

FYE 2017 BUDGET RECEIVED

\$104,242

FYE 2018 BUDGET REQUEST

\$105,050

FREMONT COUNTY, WYOMING

**BUDGET REQUEST PACKET
FISCAL YEAR 2017 - 2018**

DEPARTMENT NAME

Public Health

CHART OF ACCOUNT NUMBERS

219-6-2194

BUDGET VERSION

1

PREPARED BY

Kathleen Laidlaw

PHONE NUMBER

307-856-6979

EMAIL

kathleen.laidlaw@wyo.gov

BUDGET MESSAGE

DEPARTMENT Public Health

ANTICIPATED REVENUE STREAMS

The public health fund is a revolving fund - money goes out to purchase supplies- money comes in through fees assessed for vaccinations, vaccination administration, A1C clinics, breast pumps and other billable services.

The Wyoming Department of Health supplies the mandatory school vaccinations for children and public health is allowed to keep any fees associated with vaccination administration of these. Any donations made to public health are coded to this fund.

EXPENDITURE TRENDS

The public health fund is used to purchase private vaccines, Hemoglobin A1C test kits (diabetes related), breast pumps and other client-related materials needed to provide services for county residents.

BUDGET CHANGES FROM LAST YEAR

The CDC periodically makes changes to both adult and children's vaccine schedule. This generally has a positive impact on the revenues collected. However, the vaccines in stock become depleted and more must be purchased.

From this fund vaccines, breast pumps, client materials and medical supply purchases are made. It takes several months for the funds that are reimbursed through medicaid or private insurance billing to be reflected in the public health fund. This year the amount reimbursed by many of those revenue streams have decreased, as county residents continue to feel the effects of the downturn in the state's and county's economies.

Reserve revenues from this fund are planned to be used if needed to offset a shortfall in the MCH grant. If there are additional reserve revenues available after the MCH payout, \$3000 - \$5000 will be used if needed to offset the Wyoming Reimbursement payout.

FIVE YEAR PLAN

DEPARTMENT Public Health

1. SERVICE PRIORITIES:

The Public Health Fund allows public health nursing to offer needed medical services to Fremont County residents at low-cost rates. The objective is to continue to offer these services at the current level and to adjust as health related trends change and grow (2015-2020).

Goals:

A. Public Health Nursing will offer recommended adult vaccines at the lowest cost possible throughout FY 2017-18.

B. The immunization coordinator will attend at least two trainings related to immunizations in FY 2017-18.

C. The three nurses tasked with diabetes education and A1C clinics will attend two diabetic trainings in FY 2017-18 (nursing is a fast-paced, ever changing discipline).

D. Nursing competencies will be demonstrated and documented on the "Annual Training Log" February 2018. These competencies will address all services provided by Fremont County Public Health.

E. All public health nurses and ancillary staff will maintain immunization competencies by completing annual immunization updates.

2. EMPLOYEES and BENEFITS:

n/a

3. FUNDING and REVENUE CHANGES:

Additional recommendations from the CDC and the popularity of the Prevnar (pneumonia) vaccine will continue and increase by 5% in FY 2017-18.

4. MAINTENANCE or SECURITY ISSUES:

GRANT SUMMARY - FYE 2018

DEPT: Public Health

	Grant Name	Begin Date	End Date	Award Amount	No. of FTEs	Status	Purpose of Grant
1.	CDC Immunization Grant - Riverton	7/1/2017	6/30/2017	\$1,400	0	Received	Advertising Immunization programs for Adults and Children
2.	CDC Immunization Grant -Lander	7/1/2017	6/30/2017	\$1,400	0	Received	Advertising for Immunization program for Adults and Children
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
TOTAL				\$2,800			

CONTRACTUAL SERVICES - FYE 2018

DEPT: Public Health

	Contractor	Description of Services	Amount
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
TOTAL CONTRACTUAL SERVICES (69214)			\$0

SERVICE AGREEMENTS - FYE 2018

DEPT: Public Health

	Organization	Description	Amount
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
TOTAL SERVICE AGREEMENTS (65234)			\$0

DUES AND SUBSCRIPTIONS - FYE 2018

DEPT: Public Health

	Organization	Description	Amount
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
TOTAL DUES & SUBSCRIPTIONS (69250)			\$0

CAPITAL ASSETS - FYE 2018

DEPT: Public Health

DEPARTMENT PURCHASES (< \$10,000)					
PRIORITY	DESCRIPTION	PURCHASE TIME FRAME	ASSET TYPE	PURCHASE AMOUNT	ESTIMATED LIFE (YRS)
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
TOTAL - DEPARTMENT PURCHASES (< \$10,000)				\$0	

85001	LAND	\$0
85002	BUILDINGS & IMPROVEMENTS	\$0
85003	MACHINERY & EQUIPMENT	\$0
85004	VEHICLES	\$0
85005	OFFICE FURNITURE	\$0
85006	COMPUTER SOFTWARE	\$0
85008	INFRASTRUCTURE	\$0
85010	LIBRARY BOOKS	\$0

CAPITAL REVOLVING FUND PURCHASES (\$10,000 or more)							
PRIORITY	DESCRIPTION	PURCHASE TIME FRAME	ASSET TYPE	AUTHORIZED AMOUNT	ESTIMATED LIFE (YRS)	INTEREST RATE	EST FYE 2018 RENTAL AMT
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
PLUS CURRENT DEPARTMENT RENTAL PAYMENTS (FYE 2018)							\$0
TOTAL - CAPITAL REVOLVING FUND PURCHASES (\$10,000 or more)				\$0			\$0

CHART OF ACCOUNTS WORKSHEET - FYE 2018

DEPT: Public Health

[back to instructions](#)

							FYE 2017 BUDGET COMPARISON	\$10,867				
Account Number	Account Title	FYE 2014 Actual	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Budget	FYE 2017 Actual (thru Dec)	FYE 2017 Add'l Expected (Jan - Jun)	FYE 2017 Projected Actual	FYE 2018 Budget Request	Difference from FYE 2017	FYE 2018 Approved Budget	Notes
219-6-2194-43170	FEDERAL INDRCT OPERATING GRANT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,800	\$2,800	\$2,800	indirect grant from CDC for Adult/child Immunization programs
219-6-2194-44251	DIABETES BLOOD TESTS	\$7,329	\$8,012	\$5,520	\$5,000	\$2,672	\$2,328	\$5,000	\$5,000	\$0	\$5,000	
219-6-2194-44310	MEDICAID	\$9,570	\$4,889	\$13,374	\$16,000	\$3,828	\$6,172	\$10,000	\$10,000	-\$6,000	\$10,000	
219-6-2194-44315	MEDICARE	\$5,134	\$16,443	\$20,409	\$15,000	\$16,088	\$4,000	\$20,088	\$16,000	\$1,000	\$16,000	
219-6-2194-44350	FEE FOR SERVICE	\$27,025	\$69,840	\$67,525	\$46,000	\$21,872	\$18,128	\$40,000	\$40,000	-\$6,000	\$40,000	
219-6-2194-47100	INTEREST REVENUE	\$253	\$187	\$323	\$200	\$165	\$123	\$288	\$300	\$100	\$300	
219-6-2194-47200	CHANGE IN FV OF INVEST.	\$34	-\$95	\$273	\$0	-\$321	\$321	\$0	\$0	\$0	\$0	
219-6-2194-48300	DONATIONS FOR OPERATIONS	\$10,015	\$8,067	\$4,754	\$6,000	\$3,900	\$900	\$4,800	\$4,800	-\$1,200	\$4,800	
219-6-2194-48380	PRIVATE GRANTS FOR OPERATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
219-6-2194-48890	OTHER MISC REVENUES	\$0	\$0	\$540	\$0	\$636	\$0	\$636	\$636	\$636	\$636	
219-6-2194-49653	TRANSFER FR INVESTMENT POOL	-\$99	\$3	\$0	\$0	\$300	-\$300	\$0	\$0	\$0	\$0	
219-6-2194-49920	PROCEEDS OF GFA DISPOSITION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	REVENUE TOTALS:	\$59,261	\$107,346	\$112,718	\$88,200	\$49,140	\$31,672	\$80,812	\$79,536	-\$8,664	\$79,536	

CHART OF ACCOUNTS WORKSHEET - FYE 2018

DEPT: Public Health

[back to instructions](#)

								FYE 2017 BUDGET COMPARISON	\$10,867				
Account Number	Account Title	FYE 2014 Actual	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Budget	FYE 2017 Actual (thru Dec)	FYE 2017 Add'l Expected (Jan - Jun)	FYE 2017 Projected Actual	FYE 2018 Budget Request	Difference from FYE 2017	FYE 2018 Approved Budget	Notes	
219-6-2194-51110	SALARIES-DEPUTIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-51120	SALARIES-CLERKS/DISPATCHR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-52210	HEALTH & LIFE INSURANCE (INTRA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-52220	SOCIAL SECURITY-EMPLOYER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-52240	WORKERS COMPENSATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-52250	WYOMING RETIREMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-61459	WYOMING REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-61484	PROGRAM DEVELOPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-65140	TRASH REMOVAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-65232	EQUIPMENT REPAIR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-65234	SERVICE AGREEMENTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-65235	VEHICLE REPAIR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-65250	COPIER REPAIRS (USE 65232)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-65458	RENTALS (INTRA)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-65812	SECURITY SYSTEM	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-66375	FC SUICIDE FAMILY ASSIST FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-69110	ADVERTISING-OTHER	\$91	\$1,650	\$51	\$300	\$364	\$0	\$364	\$3,000	\$2,700	\$3,000	\$2800.00 funded by CDC grant for immunization program	
219-6-2194-69214	CONTRACTUAL SERVICES	\$125	\$0	\$0	\$0	\$135	\$135	\$270	\$0	\$0	\$0		
219-6-2194-69250	DUES, SUBSCRIPTIONS	\$50	\$0	\$137	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-69450	INSURANCE, BONDS	\$0	\$0	\$0	\$0	\$519	\$0	\$519	\$0	\$0	\$0		
219-6-2194-69550	MISC. SERVICES & CHARGES	\$530	\$483	\$848	\$1,000	\$239	\$261	\$500	\$500	-\$500	\$500		
219-6-2194-69710	TELEPHONE	\$0	\$207	\$120	\$0	\$200	\$0	\$200	\$0	\$0	\$0		
219-6-2194-69720	TRAINING SEMINARS	\$450	\$0	\$135	\$400	\$598	\$0	\$598	\$1,000	\$600	\$1,000		
219-6-2194-69730	TRAVEL EXPENSE	\$120	\$566	\$3,432	\$0	\$549	\$651	\$1,200	\$1,200	\$1,200	\$1,200		
219-6-2194-75210	GENERAL OFFICE SUPPLIES	\$0	\$0	\$413	\$300	\$843	\$157	\$1,000	\$1,000	\$700	\$1,000		
219-6-2194-75211	PRINTED OFFICE SUPPLIES	\$0	\$0	\$413	\$0	\$49	\$0	\$49	\$50	\$50	\$50		
219-6-2194-75214	POSTAGE	\$495	\$252	\$164	\$0	\$60	\$40	\$100	\$100	\$100	\$100		
219-6-2194-75216	COPIER SUPPLIES	\$0	\$0	\$132	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-75222	MEDICAL SUPPLIES	\$56,382	\$76,303	\$93,387	\$85,200	\$50,777	\$19,756	\$70,533	\$85,200	\$0	\$85,200		
219-6-2194-75224	VEHICLE FUEL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-75225	UNIFORMS	\$106	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-75227	OPERATING SUPPLIES	\$54	\$52	\$6,664	\$1,000	\$7,756	-\$5,756	\$2,000	\$1,000	\$0	\$1,000		
219-6-2194-75228	COMPUTER SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-75610	EQUIPMENT LESS THAN \$1000	\$1,710	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-75802	EDUCATIONAL PROGRAMS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-85003	MACHINERY & EQUIP > 1,000	\$1,660	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-85004	VEHICLES >1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-85005	OFFICE FURNITURE > 1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-85006	COMPUTER SOFTWARE > 1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-96100	TRANSFER TO GNL FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-96213	TRANSFER TO TANF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-96216	TRANSFER TO MATERNAL CHLD HLTH	\$0	\$0	\$15,000	\$16,042	\$0	\$16,042	\$16,042	\$12,000	-\$4,042	\$12,000		
219-6-2194-96653	TRANSFER TO INVEST POOL	\$0	\$0	\$327	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
219-6-2194-99200	CASH RESERVE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
	EXPENDITURE TOTALS:	\$61,773	\$79,513	\$121,223	\$104,242	\$62,089	\$31,286	\$93,375	\$105,050	\$808	\$105,050		

EXECUTIVE SUMMARY - FYE 2018

DEPT: Public Health

ACCOUNT NUMBERS: 219-6-2194

[back to instructions](#)

REVENUES:	FYE 2014 Actual	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Budget	FYE 2017 Projected Actual	FYE 2018 Budget Request	Difference from FYE 2017	FYE 2018 Approved Budget
Tax Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental/Grants	\$0	\$0	\$0	\$0	\$0	\$2,800	\$2,800	\$2,800
Charges for Goods & Services	\$49,058	\$99,184	\$106,828	\$82,000	\$75,088	\$71,000	-\$11,000	\$71,000
Investment Income	\$287	\$92	\$596	\$200	\$288	\$300	\$100	\$300
Other Revenue	\$10,015	\$8,067	\$5,294	\$6,000	\$5,436	\$5,436	-\$564	\$5,436
Gain (Loss) on Equip Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer from Other Funds	-\$99	\$3	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES:	\$59,261	\$107,346	\$112,718	\$88,200	\$80,812	\$79,536	-\$8,664	\$79,536

EXPENDITURES:								
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Employee Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Property Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subrecipient Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Services	\$1,366	\$2,906	\$4,723	\$1,700	\$3,651	\$5,700	\$4,000	\$5,700
Supplies & Materials	\$58,747	\$76,607	\$101,173	\$86,500	\$73,682	\$87,350	\$850	\$87,350
Other Misc	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$1,660	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Principal/Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer to Other Funds	\$0	\$0	\$15,327	\$16,042	\$16,042	\$12,000	-\$4,042	\$12,000
TOTAL EXPENDITURES:	\$61,773	\$79,513	\$121,223	\$104,242	\$93,375	\$105,050	\$808	\$105,050

CASH RESERVE AND FUND BALANCE CALCULATION - FYE 2018

DEPT: Public Health

[back to instructions](#)

A	BEGINNING FUND BALANCE, 7/1/2016 (from FYE 2016 Audit - 6/30/2016 Ending Balance)	\$27,422
B	ESTIMATED REVENUES THROUGH 6/30/2017 (Actual + Estimated, see Chart of Accounts sheet)	\$80,812
C	TOTAL FUND BALANCE + ESTIMATED REVENUES C = A + B	\$108,234
D	ESTIMATED EXPENDITURES THROUGH 6/30/2017 (Actual + Estimated, see Chart of Accounts sheet)	\$93,375
E	PROJECTED FUND BALANCE 6/30/2017 E = C - D	\$14,859
F	ESTIMATED REVENUES, FYE 2018 (Other than Property Tax, see Chart of Accounts sheet)	\$79,536
G	TOTAL REVENUE + FUND BALANCE, FYE 2018 G = E + F	\$94,395
H	ESTIMATED EXPENDITURES, FYE 2018 (see Chart of Accounts sheet)	\$105,050
I	ANTICIPATED CAPITAL OUTLAY, FYE 2018 (see Capital Assets sheet)	\$0
J	TOTAL EXPENDITURES + CAPITAL OUTLAY, FYE 2018 J = H + I	\$105,050
K	ESTIMATED ENDING FUND BALANCE, FYE 2018 K = G - J	-\$10,655