

FYE 2017 BUDGET RECEIVED

\$395,588

FYE 2018 BUDGET REQUEST

\$297,263

FREMONT COUNTY, WYOMING

BUDGET REQUEST PACKET

FISCAL YEAR 2017 - 2018

DEPARTMENT NAME

Court Assisted Supervised Treatment (CAST)

CHART OF ACCOUNT NUMBERS

236-2-2361

BUDGET VERSION

one

PREPARED BY

Susan Shipley

PHONE NUMBER

307-332-1108

EMAIL

susan.shipley@fremontcountywy.gov

BUDGET MESSAGE

DEPARTMENT

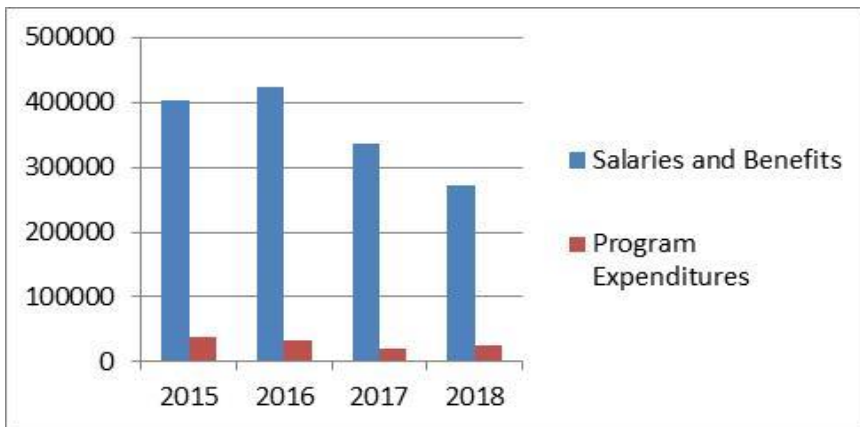
Court Assisted Supervised Treatment (CAST)

ANTICIPATED REVENUE STREAMS

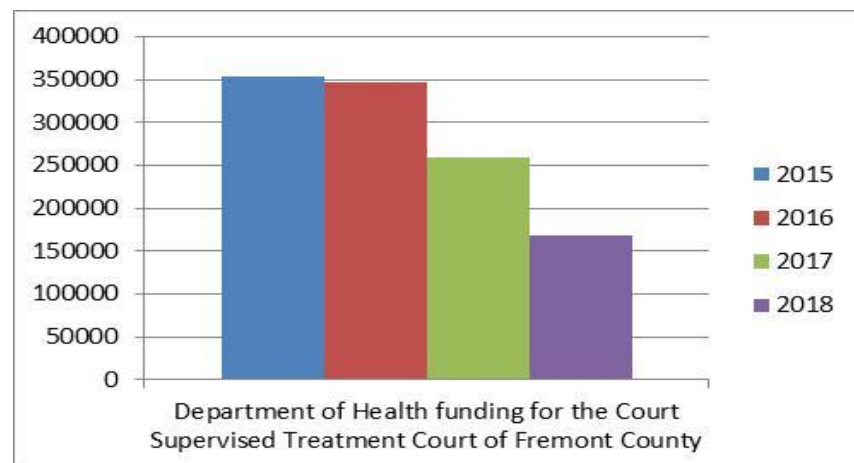
The Wyoming Department of Health: *Court Supervised Treatment* grant for FY18 in the amount of \$168,383.88.

The Fremont County Government in the amount of \$122,479. This a reduction of \$5,630.

EXPENDITURE TRENDS



STATE FUNDING CHANGES: PREVIOUS YEARS



FIVE YEAR PLAN

DEPARTMENT

Court Assisted Supervised Treatment (CAST)

1. SERVICE PRIORITIES

The Court Assisted Supervised Treatment (CAST) Program will continue to provide level II.I Intensive Outpatient Treatment to clients who qualify. CAST may accept other clients into the program who meet various level of care when appropriate and as recommended via substance abuse evaluations (when ordered by the court). CAST has one Licensed Professional Counselor (and one LPC position not filled at this time) who provides level II.I Intensive Outpatient Treatment to approximately 30 clients per year. In addition, the program has two Case Managers. The WY Department of Corrections provides the CAST program with 1.5 Probation Agents. It will be a priority to **increase** the number of clients as follows:

FY18 average of 20 clients/month

FY19 average of 22 clients/month

FY20 average of 23 clients/month

FY21 average of 25 clients/month

FY22 average of 25 clients/month

2. EMPLOYEES and BENEFITS

It will be critical for our program to be able to meet the costs of retaining our highly qualified and experienced staff as well as the inevitable increases to the program to cover the rising costs of benefits. It is a priority to secure the funding to cover all wages and benefits.

3. FUNDING and REVENUE CHANGES

Since the program's funding is dependent on the Wyoming Department of Health, it is not possible to project revenue changes for the next five years. However, the program will do its part by targeting as many clients in need of treatment as possible and striving for the best possible outcomes to demonstrate to the Department of Health and the Fremont County Commissioners the value that CAST offers to clients, their families, and the community.

4. MAINTENANCE or SECURITY ISSUES

There are no identified maintenance or security issues at this time.

GRANT SUMMARY - FYE 2018

DEPT: Court Assisted Supervised Treatment (CAST)

	Grant Name	Begin Date	End Date	Award Amount	No. of FTEs	Status	Purpose of Grant
1.	Wyoming Department of Health: Court Supervised Treatment grant	7/1/2017	6/60/2018	\$168,384	4.33	Received	Adult Drog Court
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
TOTAL				\$168,384			

CONTRACTUAL SERVICES - FYE 2018

DEPT: Court Assisted Supervised Treatment (CAST)

	Contractor	Description of Services	Amount
1.	Accucare	treatment planning and documentation	\$1,200
2.	Relias	CARF required training (on-line)	\$1,200
3.	Wyoming.com	Internet	\$350
4.	Cynthia Stevens	Clinical Supervision- Dani Cooper	\$1,920
5.			
6.			
7.			
8.			
9.			
10.			
TOTAL CONTRACTUAL SERVICES (69214)			\$4,670

SERVICE AGREEMENTS - FYE 2018

DEPT: Court Assisted Supervised Treatment (CAST)

	Organization	Description	Amount
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
TOTAL SERVICE AGREEMENTS (65234)			\$0

DUES AND SUBSCRIPTIONS - FYE 2018

DEPT: Court Assisted Supervised Treatment (CAST)

	Organization	Description	Amount
1.	NASW Insurance Co.	Liability insurance - counselor- Dani Cooper	\$140
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
TOTAL DUES & SUBSCRIPTIONS (69250)			\$140

CAPITAL ASSETS - FYE 2018

DEPT: Court Assisted Supervised Treatment (CAST)

DEPARTMENT PURCHASES (< \$10,000)					
PRIORITY	DESCRIPTION	PURCHASE TIME FRAME	ASSET TYPE	PURCHASE AMOUNT	ESTIMATED LIFE (YRS)
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
TOTAL - DEPARTMENT PURCHASES (< \$10,000)				\$0	

85001	LAND	\$0
85002	BUILDINGS & IMPROVEMENTS	\$0
85003	MACHINERY & EQUIPMENT	\$0
85004	VEHICLES	\$0
85005	OFFICE FURNITURE	\$0
85006	COMPUTER SOFTWARE	\$0
85008	INFRASTRUCTURE	\$0
85010	LIBRARY BOOKS	\$0

CAPITAL REVOLVING FUND PURCHASES (\$10,000 or more)							
PRIORITY	DESCRIPTION	PURCHASE TIME FRAME	ASSET TYPE	AUTHORIZED AMOUNT	ESTIMATED LIFE (YRS)	INTEREST RATE	EST FYE 2018 RENTAL AMT
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
PLUS CURRENT DEPARTMENT RENTAL PAYMENTS (FYE 2018)							\$981
TOTAL - CAPITAL REVOLVING FUND PURCHASES (\$10,000 or more)				\$0			\$981

CHART OF ACCOUNTS WORKSHEET - FYE 2018

DEPT: **Court Assisted Supervised Treatment (CAST)**

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												FYE 2017 BUDGET COMPARISON	\$35,458		
Account Number	Account Title	FYE 2014 Actual	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Budget	FYE 2017 Actual (thru Dec)	FYE 2017 Add'l Expected (Jan - Jun)	FYE 2017 Projected Actual	FYE 2018 Budget Request	Difference from FYE 2017	FYE 2018 Approved Budget	Notes			
236-2-2361-43490	STATE OPERATING GRANT	\$344,135	\$346,122	\$346,122	\$258,479	\$98,386	\$160,093	\$258,479	\$168,384	-\$90,095	\$168,384				
236-2-2361-43549	OVER/SHORT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
236-2-2361-43985	LOCAL GOVT OPERATING	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
236-2-2361-44350	MISCELLANEOUS FEES	\$12,583	\$7,930	\$7,226	\$9,000	\$4,882	\$3,000	\$7,882	\$7,500	-\$1,500	\$7,500				
236-2-2361-47100	INTEREST REVENUE	-\$316	\$75	-\$527	\$0	-\$364	\$232	-\$132	\$500	\$500	\$500				
236-2-2361-47200	CHANGE IN FV OF INVEST.	\$135	\$209	-\$123	\$0	\$752	-\$752	\$0	\$0	\$0	\$0				
236-2-2361-48490	LOAN REPAYMENTS	\$609	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
236-2-2361-48890	OTHER MISC REVENUES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
236-2-2361-49100	TRANSFER FR GENL FUND	\$60,111	\$103,254	\$88,000	\$128,109	\$0	\$80,612	\$80,612	\$120,879	-\$7,230	\$118,879				
236-2-2361-49653	TRANSFER FR INVESTMENT POOL	\$76	\$0	\$216	\$0	-\$708	\$708	\$0	\$0	\$0	\$0				
	REVENUE TOTALS:	\$419,333	\$457,590	\$440,914	\$395,588	\$102,948	\$243,893	\$346,841	\$297,263	-\$98,325	\$295,263				
236-2-2361-51120	SALARIES-CLERKS/DISPATCHR	\$36,050	\$38,615	\$30,319	\$191,170	\$88,710	\$89,160	\$177,870	\$149,744	-\$41,426	\$149,744				
236-2-2361-51130	SAL SUPERS/MISC/CLERICAL	\$214,675	\$219,083	\$229,761	\$31,291	\$15,162	\$15,162	\$30,324	\$8,222	-\$23,069	\$8,222				
236-2-2361-52210	HEALTH & LIFE INSURANCE (INTRA	\$74,379	\$78,767	\$98,654	\$79,397	\$40,056	\$40,056	\$80,112	\$54,677	-\$24,720	\$54,677				
236-2-2361-52220	SOCIAL SECURITY-EMPLOYER	\$18,623	\$18,288	\$17,960	\$17,019	\$7,166	\$7,166	\$14,332	\$12,085	-\$4,934	\$12,085				
236-2-2361-52230	UNEMPLOYMENT INSURANCE	\$9,205	\$1,325	\$0	\$5,300	\$0	\$0	\$0	\$25,428	\$20,128	\$25,428				
236-2-2361-52240	WORKERS COMPENSATION	\$4,714	\$6,056	\$5,124	\$5,985	\$2,794	\$2,797	\$5,591	\$4,108	-\$1,877	\$4,108				
236-2-2361-52250	WYOMING RETIREMENT	\$36,838	\$40,595	\$41,233	\$26,609	\$14,011	\$14,011	\$28,022	\$18,008	-\$8,601	\$18,008				
236-2-2361-61408	DRUG TESTING	\$4,306	\$2,770	\$0	\$2,400	\$0	\$2,000	\$2,000	\$2,000	-\$400	\$2,000				
236-2-2361-61449	CONSULTING & AUDITING FEE	\$9,375	\$1,800	\$1,900	\$1,800	\$2,000	\$0	\$2,000	\$2,100	\$300	\$2,100				
236-2-2361-61484	PROGRAM DEVELOPMENT	\$4,070	\$3,986	\$2,217	\$695	\$213	\$480	\$693	\$0	-\$695	\$0				
236-2-2361-65234	SERVICE AGREEMENTS	\$0	\$0	\$0	\$1,845	\$0	\$0	\$0	\$0	-\$1,845	\$0				
236-2-2361-65235	VEHICLE REPAIR	\$325	\$0	\$0	\$0	\$0	\$0	\$0	\$500	\$500	\$500				
236-2-2361-65238	COMMUNICATIONS REPAIR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
236-2-2361-65458	RENTALS (INTRA)	\$0	\$327	\$2,118	\$981	\$490	\$490	\$980	\$981	\$0	\$981				
236-2-2361-66352	FC ALCOHOL CRISIS CENTER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
236-2-2361-69110	ADVERTISING-OTHER	\$1,351	\$1,029	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
236-2-2361-69214	CONTRACTUAL SERVICES	\$1,308	\$5,784	\$9,120	\$9,637	\$4,988	\$900	\$5,888	\$4,670	-\$4,967	\$4,670				
236-2-2361-69250	DUES, SUBSCRIPTIONS	\$1,688	\$1,857	\$400	\$570	\$0	\$118	\$118	\$140	-\$430	\$140				
236-2-2361-69550	MISC. SERVICES & CHARGES	\$683	\$364	\$415	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
236-2-2361-69710	TELEPHONE	\$2,806	\$2,980	\$3,477	\$4,900	\$1,197	\$690	\$1,887	\$2,500	-\$2,400	\$2,500				
236-2-2361-69720	TRAINING SEMINARS	\$550	\$1,225	\$580	\$0	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000				
236-2-2361-69730	TRAVEL EXPENSE	\$6,621	\$5,722	\$5,324	\$7,185	\$0	\$5,000	\$5,000	\$3,500	-\$3,685	\$3,500				
236-2-2361-75210	GENERAL OFFICE SUPPLIES	\$2,250	\$2,548	\$2,083	\$0	\$543	\$200	\$743	\$1,000	\$1,000	\$1,000				
236-2-2361-75214	POSTAGE	\$904	\$2,437	\$1,760	\$1,800	\$392	\$400	\$792	\$1,000	-\$800	\$1,000				
236-2-2361-75224	VEHICLE FUEL	\$1,886	\$764	\$491	\$2,294	\$218	\$500	\$718	\$1,100	-\$1,194	\$1,100				
236-2-2361-75225	UNIFORMS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
236-2-2361-75227	OPERATING SUPPLIES	\$0	\$0	\$50	\$3,710	\$60	\$1,500	\$1,560	\$3,500	-\$210	\$1,500				
236-2-2361-75228	COMPUTER SUPPLIES	\$1,055	\$284	\$1,136	\$0	\$0	\$0	\$0	\$1,000	\$1,000	\$1,000				
236-2-2361-75610	EQUIPMENT LESS THAN \$1000	\$70	\$1,006	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
236-2-2361-75802	EDUCATIONAL PROGRAMS	\$0	\$1,408	\$750	\$1,000	\$0	\$500	\$500	\$0	-\$1,000	\$0				
236-2-2361-81416	COUNTY ASSISTANCE	\$33	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
236-2-2361-85003	MACHINERY & EQUIP > 1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
236-2-2361-85006	COMPUTER SOFTWARE > 1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
236-2-2361-96653	TRANSFER TO INVEST POOL	\$0	\$275	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
236-2-2361-99200	CASH RESERVE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
	EXPENDITURE TOTALS:	\$433,765	\$439,295	\$455,372	\$395,588	\$178,000	\$182,130	\$360,130	\$297,263	-\$98,325	\$295,263	\$2,000			

EXECUTIVE SUMMARY - FYE 2018

DEPT: Court Assisted Supervised Treatment (CAST)

ACCOUNT NUMBERS: 236-2-2361

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REVENUES:	FYE 2014 Actual	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Budget	FYE 2017 Projected Actual	FYE 2018 Budget Request	Difference from FYE 2017	FYE 2018 Approved Budget
Tax Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental/Grants	\$346,135	\$346,122	\$346,122	\$258,479	\$258,479	\$168,384	-\$90,095	\$168,384
Charges for Goods & Services	\$12,583	\$7,930	\$7,226	\$9,000	\$7,882	\$7,500	-\$1,500	\$7,500
Investment Income	-\$181	\$284	-\$650	\$0	-\$132	\$500	\$500	\$500
Other Revenue	\$609	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Gain (Loss) on Equip Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer from Other Funds	\$60,187	\$103,254	\$88,216	\$128,109	\$80,612	\$120,879	-\$7,230	\$118,879
TOTAL REVENUES:	\$419,333	\$457,590	\$440,914	\$395,588	\$346,841	\$297,263	-\$98,325	\$295,263

EXPENDITURES:								
Salaries	\$250,725	\$257,698	\$260,080	\$222,461	\$208,194	\$157,966	-\$64,495	\$157,966
Employee Benefits	\$143,759	\$145,031	\$162,971	\$134,310	\$128,057	\$114,306	-\$20,004	\$114,306
Property Services	\$325	\$327	\$2,118	\$2,826	\$980	\$1,481	-\$1,345	\$1,481
Subrecipient Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Services	\$32,758	\$27,517	\$23,933	\$27,187	\$18,586	\$15,910	-\$11,277	\$15,910
Supplies & Materials	\$6,165	\$8,447	\$6,270	\$8,804	\$4,313	\$7,600	-\$1,204	\$5,600
Other Misc	\$33	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Principal/Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer to Other Funds	\$0	\$275	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$433,765	\$439,295	\$455,372	\$395,588	\$360,130	\$297,263	-\$98,325	\$295,263

CASH RESERVE AND FUND BALANCE CALCULATION - FYE 2018

DEPT: Court Assisted Supervised Treatment (CAST)

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A	BEGINNING FUND BALANCE, 7/1/2016 (from FYE 2016 Audit - 6/30/2016 Ending Balance)	\$13,289
B	ESTIMATED REVENUES THROUGH 6/30/2017 (Actual + Estimated, see Chart of Accounts sheet)	\$346,841
C	TOTAL FUND BALANCE + ESTIMATED REVENUES C = A + B	\$360,130
D	ESTIMATED EXPENDITURES THROUGH 6/30/2017 (Actual + Estimated, see Chart of Accounts sheet)	\$360,130
E	PROJECTED FUND BALANCE 6/30/2017 E = C - D	\$0
F	ESTIMATED REVENUES, FYE 2018 (Other than Property Tax, see Chart of Accounts sheet)	\$295,263
G	TOTAL REVENUE + FUND BALANCE, FYE 2018 G = E + F	\$295,263
H	ESTIMATED EXPENDITURES, FYE 2018 (see Chart of Accounts sheet)	\$295,263
I	ANTICIPATED CAPITAL OUTLAY, FYE 2018 (see Capital Assets sheet)	\$0
J	TOTAL EXPENDITURES + CAPITAL OUTLAY, FYE 2018 J = H + I	\$295,263
K	ESTIMATED ENDING FUND BALANCE, FYE 2018 K = G - J	\$0