

**FYE 2017 BUDGET RECEIVED**

**\$327,974**

**FYE 2018 BUDGET REQUEST**

**\$267,288**

**FREMONT COUNTY, WYOMING**

**BUDGET REQUEST PACKET**

**FISCAL YEAR 2017 - 2018**

**DEPARTMENT NAME**

**Juvenile Treatment Court**

**CHART OF ACCOUNT NUMBERS**

**233-2-2330**

**BUDGET VERSION**

**One**

**PREPARED BY**

**Susan Shipley**

**PHONE NUMBER**

**307-332-1108**

**EMAIL**

**[susan.shipley@fremontcountywy.gov](mailto:susan.shipley@fremontcountywy.gov)**

# BUDGET MESSAGE

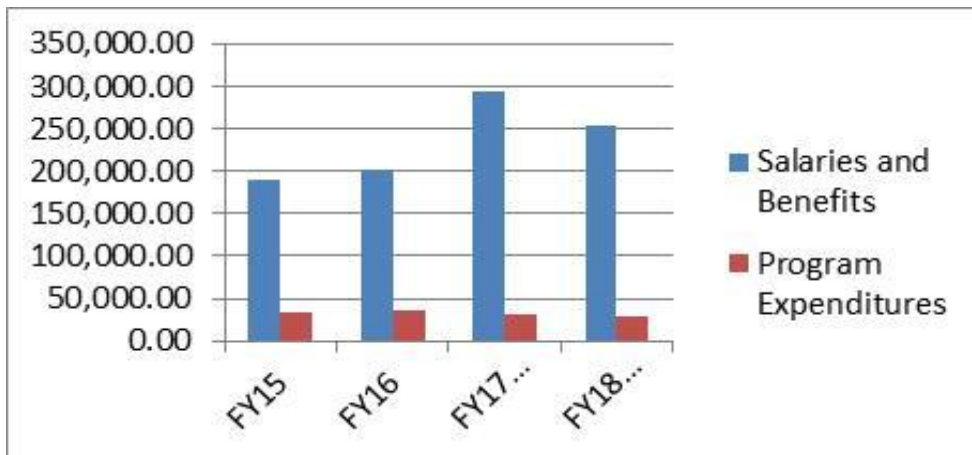
## DEPARTMENT Juvenile Treatment Court

### ANTICIPATED REVENUE STREAMS

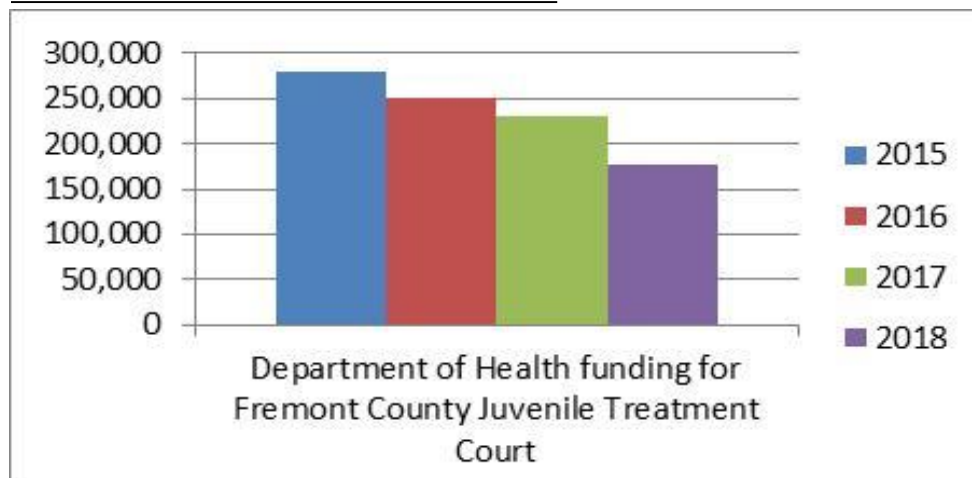
The Wyoming Department of Health: *Court Supervised Treatment* grant for FY18 in the amount of \$176,602.08.

The Fremont County Government contribution in the amount of \$91,086 (last year the program operated on a fund balance for the county's contribution).

### EXPENDITURE TRENDS



### STATE FUNDING CHANGES: PREVIOUS YEARS



2015 \$279,619  
2016 \$250,186  
2017 \$229,599  
2018 \$176,602

# FIVE YEAR PLAN

## DEPARTMENT

### Juvenile Treatment Court

#### **1. SERVICE PRIORITIES**

The Juvenile Treatment Court (JTC) Program will continue to provide level II.I Intensive Outpatient Treatment to clients that qualify. JTC will accept other clients into the program who meet various levels of care when appropriate and as recommended via substance abuse evaluations (when ordered by the court). JTC has a full-time Licensed Professional Counselor and a full-time Certified Addictions Practitioner who provide level II.I Intensive Outpatient Treatment to approximately 25 clients per year. In addition, those two staff members provide case management services. The Department of Family Services and Fremont County Youth Services provide probation supervision to those same clients. Because funding is based on the number of participants, it will be a priority to **increase** the number of clients as follows:

FY18 average of 13 clients/month

FY19 average of 15 clients/month

FY20 average of 17 clients/month

FY21 average of 17 clients/month

FY22 average of 17 clients/month

#### **2. EMPLOYEES and BENEFITS**

It will be critical for our program to be able to meet the costs of retaining our highly qualified and experienced staff as well as the inevitable increases to the program to cover any rising costs of benefits. It is a priority to secure the funding to cover all wages and benefits. If the goal of attaining an average of 17 clients/month is achieved, the Department of Health funding should increase and thus allow for an addition staff member to be hired.

#### **3. FUNDING and REVENUE CHANGES**

Since the program's funding is dependent on the Wyoming Department of Health, it is not possible to project revenue changes for the next five years. However, the program will do it's part by targeting as many clients in need of treatment as possible and striving for the best possible outcomes to demonstrate to the Department of Health and the Fremont County Commissioners the value that JTC offers to the clients, their families, and the community.

#### **4. MAINTENANCE or SECURITY ISSUES**

There are no identified maintenance or security issues at this time.

**GRANT SUMMARY - FYE 2018**

**DEPT: Juvenile Treatment Court**

	Grant Name	Begin Date	End Date	Award Amount	No. of FTEs	Status	Purpose of Grant
1.	Wyoming Department of Health: Court Supervised Treatment grant	7/1/2017	6/30/2018	\$176,602	3.66	Received	Juvenile Drug Court
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
<b>TOTAL</b>				<b>\$176,602</b>			

**CONTRACTUAL SERVICES - FYE 2018**

**DEPT: Juvenile Treatment Court**

	Contractor	Description of Services	Amount
1.	Accucare	treatment planning and documentation	\$3,000
2.	Relias	CARF required training (on-line)	\$3,000
3.	Wyoming.com	Internet	\$350
4.			
5.			
6.			
7.			
8.			
9.			
10.			
<b>TOTAL CONTRACTUAL SERVICES (69214)</b>			<b>\$6,350</b>

**SERVICE AGREEMENTS - FYE 2018**

**DEPT: Juvenile Treatment Court**

	Organization	Description	Amount
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
<b>TOTAL SERVICE AGREEMENTS (65234)</b>			<b>\$0</b>

**DUES AND SUBSCRIPTIONS - FYE 2018**

**DEPT: Juvenile Treatment Court**

	Organization	Description	Amount
1.	NASW Insurance Co.	Liability insurance - counselor - Ashley White	\$140
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
<b>TOTAL DUES &amp; SUBSCRIPTIONS (69250)</b>			<b>\$140</b>

**CAPITAL ASSETS - FYE 2018**

DEPT: Juvenile Treatment Court

DEPARTMENT PURCHASES (< \$10,000)					
PRIORITY	DESCRIPTION	PURCHASE TIME FRAME	ASSET TYPE	PURCHASE AMOUNT	ESTIMATED LIFE (YRS)
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
<b>TOTAL - DEPARTMENT PURCHASES (&lt; \$10,000)</b>				<b>\$0</b>	

85001	LAND	\$0
85002	BUILDINGS & IMPROVEMENTS	\$0
85003	MACHINERY & EQUIPMENT	\$0
85004	VEHICLES	\$0
85005	OFFICE FURNITURE	\$0
85006	COMPUTER SOFTWARE	\$0
85008	INFRASTRUCTURE	\$0
85010	LIBRARY BOOKS	\$0

CAPITAL REVOLVING FUND PURCHASES (\$10,000 or more)							
PRIORITY	DESCRIPTION	PURCHASE TIME FRAME	ASSET TYPE	AUTHORIZED AMOUNT	ESTIMATED LIFE (YRS)	INTEREST RATE	EST FYE 2018 RENTAL AMT
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
<b>PLUS CURRENT DEPARTMENT RENTAL PAYMENTS (FYE 2018)</b>							<b>\$0</b>
<b>TOTAL - CAPITAL REVOLVING FUND PURCHASES (\$10,000 or more)</b>				<b>\$0</b>			<b>\$0</b>



**CHART OF ACCOUNTS WORKSHEET - FYE 2018**

DEPT: Juvenile Treatment Court

[back to instructions](#)

											FYE 2017 BUDGET COMPARISON	\$14,418		
Account Number	Account Title	FYE 2014 Actual	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Budget	FYE 2017 Actual (thru Dec)	FYE 2017 Add'l Expected (Jan - Jun)	FYE 2017 Projected Actual	FYE 2018 Budget Request	Difference from FYE 2017	FYE 2018 Approved Budget	Notes		
233-2-2330-43170	FEDERAL INDRCT OPERATING GRANT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
233-2-2330-43490	STATE OPERATING GRANT	\$229,361	\$205,195	\$214,170	\$229,599	\$85,682	\$143,917	\$229,599	\$176,602	-\$52,997	\$176,602			
233-2-2330-44350	MISCELLANEOUS FEES	\$0	\$0	\$926	\$1,000	\$100	\$100	\$200	\$200	-\$800	\$200			
233-2-2330-47100	INTEREST REVENUE	\$0	\$528	\$139	\$0	\$314	\$28	\$342	\$0	\$0	\$0			
233-2-2330-47200	CHANGE IN FV OF INVEST.	\$0	\$26	\$172	\$0	-\$488	\$488	\$0	\$0	\$0	\$0			
233-2-2330-48890	OTHER MISC REVENUES	\$0	\$493	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
233-2-2330-49100	TRANSFER FR GENL FUND	\$0	\$27,956	\$64,905	\$0	\$0	\$0	\$0	\$81,695	\$81,695	\$80,695			
233-2-2330-49653	TRANSFER FR INVESTMENT POOL	\$0	\$0	\$0	\$0	\$443	-\$443	\$0	\$0	\$0	\$0			
	<b>REVENUE TOTALS:</b>	<b>\$229,361</b>	<b>\$234,198</b>	<b>\$280,312</b>	<b>\$230,599</b>	<b>\$86,051</b>	<b>\$144,090</b>	<b>\$230,141</b>	<b>\$258,497</b>	<b>\$27,898</b>	<b>\$257,497</b>			
233-2-2330-51120	SALARIES-CLERKS/DISPATCHR	\$8,013	\$8,995	\$17,410	\$94,769	\$52,709	\$52,709	\$105,418	\$84,500	-\$10,269	\$84,500			
233-2-2330-51130	SAL SUPERS/MISC/CLERICAL	\$123,646	\$121,650	\$114,427	\$83,537	\$42,572	\$43,100	\$85,672	\$66,038	-\$17,499	\$66,038			
233-2-2330-52210	HEALTH & LIFE INSURANCE (INTRA	\$32,081	\$36,870	\$38,744	\$63,263	\$31,631	\$31,631	\$63,262	\$57,837	-\$5,426	\$57,837			
233-2-2330-52220	SOCIAL SECURITY-EMPLOYER	\$9,693	\$9,377	\$9,441	\$13,641	\$6,757	\$6,800	\$13,557	\$11,517	-\$2,124	\$11,517			
233-2-2330-52230	UNEMPLOYMENT CLAIMS	\$0	\$0	\$2,353	\$0	\$184	\$0	\$184	\$0	\$0	\$0			
233-2-2330-52240	WORKERS COMPENSATION	\$2,475	\$3,078	\$2,597	\$4,797	\$2,563	\$2,583	\$5,146	\$3,914	-\$883	\$3,914			
233-2-2330-52250	WYOMING RETIREMENT	\$17,479	\$17,223	\$17,969	\$21,522	\$11,138	\$11,238	\$22,376	\$19,292	-\$2,230	\$19,292			
233-2-2330-61408	DRUG TESTING	\$0	\$2,127	\$6,532	\$1,000	\$0	\$870	\$870	\$1,000	\$0	\$1,000			
233-2-2330-61449	CONSULTING & AUDITING FEE	\$1,750	\$1,800	\$1,900	\$1,900	\$2,000	\$0	\$2,000	\$2,100	\$200	\$2,100			
233-2-2330-61484	PROGRAM DEVELOPMENT	\$0	\$4,337	\$954	\$1,000	\$246	\$150	\$396	\$0	-\$1,000	\$0			
233-2-2330-65232	EQUIPMENT REPAIR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
233-2-2330-65234	SERVICE AGREEMENTS	\$0	\$452	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
233-2-2330-65235	VEHICLE REPAIR	\$0	\$0	\$0	\$2,000	\$0	\$500	\$500	\$1,500	-\$500	\$1,500			
233-2-2330-65458	RENTALS (INTRA)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
233-2-2330-69110	ADVERTISING-OTHER	\$0	\$88	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
233-2-2330-69214	CONTRACTUAL SERVICES	\$4,367	\$2,808	\$6,117	\$9,500	\$4,058	\$0	\$4,058	\$6,350	-\$3,150	\$6,350			
233-2-2330-69250	DUES, SUBSCRIPTIONS	\$0	\$894	\$555	\$360	\$1	\$0	\$1	\$140	-\$220	\$140			
233-2-2330-69550	MISC. SERVICES & CHARGES	\$0	\$88	\$25	\$1,000	\$0	\$0	\$0	\$0	-\$1,000	\$0			
233-2-2330-69710	TELEPHONE	\$0	\$2,717	\$3,776	\$3,500	\$1,684	\$1,073	\$2,757	\$3,000	-\$500	\$3,000			
233-2-2330-69720	TRAINING SEMINARS	\$405	\$1,255	\$194	\$5,500	\$0	\$0	\$0	\$1,000	-\$4,500	\$1,000			
233-2-2330-69730	TRAVEL EXPENSE	\$323	\$5,881	\$3,005	\$6,500	\$385	\$1,982	\$2,367	\$3,000	-\$3,500	\$3,000			
233-2-2330-75210	OFFICE SUPPLIES	\$0	\$1,852	\$937	\$500	\$733	\$200	\$933	\$1,000	\$500	\$1,000			
233-2-2330-75211	PRINTED OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
233-2-2330-75214	POSTAGE	\$0	\$1,121	\$175	\$1,300	\$261	\$275	\$536	\$600	-\$700	\$600			
233-2-2330-75224	VEHICLE FUEL	\$0	\$2,383	\$1,495	\$2,500	\$1,162	\$1,100	\$2,262	\$2,500	\$0	\$2,500			
233-2-2330-75227	OPERATING SUPPLIES	\$4,485	\$184	\$937	\$4,723	\$0	\$500	\$500	\$1,500	-\$3,223	\$500			
233-2-2330-75228	COMPUTER SUPPLIES	\$0	\$58	\$932	\$500	\$261	\$0	\$261	\$500	\$0	\$500			
233-2-2330-75610	EQUIPMENT LESS THAN \$1000	\$1,296	\$4,675	\$260	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
233-2-2330-75611	BUILDING IMPROVEMENTS < 10000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
233-2-2330-75802	EDUCATIONAL PROGRAMS	\$23,348	\$780	\$553	\$4,662	\$0	\$500	\$500	\$0	-\$4,662	\$0			
233-2-2330-78100	VEHICLE MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
233-2-2330-85003	MACHINERY & EQUIP > 1,000	\$0	\$2,529	\$6,575	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
233-2-2330-85005	OFFICE FURNITURE > 1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
233-2-2330-85006	COMPUTER SOFTWARE > 1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
233-2-2330-96653	TRANSFER TO INVEST POOL	\$0	\$294	\$199	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
	<b>EXPENDITURE TOTALS:</b>	<b>\$229,361</b>	<b>\$233,516</b>	<b>\$238,062</b>	<b>\$327,974</b>	<b>\$158,345</b>	<b>\$155,211</b>	<b>\$313,556</b>	<b>\$267,288</b>	<b>-\$60,686</b>	<b>\$266,288</b>	<b>\$1,000</b>		



**EXECUTIVE SUMMARY - FYE 2018**

**DEPT:** Juvenile Treatment Court

**ACCOUNT NUMBERS:** 233-2-2330

[back to instructions](#)

<b>REVENUES:</b>	<b>FYE 2014 Actual</b>	<b>FYE 2015 Actual</b>	<b>FYE 2016 Actual</b>	<b>FYE 2017 Budget</b>	<b>FYE 2017 Projected Actual</b>	<b>FYE 2018 Budget Request</b>	<b>Difference from FYE 2017</b>	<b>FYE 2018 Approved Budget</b>
Tax Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental/Grants	\$229,361	\$205,195	\$214,170	\$229,599	\$229,599	\$176,602	-\$52,997	\$176,602
Charges for Goods & Services	\$100	\$0	\$926	\$1,000	\$200	\$200	-\$800	\$200
Investment Income	\$595	\$554	\$311	\$0	\$342	\$0	\$0	\$0
Other Revenue	\$2,040	\$493	\$0	\$0	\$0	\$0	\$0	\$0
Gain (Loss) on Equip Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer from Other Funds	\$40,622	\$27,956	\$64,905	\$0	\$0	\$81,695	\$81,695	\$80,695
<b>TOTAL REVENUES:</b>	<b>\$272,718</b>	<b>\$234,198</b>	<b>\$280,312</b>	<b>\$230,599</b>	<b>\$230,141</b>	<b>\$258,497</b>	<b>\$27,898</b>	<b>\$257,497</b>

<b>EXPENDITURES:</b>								
Salaries	\$131,659	\$130,645	\$131,837	\$178,306	\$191,090	\$150,538	-\$27,768	\$150,538
Employee Benefits	\$76,666	\$66,548	\$71,104	\$103,223	\$104,525	\$92,560	-\$10,663	\$92,560
Property Services	\$449	\$452	\$0	\$2,000	\$500	\$1,500	-\$500	\$1,500
Subrecipient Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Services	\$29,296	\$21,995	\$23,058	\$30,260	\$12,449	\$16,590	-\$13,670	\$16,590
Supplies & Materials	\$35,251	\$11,053	\$5,289	\$14,185	\$4,992	\$6,100	-\$8,085	\$5,100
Other Misc	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$2,529	\$6,575	\$0	\$0	\$0	\$0	\$0
Principal/Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer to Other Funds	\$0	\$294	\$199	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES:</b>	<b>\$273,321</b>	<b>\$233,516</b>	<b>\$238,062</b>	<b>\$327,974</b>	<b>\$313,556</b>	<b>\$267,288</b>	<b>-\$60,686</b>	<b>\$266,288</b>

**CASH RESERVE AND FUND BALANCE CALCULATION - FYE 2018**

**DEPT: Juvenile Treatment Court**

[back to instructions](#)

<b>A</b>	<b>BEGINNING FUND BALANCE, 7/1/2016</b> (from FYE 2016 Audit - 6/30/2016 Ending Balance)	<b>\$92,206</b>
<b>B</b>	<b>ESTIMATED REVENUES THROUGH 6/30/2017</b> (Actual + Estimated, see Chart of Accounts sheet)	<b>\$230,141</b>
<b>C</b>	<b>TOTAL FUND BALANCE + ESTIMATED REVENUES</b> <b>C = A + B</b>	<b>\$322,347</b>
<b>D</b>	<b>ESTIMATED EXPENDITURES THROUGH 6/30/2017</b> (Actual + Estimated, see Chart of Accounts sheet)	<b>\$313,556</b>
<b>E</b>	<b>PROJECTED FUND BALANCE 6/30/2017</b> <b>E = C - D</b>	<b>\$8,791</b>
<b>F</b>	<b>ESTIMATED REVENUES, FYE 2018</b> (Other than Property Tax, see Chart of Accounts sheet)	<b>\$257,497</b>
<b>G</b>	<b>TOTAL REVENUE + FUND BALANCE, FYE 2018</b> <b>G = E + F</b>	<b>\$266,288</b>
<b>H</b>	<b>ESTIMATED EXPENDITURES, FYE 2018</b> (see Chart of Accounts sheet)	<b>\$266,288</b>
<b>I</b>	<b>ANTICIPATED CAPITAL OUTLAY, FYE 2018</b> (see Capital Assets sheet)	<b>\$0</b>
<b>J</b>	<b>TOTAL EXPENDITURES + CAPITAL OUTLAY, FYE 2018</b> <b>J = H + I</b>	<b>\$266,288</b>
<b>K</b>	<b>ESTIMATED ENDING FUND BALANCE, FYE 2018</b> <b>K = G - J</b>	<b>\$0</b>