b>\$63,706</b>	<b>\$59,261</b>	<b>\$107,345</b>	<b>\$90,900</b>	<b>\$117,690</b>	<b>\$88,200</b>	<b>-\$2,700</b>	<b>\$88,200</b>

<b>EXPENDITURES:</b>								
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Employee Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Property Services	\$532	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subrecipient Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Services	\$929	\$1,366	\$2,907	\$900	\$4,976	\$1,700	\$800	\$1,700
Supplies & Materials	\$54,902	\$58,747	\$76,607	\$90,000	\$102,689	\$86,500	-\$3,500	\$86,500
Other Misc	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$1,660	\$0	\$0	\$0	\$0	\$0	\$0
Principal/Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer to Other Funds	\$0	\$0	\$0	\$0	\$15,200	\$16,042	\$16,042	\$16,042
<b>TOTAL EXPENDITURES:</b>	<b>\$56,363</b>	<b>\$61,774</b>	<b>\$79,514</b>	<b>\$90,900</b>	<b>\$122,865</b>	<b>\$104,242</b>	<b>\$13,342</b>	<b>\$104,242</b>

**CASH RESERVE AND FUND BALANCE CALCULATION - FYE 2017**

**DEPT: PUBLIC HEALTH IMMUNIZATIONS**

[back to instructions](#)

<b>A</b>	<b>BEGINNING FUND BALANCE, 7/1/2015</b> (from FYE 2015 Audit - 6/30/2015 Ending Balance)	<b>\$35,928</b>
<b>B</b>	<b>ESTIMATED REVENUES THROUGH 6/30/2016</b> (Actual + Estimated, see Chart of Accounts sheet)	<b>\$117,690</b>
<b>C</b>	<b>TOTAL FUND BALANCE + ESTIMATED REVENUES</b> <b>C = A + B</b>	<b>\$153,618</b>
<b>D</b>	<b>ESTIMATED EXPENDITURES THROUGH 6/30/2016</b> (Actual + Estimated, see Chart of Accounts sheet)	<b>\$122,865</b>
<b>E</b>	<b>PROJECTED FUND BALANCE 6/30/2016</b> <b>E = C - D</b>	<b>\$30,754</b>
<b>F</b>	<b>ESTIMATED REVENUES, FYE 2017</b> (Other than Property Tax, see Chart of Accounts sheet)	<b>\$88,200</b>
<b>G</b>	<b>TOTAL REVENUE + FUND BALANCE, FYE 2017</b> <b>G = E + F</b>	<b>\$118,954</b>
<b>H</b>	<b>ESTIMATED EXPENDITURES, FYE 2017</b> (see Chart of Accounts sheet)	<b>\$104,242</b>
<b>I</b>	<b>ESTIMATED ENDING FUND BALANCE, FYE 2017</b> <b>I - G - H</b>	<b>\$14,712</b>