

**FYE 2017 BUDGET RECEIVED**

**\$109,700**

**FYE 2018 BUDGET REQUEST**

**\$104,725**

**FREMONT COUNTY, WYOMING**

**BUDGET REQUEST PACKET**

**FISCAL YEAR 2017 - 2018**

**DEPARTMENT NAME**

**County Museum Self-Generated & WRM (Consolidated)**

**CHART OF ACCOUNT NUMBERS**

**702-5-7020; 702-5-7021; 703-5-7030; 704-5-7040; 708-5-7080**

**BUDGET VERSION**

**1**

**PREPARED BY**

**Scott Goetz**

**PHONE NUMBER**

**307-332-1075**

**EMAIL**

**scott.goetz@fremontcountywy.com**

# BUDGET MESSAGE

## DEPARTMENT

### County Museum Self-Generated & WRM (Consolidated)

#### **ANTICIPATED REVENUE STREAMS**

1. The Fremont County Museums are looking to continue to grow as many self-generated revenue streams as possible to help off set the additional operating costs that were moved from the general fund budgets to self-generated budgets in the last fiscal year.
2. The revenue streams include fees for services (copies, digitization, prints etc.), event/activity fees (treks, some children's programs, etc.), grants (TAD Marketing grants, others), sponsorship program, donations.
3. As you know developing revenue streams is an investment on our part in terms of resources (time, money) and takes some time to maximize. Nothing happens over night and we have made a lot of progress with the sponsorship program, gift shop revenue has increased slowly as visitation has increased.
4. We are looking at a situation where we have implemented as many pieces of the Revenue Plan as possible over the past year. We have implemented a bi-annual mailing soliciting funds from private donors. This requires time and consistency to be successful as it is a process to convince people that they can make tax deductible contributions that will stay with the museum of their choice. Mailing lists have been developed and are continually updated and added to, but because we are a County entity it will be a lengthy process to build this type of revenue stream. It is a long term approach that has never been implemented.
5. Most aspects of the Revenue Plan have never been considered prior to a couple of years ago and are directly tied to our visitation at the three museums. Neither of which has ever been a priority and starting from scratch with what I consider normal museum operations takes time to develop.

#### **Unintended Consequences of Cuts**

1. If we are unable to maintain our current open hours to the public it would have an impact on our ability to generate revenue at each museum. Currently, we are open Monday-Saturday year round. In an effort to continue to promote the museums. Being consistent with our open hours (Monday-Saturday) has been a significant reason for the increase in visitation over the last two years resulting in the increase in gift shop sales and donations.
2. We would see a decrease in our ability to promote the museums effectively with a reduction in our print and advertising line items.
3. Inability to make planned changes to the website (on-line store, ability to take donations on-line) that would help us generate revenue.
4. With the reduction of part time staff hours in Dubois and Lander we would see a slight decrease in our ability to serve the public on a day to day basis. Slower response times to research requests, decrease in the numbers of backlogged artifacts that we are able to catalog.

#### **Estimated Economic Impact of Budget Cuts**

1. Estimated 14.6% decline in visitation system wide (2628 visitors annually based on survey of closing on Monday and averaging the decline on Mondays throughout the year)
2. \$6780.00 drop in self-generated revenue (elimination of any new exhibits, interpretation, travel, training.)
3. \$161.62.00 drop in sales tax revenue from decline in gift store sales
4. \$10,353.00 drop in economic impact for Fremont County based on 45 minute stay per group, 2.7 people per group (Wyoming Travel and Tourism extrapolated data: \$15.20 per /group on 45 minute stay, based on 70% of decline in visitation coming from outside Fremont County 1839 total out of county visitors lost)
5. No new exhibit opening = fewer promotional opportunities promoted on line via Facebook, and website could potentially mean additional drop in visitation
6. **\$17,293.62 minimum loss of economic impact**

# BUDGET MESSAGE

## DEPARTMENT

### County Museum Self-Generated & WRM (Consolidated)

#### **EXPENDITURE TRENDS**

1. Budget 7030 will defer crack sealing this summer
2. Budget 7040 will need some exterior building maintenance this summer in the form of replaced part of gutter, adding snow bars and repointing brick, repair of front step. We are looking at a couple grants to help

#### **BUDGET CHANGES FROM LAST YEAR**

1. Budget 7040 moved a marketing expense to budget 7021
2. Budgets 7020 7030 7040 have reduced travel expenses by not traveling to every board meeting. The only attend the board meetings located at there museum and do a quarterly report.
3. Budget 7030 (Landner Museum) needs replacement of humidifer system. At some point (maybe 2009) several of the 9 humidifiing units developed leaks and a fan issue. We purchased a data logger a few months ago to monitor the humidity and discovered the humidity was very low. After having a contractor come in to look at the prosystem we discovered it had been shut off, because of malfunction. We got a bid to repair the current system and a bid to replace the current system with a steam unit. After thourough research we decided it better to replace the current system with a steam unit at slightly less cost than the repairs and better dependability than the old system

# FIVE YEAR PLAN

## DEPARTMENT

### County Museum Self-Generated & WRM (Consolidated)

#### 1. SERVICE PRIORITIES

##### Mission Statement

The Fremont County Museums are to serve as an educational, historical and cultural institutions whose goal is to collect, preserve and interpret artifacts that reflect the human and natural history of the Wind River Area.

##### Vision Statement

To be a dynamic, progressive, and engaging group of museums that strive to be a leader among the region's county operated museum and historic sites.

##### Background

Fremont County operates individual museums dedicated to preserving the area's cultural and natural history in Dubois, Lander and Riverton. Each museum collects and interprets valuable, distinct and complimentary aspects of the Wind River Region.

Prior to March 2014 the museums worked independently of one another in almost all facets of the individual organizations. A reorganization in March 2014 and the addition of a Central Director to oversee the operations of all three museums changed numerous aspects of all the museums operations. While the individual museums continue to work independently in many areas, they work collaboratively in a number of areas for the mutual benefit of the three museums and when it is beneficial for the Fremont County Museum System and Fremont County as a whole. Examples of collaborative projects include but not limited to; staff meetings and staff training, volunteers and volunteer programs, traveling exhibits, Fremont County Facilities Interpretive Program, marketing and branding, Wind River Explorer Guide, Discovery Newsletter and the Wind River Mountaineer.

Additionally, prior to the introduction of the Central Director the Museums worked in many instances without the support of other Fremont County entities. After reorganization in March 2014 the Fremont County Museum System has worked collaboratively with Fremont County Vehicle Maintenance, Fremont County Youth Camp and Fremont County Building Maintenance.

##### Core Values

Our core values are those strongly-held beliefs that help identify our organization and they focus on the most important aspects of how we accomplish our mission:

We strive for excellence and objectivity in research and interpretation.

Our museum staff is motivated, skilled, and well-trained.

Creativity and fearlessness are key components to our success.

# FIVE YEAR PLAN

## DEPARTMENT

### County Museum Self-Generated & WRM (Consolidated)

#### **Core Competencies**

Core competencies are those demonstrated abilities or strengths that not only define our organization, but enable its continued success:

Skilled, vision-oriented leadership

Dedicated employees and volunteers

Excellent museum reputation

4) Agile and responsive

#### **Strategic Goal 3. Programming**

Objective 1. Continue Speakers Series, Trek Series, Children's Series

The Fremont County Museum System has introduced several outstanding programs in the last two years. The Adventure Trek program, Discovery Speakers Series, Children's Exploration Series, Wind River Explorer Guide, Historic Walking Tours, and the traveling exhibit program. These programs have been extremely well received and will continue.

Objective 2. Program opportunities

While we have experienced great success with new programs it will be important moving forward to continue to evaluate the current programs and to look for opportunities that will raise awareness, increase visitation and generate revenue for the museums.

(Additionally, the goal of each museum is to continue to improve the quality of the exhibits and continue to create interactive components in exhibits. We have worked with the Riverton Library to create rotating exhibits in display cases, we have worked with Fremont County Maintenance to create an exhibit in the Justice Center and will create another for the FC Maintenance to rotate between the Justice Center and the Courthouse. We have created the "Wind River Visions" traveling exhibit program and will complete the 2nd in a series this spring to help create visibility for the Fremont County Museums. We continue to publish two Wind River Mountaineer journals each year and lead school groups on tours of all three museums.)

# FIVE YEAR PLAN

## DEPARTMENT

### County Museum Self-Generated & WRM (Consolidated)

#### 2. EMPLOYEES and BENEFITS

##### Strategic Goal 4. Increasing Personnel Resources

Recent budget cuts have dramatically impacted an already thin staff and our ability to consistently stay open with the expanded hours that were adopted in the last couple of years.

##### Objective 1. Establish a comprehensive volunteer program

In an effort to develop a consistent, reliable and trained volunteer staff, each site will create a comprehensive list of volunteer jobs along with descriptions and required skills. In addition each site will create an incentive program for volunteers as part of the overall volunteer program.

##### Objective 2. Addition of a Volunteer Coordinator position to each site

Whereas a volunteer program can contribute extremely valuable and needed skill to the museums, it also requires a significant amount of the paid staff resources to properly train, supervise and organize the program.

In the short term a volunteer program can be managed by existing staff; however, as the program develops it will require a full time staff member to recruit, train, supervise and organize.

##### Objective 3. Addition of a Development Coordinator to the system

Whereas we expect to increase revenue in several areas (sales, donations, fees) over the next few years the addition of a Development Coordinator at a system level will be needed to truly maximize the numbers of donations made to the museum and in the larger context to maximize the numbers and amounts of large donations made to the individual museums.

It would be expected that a Development Coordinator could handle those duties for all three museums with the assistance of some volunteer support.

*(Currently we have full time staff that make less per hour than several of our long term part time staff members because over a period of years prior to 2014 everytime the County approved raises, the part time staff also received those raises. Then during the past 3 years when a full time position was refilled it was refilled at a lower salary to accomodate budget constraints. Currently the museum staff is the lowest paid of all county departments except the maintancence department. At some point I would like to get the full time staff up to a salary level that was commencerate with the libraries full time staff salaries.)*

# FIVE YEAR PLAN

## DEPARTMENT

### County Museum Self-Generated & WRM (Consolidated)

#### **3. FUNDING and REVENUE CHANGES**

##### **Strategic Goal 1. Increasing financial resources**

The Fremont County Museums neither receive funding on par with other comparable Fremont County Entities nor has developed fully the self-generated revenue opportunities that are available. Given the scope of our work, the public we serve and the economic impact we have on Fremont County, the museum stands in need of additional financing if we are to increase progress in collections management, continue to provide diverse programs, maintain facilities, keep up with inflation, increase visitation and provide the staff the resources they need to properly operate.

##### **Objective 1. Create Self-Generated Revenue plan**

While Self-Generated Revenue has increased steadily over the past two years, primarily through the sponsorship program and increased gift store sales (a result of increased visitation) there are several identified opportunities yet to be explored. With the contraction in General Fund budget, further development of the current sources and defining and implementing the identified opportunities will be crucial for the success of the museums moving forward.

##### **Objective 2. Implement Self-Generated Revenue Plan**

The Museum's General Fund Revenue has declined each of the past two years as a result of depressed conditions in the oil and gas industry as well as other related factors. As a result, more expenses have been shifted to the Museum's Self-Generated budgets. Currently, the museums lag behind the Fremont County Library in the number of full time staff and operational budget. Implementation, at least in part, over the next three years will be critical to continued success.

# FIVE YEAR PLAN

## DEPARTMENT

### County Museum Self-Generated & WRM (Consolidated)

#### **Strategic Goal 2. Establishing a Strategic Marketing Plan**

Prior to 2014, marketing was effectively non-existent. Currently, the Fremont County Museums have an informal marketing plan that relies primarily on “guerilla” marketing techniques. The addition of the Fremont County Museum website and the use of social media in the last two years have been major milestones in marketing and have proven to be very effective. Additional marketing is needed to fully reach the visitation potential at each site.

##### Objective 1. Develop Strategic Marketing Plan

Under separate cover produce a comprehensive marketing strategy that promotes both the individual museums and the Fremont County Museum System as an entity to both Fremont County residents and potential visitors from outside Fremont County in an effort to increase visitation, visibility and revenue.

##### Objective 2. Implementation of Marketing Plan

Continue current marketing efforts and implement selected elements each year as revenue and opportunity allows.

*(In part increasing the revenue is linked closely with our ability to market the museums and continue to increase visitation. Currently we take advantage of every free (or close to free) opportunity we have to market the museums. In addition to our website, press releases, pitchengine/county10 content agreement, profile pages and calendar of events access on Lander Area Chamber of Commerce and Riverton Chamber of Commerce websites, Wyoming Travel and Tourism website profiles and calendar access, facebook, and instagram we are currently developing our profiles on Yelp and Trip Advisor.)*

*(In regards to traditional development we have increased gift store sales, taken advantage of fees for services including treks, digitization of photos, etc. We have started an "Bi-Annual" mailing for each museum to generate tax deductible donations that is slowly growing. The one thing we have not established to date is an admission fee.)*

#### **4. MAINTENANCE or SECURITY ISSUES**

##### Objective 1. Completion of New Dubois Museum Projects

Whereas this project has been in the works for over 5 years, we are currently about to begin the capital campaign to raise the money necessary for the construction and hope to have this project completed within the next three years.

##### Objective 2. Completion of Facilities Report for the Riverton Museum

Complete the first step in developing a plan to replace the Riverton Museum with a modern facility that will accommodate the needs of the museum and the public.



**GRANT SUMMARY - FYE 2018**

**DEPT: County Museum Self-Generated & WRM (Consolidated)**

	Grant Name	Begin Date	End Date	Award Amount	No. of FTEs	Status	Purpose of Grant
1.	Riverton Chamber TAD Grant	6/1/2017	8/31/2017	\$2,924			Marketing Billboards, 2 locations, 3 months each
2.	Lander Chamber TAD Grant			\$1,000			Marketing Banners
3.	Dubois Opp Shop Grant	2/15/2018	3/31/2018	\$1,200			Marketing
4.							
5.							
6.							
7.							
8.							
9.							
10.							
<b>TOTAL</b>				<b>\$5,124</b>			

**CONTRACTUAL SERVICES - FYE 2018**

**DEPT: County Museum Self-Generated & WRM (Consolidated)**

	<b>Contractor</b>	<b>Description of Services</b>	<b>Amount</b>	<b>Dept</b>
1.	electrician	continued replacement of lights with new LED	\$750	D
2.	Senior citizen center	bus transportation for trek	\$1,200	D
3.	Wind river transportation Authority	bus transportation for trek	\$800	L
4.	Wind river transportation Authority	bus transportation for trek	\$800	R
5.	cedar mountain tree	tree maintance	\$600	R
6.	Mow Joes	lawn mowing	\$250	L
7.	precision outdoor power	sprinkler system	\$1,000	L
8.	precision outdoor power	sprinkler system	\$300	R
9.	service plumbing	plumbing boiler	\$1,000	R
10.	Betts electric	electrical work	\$1,000	R
<b>TOTAL CONTRACTUAL SERVICES (69214)</b>			<b>\$7,700</b>	

DUBOIS SELF-GENERATED (7020):	\$1,950
KEMMERER FOUNDATION GRANT (7021):	\$0
LANDER SELF-GENERATED (7030):	\$2,050
RIVERTON SELF GENERATED (7040):	\$3,700
WIND RIVER MOUTAINEER (7080):	\$0

**SERVICE AGREEMENTS - FYE 2018**

**DEPT: County Museum Self-Generated & WRM (Consolidated)**

	Organization	Description	Amount	Dept
1.	Kone	Elevator Maintance contract	\$4,800	L
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
<b>TOTAL SERVICE AGREEMENTS (65234)</b>			<b>\$4,800</b>	

DUBOIS SELF-GENERATED (7020):	\$0
KEMMERER FOUNDATION GRANT (7021):	\$0
LANDER SELF-GENERATED (7030):	\$4,800
RIVERTON SELF GENERATED (7040):	\$0
WIND RIVER MOUTAINEER (7080):	\$0

**DUES & SUBSCRIPTIONS - FYE 2017**

**DEPT: County Museum Self-Generated & WRM (Consolidated)**

	Organization	Description	Amount	Dept
1.	Past Perfect	Collections management software	\$600	D
2.	Past Perfect	Collections management software	\$600	L
3.	Past Perfect	Collections management software	\$600	R
4.	wyoming state historic society	membership	\$75	L
5.	wyoming state historic society	membership	\$75	D
6.	wyoming state historic society	membership	\$75	R
7.	quickbooks	update	\$200	D
8.	quickbooks	update	\$200	L
9.				
10.				
<b>TOTAL DUES &amp; SUBSCRIPTIONS (69250)</b>			<b>\$2,425</b>	

DUBOIS SELF-GENERATED (7020):	\$875
KEMMERER FOUNDATION GRANT (7021):	\$0
LANDER SELF-GENERATED (7030):	\$875
RIVERTON SELF GENERATED (7040):	\$675
WIND RIVER MOUTAINEER (7080):	\$0

**CAPITAL ASSETS - FYE 2018**

DEPT: County Museum Self-Generated & WRM (Consolidated)

DEPARTMENT PURCHASES						
PRIORITY	DESCRIPTION	PURCHASE TIME FRAME	ASSET TYPE	PURCHASE AMOUNT	ESTIMATED LIFE (YRS)	DEPT
1.	replacement of humidifiers that don't work with steam unit		BUILDINGS & IMPROVEMENTS	\$5,500	10	L
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
<b>TOTAL - DEPARTMENT PURCHASES</b>				<b>\$5,500</b>		

		Dubois SG	Kemmerer	Lander SG	Riverton SG	WRM
85001	LAND	\$0	\$0	\$0	\$0	\$0
85002	BUILDINGS & IMPROVEMENTS	\$0	\$0	\$5,500	\$0	\$0
85003	MACHINERY & EQUIPMENT	\$0	\$0	\$0	\$0	\$0
85004	VEHICLES	\$0	\$0	\$0	\$0	\$0
85005	OFFICE FURNITURE	\$0	\$0	\$0	\$0	\$0
85006	COMPUTER SOFTWARE	\$0	\$0	\$0	\$0	\$0
85008	INFRASTRUCTURE	\$0	\$0	\$0	\$0	\$0
85010	LIBRARY BOOKS	\$0	\$0	\$0	\$0	\$0

CAPITAL REVOLVING FUND PURCHASES (\$10,000 or more)								
PRIORITY	DESCRIPTION	PURCHASE TIME FRAME	ASSET TYPE	AUTHORIZED AMOUNT	ESTIMATED LIFE (YRS)	INTEREST RATE	EST FYE 2018 RENTAL AMT	DEPT
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
<b>TOTAL - NEW CAPITAL REVOLVING FUND PURCHASES (\$10,000 or more)</b>				<b>\$0</b>			<b>\$0</b>	
<b>PLUS CURRENT RENTAL PAYMENTS (FYE 2018) - BOARD</b>							<b>\$0</b>	<b>\$0</b>
<b>PLUS CURRENT RENTAL PAYMENTS (FYE 2018) - DUBOIS</b>							<b>\$0</b>	<b>\$0</b>
<b>PLUS CURRENT RENTAL PAYMENTS (FYE 2018) - LANDER</b>							<b>\$0</b>	<b>\$0</b>
<b>PLUS CURRENT RENTAL PAYMENTS (FYE 2018) - RIVERTON</b>							<b>\$0</b>	<b>\$0</b>

**CHART OF ACCOUNTS WORKSHEET - FYE 2018**

DEPT: **County Museum Self-Generated & WRM (Consolidated)**

[back to instructions](#)

							FYE 2017 BUDGET COMPARISON	\$27,958				
Account Number	Account Title	FYE 2014 Actual	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Budget	FYE 2017 Actual (thru Dec)	FYE 2017 Add'l Expected (Jan - Jun)	FYE 2017 Projected Actual	FYE 2018 Budget Request	Difference from FYE 2017	FYE 2018 Approved Budget	Notes
<b>7020- DUBOIS MUSEUM SELF-GENERATED</b>												
702-5-7020-43170	FEDERAL INDRCT OPERATING GRANT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
702-5-7020-43270	FEDERAL INDIRECT CAPITAL GRANT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
702-5-7020-43490	STATE OPERATING GRANT	\$750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
702-5-7020-44110	ADMISSIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600	\$600	\$600	trek fees
702-5-7020-44550	SPONSORSHIP	\$0	\$0	\$100	\$2,500	\$0	\$3,252	\$3,252	\$3,100	\$600	\$3,100	WRVC, WCB, Mcd
702-5-7020-44660	RENT/LEASE INCOME	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
702-5-7020-47100	INTEREST REVENUE	\$251	\$474	\$839	\$600	\$475	\$100	\$575	\$600	\$0	\$600	
702-5-7020-48300	DONATIONS FOR OPERATIONS	\$4,580	\$12,175	\$7,467	\$5,500	\$10,303	\$2,000	\$12,303	\$8,000	\$2,500	\$8,000	
702-5-7020-48310	DONATIONS FOR CAPITAL PURPOSES	\$0	\$0	\$1,750	\$0	\$575	\$0	\$575	\$0	\$0	\$0	
702-5-7020-48350	FUND RAISING	\$5,267	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
702-5-7020-48370	GIFT SHOP SALES (taxable)	\$8,375	\$11,110	\$10,707	\$10,000	\$5,596	\$3,500	\$9,096	\$9,000	-\$1,000	\$9,000	
702-5-7020-48372	GIFT SHOP SALES (nontax)	\$5	\$710	\$511	\$0	\$124	\$0	\$124	\$0	\$0	\$0	
702-5-7020-48549	OVER/SHORT	\$0	\$6	\$0	\$0	-\$1	\$0	-\$1	\$0	\$0	\$0	
702-5-7020-48890	OTHER MISC REVENUES	\$15	\$7	\$1,100	\$0	-\$974	\$0	-\$974	\$900	\$900	\$900	digitization fees, copy fees, etc.
702-5-7020-49700	TRANSFER FR MUSEUM GEN'L FUND	\$0	\$2,336	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
702-5-7020-49910	PROCEEDS FR CAPITAL LEASE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	<b>DUBOIS SG REVENUE TOTALS:</b>	<b>\$19,243</b>	<b>\$26,818</b>	<b>\$25,474</b>	<b>\$18,600</b>	<b>\$16,098</b>	<b>\$8,852</b>	<b>\$24,950</b>	<b>\$22,200</b>	<b>\$3,600</b>	<b>\$22,200</b>	

**CHART OF ACCOUNTS WORKSHEET - FYE 2018**

DEPT: **County Museum Self-Generated & WRM (Consolidated)**

[back to instructions](#)

							FYE 2017 BUDGET COMPARISON	\$27,958				
Account Number	Account Title	FYE 2014 Actual	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Budget	FYE 2017 Actual (thru Dec)	FYE 2017 Add'l Expected (Jan - Jun)	FYE 2017 Projected Actual	FYE 2018 Budget Request	Difference from FYE 2017	FYE 2018 Approved Budget	Notes
702-5-7020-51130	SAL SUPERS/MISC/CLERICAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
702-5-7020-52220	SOCIAL SECURITY-EMPLOYER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
702-5-7020-52240	WORKERS COMPENSATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
702-5-7020-65110	ELECTRICITY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
702-5-7020-69110	ADVERTISING-OTHER	\$263	\$0	\$1,205	\$1,500	\$957	\$500	\$1,457	\$2,000	\$500	\$2,000	
702-5-7020-69214	CONTRACTUAL SERVICES	\$339	\$550	\$5,834	\$0	\$630	\$1,200	\$1,830	\$1,950	\$1,950	\$1,950	
702-5-7020-69250	DUES, SUBSCRIPTIONS	\$0	\$0	\$0	\$400	\$0	\$600	\$600	\$875	\$475	\$875	
702-5-7020-69550	MISC. SERVICES & CHARGES	\$1,151	\$1,248	\$1,315	\$1,000	\$567	\$400	\$967	\$1,000	\$0	\$1,000	
702-5-7020-69625	PRINTING PUBLICATIONS	\$0	\$0	\$132	\$1,000	\$0	\$500	\$500	\$500	-\$500	\$500	
702-5-7020-69710	TELEPHONE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
702-5-7020-69720	TRAINING SEMINARS	\$0	\$879	\$249	\$0	\$0	\$700	\$700	\$0	\$0	\$0	
702-5-7020-69730	TRAVEL EXPENSE	\$71	\$1,642	\$1,761	\$2,300	\$300	\$750	\$1,050	\$1,200	-\$1,100	\$1,200	
702-5-7020-75210	GENERAL OFFICE SUPPLIES	\$0	\$98	\$13	\$200	\$0	\$100	\$100	\$200	\$0	\$200	
702-5-7020-75211	PRINTED OFFICE SUPPLIES	\$0	\$0	\$60	\$550	\$48	\$200	\$248	\$500	-\$50	\$500	
702-5-7020-75214	POSTAGE	\$21	\$60	\$216	\$500	\$219	\$450	\$669	\$700	\$200	\$700	
702-5-7020-75216	COPIER SUPPLIES	\$0	\$0	\$38	\$100	\$0	\$100	\$100	\$100	\$0	\$100	
702-5-7020-75227	OPERATING SUPPLIES	\$0	\$0	\$321	\$300	\$91	\$100	\$191	\$300	\$0	\$300	
702-5-7020-75228	COMPUTER SUPPLIES	\$0	\$0	\$99	\$500	\$52	\$250	\$302	\$500	\$0	\$500	
702-5-7020-75610	EQUIPMENT LESS THAN \$1000	\$0	\$0	\$144	\$500	\$0	\$400	\$400	\$500	\$0	\$500	
702-5-7020-75611	BUILDING IMPROVEMENTS < \$5,000	\$0	\$0	\$1,649	\$3,500	\$0	\$2,000	\$2,000	\$4,500	\$1,000	\$4,500	roof repairs, general maintenance
702-5-7020-75802	EDUCATIONAL PROGRAMS	\$1,045	\$41	\$486	\$3,000	\$434	\$1,400	\$1,834	\$2,000	-\$1,000	\$2,000	
702-5-7020-75809	BLDG & GROUNDS SUPPLIES	\$0	\$0	\$994	\$600	\$77	\$400	\$477	\$500	-\$100	\$500	
702-5-7020-75813	GENERAL MUSEUM OPERATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
702-5-7020-75818	GIFT SHOP EXPENDITURES	-\$4,463	\$8,428	\$6,187	\$7,000	\$6,244	\$1,500	\$7,744	\$7,500	\$500	\$7,500	
702-5-7020-75855	SPECIAL EVENTS	\$4,062	\$1,058	\$1,060	\$2,000	\$748	\$1,000	\$1,748	\$1,700	-\$300	\$1,700	
702-5-7020-81801	CONSERVATION	\$0	\$248	\$446	\$500	\$0	\$500	\$500	\$500	\$0	\$500	
702-5-7020-81802	DONATED ARTIFACTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
702-5-7020-81803	EXHIBITS	\$0	\$762	\$2,163	\$1,500	\$457	\$750	\$1,207	\$1,000	-\$500	\$1,000	
702-5-7020-85002	BUILDINGS & IMPROVE > \$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
702-5-7020-85003	MACHINERY & EQUIP > \$1,000	\$0	\$0	\$5,300	\$3,900	\$0	\$1,500	\$1,500	\$0	-\$3,900	\$0	
702-5-7020-85005	OFFICE FURNITURE > \$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
702-5-7020-85006	COMPUTER SOFTWARE > \$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
702-5-7020-88100	PRINCIPAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
702-5-7020-88200	INTEREST	\$10	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
702-5-7020-99200	CASH RESERVE - S/G	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	<b>DUBOIS SG EXPENDITURE TOTALS:</b>	<b>\$2,499</b>	<b>\$15,014</b>	<b>\$29,672</b>	<b>\$30,850</b>	<b>\$10,824</b>	<b>\$15,300</b>	<b>\$26,124</b>	<b>\$28,025</b>	<b>-\$2,825</b>	<b>\$28,025</b>	
								\$0		\$0		

**CHART OF ACCOUNTS WORKSHEET - FYE 2018**

DEPT: **County Museum Self-Generated & WRM (Consolidated)**

[back to instructions](#)

							FYE 2017 BUDGET COMPARISON						
								\$27,958					
Account Number	Account Title	FYE 2014 Actual	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Budget	FYE 2017 Actual (thru Dec)	FYE 2017 Add'l Expected (Jan - Jun)	FYE 2017 Projected Actual	FYE 2018 Budget Request	Difference from FYE 2017	FYE 2018 Approved Budget	Notes	
<b>7021- KEMMERER FOUNDATION GRANT</b>													
702-5-7021-48380	PRIVATE GRANTS FOR OPERATIONS	\$1,008	\$3,021	\$2,021	\$7,500	\$29,704	\$8,241	\$37,945	\$7,500	\$0	\$7,500		
	<b>KEMMERER REVENUE TOTALS:</b>	<b>\$1,008</b>	<b>\$3,021</b>	<b>\$2,021</b>	<b>\$7,500</b>	<b>\$29,704</b>	<b>\$8,241</b>	<b>\$37,945</b>	<b>\$7,500</b>	<b>\$0</b>	<b>\$7,500</b>		
702-5-7021-69110	ADVERTISING-OTHER	\$0	\$0	\$0	\$500	\$0	\$0	\$0	\$4,000	\$3,500	\$4,000		
702-5-7021-69214	CONTRACTUAL SERVICES	\$366	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
702-5-7021-69450	INSURANCE/BONDS	\$0	\$366	\$366	\$400	\$757	\$0	\$757	\$800	\$400	\$800		
702-5-7021-69550	MISC. SERVICES & CHARGES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
702-5-7021-69730	TRAVEL EXPENSE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
702-5-7021-75214	POSTAGE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
702-5-7021-75227	OPERATING SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
702-5-7021-75610	EQUIPMENT LESS THAN \$1000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000	\$1,000	\$1,000		
702-5-7021-81801	CONSERVATION	\$81	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
702-5-7021-81803	EXHIBITS	\$561	\$2,655	\$1,655	\$2,000	\$1,529	\$500	\$2,029	\$2,000	\$0	\$2,000		
702-5-7021-85003	MACHINERY & EQUIP > \$1,000	\$0	\$0	\$0	\$1,000	\$0	\$750	\$750	\$0	-\$1,000	\$0		
702-5-7021-85005	OFFICE FURNITURE > \$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
	<b>KEMMERER EXPENDITURE TOTALS:</b>	<b>\$1,008</b>	<b>\$3,021</b>	<b>\$2,021</b>	<b>\$3,900</b>	<b>\$2,286</b>	<b>\$1,250</b>	<b>\$3,536</b>	<b>\$7,800</b>	<b>\$3,900</b>	<b>\$7,800</b>		
								\$0		\$0			



**CHART OF ACCOUNTS WORKSHEET - FYE 2018**

DEPT: **County Museum Self-Generated & WRM (Consolidated)**

[back to instructions](#)

							FYE 2017 BUDGET COMPARISON	\$27,958					
Account Number	Account Title	FYE 2014 Actual	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Budget	FYE 2017 Actual (thru Dec)	FYE 2017 Expected (Jan - Jun)	FYE 2017 Projected Actual	FYE 2018 Budget Request	Difference from FYE 2017	FYE 2018 Approved Budget	Notes	
<b>7030- LANDER MUSEUM SELF-GENERATED</b>													
703-5-7030-44110	ADMISSIONS	\$0	\$0	\$335	\$1,300	\$326	\$250	\$576	\$600	-\$700	\$600	trek fees	
703-5-7030-44550	SPONSORSHIP	\$0	\$0	\$100	\$2,500	\$0	\$3,252	\$3,252	\$3,100	\$600	\$3,100	WRVC, WCB, MCD	
703-5-7030-44660	RENT/LEASE INCOME	\$0	\$105	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
703-5-7030-47100	INTEREST REVENUE	\$694	\$1,134	\$1,752	\$1,100	\$857	\$100	\$957	\$800	-\$300	\$800		
703-5-7030-48300	DONATIONS FOR OPERATIONS	\$73,404	\$8,360	\$12,682	\$7,000	\$6,689	\$500	\$7,189	\$7,000	\$0	\$7,000	Donation jar, mailings, art opening	
703-5-7030-48310	DONATIONS FOR CAPITAL PURPOSES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
703-5-7030-48370	GIFT SHOP SALES (taxable)	\$3,430	\$4,360	\$5,896	\$4,000	\$5,340	\$1,500	\$6,840	\$7,000	\$3,000	\$7,000		
703-5-7030-48372	GIFT SHOP SALES (nontax)	\$0	\$6,029	\$1,459	\$0	\$4	\$0	\$4	\$0	\$0	\$0		
703-5-7030-48375	GIFT SHOP DELIVERIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
703-5-7030-48549	OVER/SHORT	\$0	\$0	\$21	\$0	\$45	\$0	\$45	\$0	\$0	\$0		
703-5-7030-48890	OTHER MISC REVENUES	\$84	\$144	\$3,054	\$1,500	\$2,248		\$2,248	\$1,500	\$0	\$1,500	copy fees, digitization fees, special event fees	
703-5-7030-49700	TRANSFER FR MUSEUM GEN'L FUND	\$0	\$2,336	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
703-5-7030-49710	TRANSFER FR MUSEUM CPF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
	<b>LANDER SG REVENUE TOTALS:</b>	<b>\$77,612</b>	<b>\$22,468</b>	<b>\$28,299</b>	<b>\$17,400</b>	<b>\$15,509</b>	<b>\$5,602</b>	<b>\$21,111</b>	<b>\$20,000</b>	<b>\$2,600</b>	<b>\$20,000</b>		
703-5-7030-51130	SAL SUPERS/MISC/CLERICAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
703-5-7030-52220	SOCIAL SECURITY-EMPLOYER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
703-5-7030-52240	WORKERS COMPENSATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
703-5-7030-65234	SERVICE AGREEMENTS	\$0	\$0	\$0	\$0	\$0		\$0	\$4,800	\$4,800	\$4,800		
703-5-7030-69110	ADVERTISING-OTHER	\$67	\$81	\$303	\$3,000	\$376	\$1,800	\$2,176	\$2,250	-\$750	\$2,250		
703-5-7030-69214	CONTRACTUAL SERVICES	\$0	\$3,005	\$5,520	\$4,100	\$6,923	\$1,800	\$8,723	\$2,050	-\$2,050	\$2,050		
703-5-7030-69250	DUES, SUBSCRIPTIONS	\$0	\$69	\$0	\$900	\$60	\$800	\$860	\$875	-\$25	\$875		
703-5-7030-69450	INSURANCE, BONDS	\$0	\$0	\$0	\$300	\$0	\$300	\$300	\$300	\$0	\$300		
703-5-7030-69550	MISC. SERVICES & CHARGES	\$470	\$502	\$426	\$1,500	\$276	\$750	\$1,026	\$750	-\$750	\$750		
703-5-7030-69720	TRAINING SEMINARS	\$0	\$984	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
703-5-7030-69730	TRAVEL EXPENSE	\$0	\$998	\$803	\$1,900	\$91	\$300	\$391	\$1,200	-\$700	\$1,200		
703-5-7030-75210	GENERAL OFFICE SUPPLIES	-\$21	-\$10	\$69	\$500	\$1,776	\$500	\$2,276	\$2,000	\$1,500	\$2,000		
703-5-7030-75211	PRINTED OFFICE SUPPLIES	\$0	\$0	\$284	\$850	\$133	\$400	\$533	\$500	-\$350	\$500		
703-5-7030-75214	POSTAGE	\$0	\$0	\$448	\$850	\$236	\$500	\$736	\$750	-\$100	\$750		
703-5-7030-75224	VEHICLE FUEL	\$0	\$0	\$0	\$0	\$8	\$50	\$58	\$100	\$100	\$100	side by side, snowblower, use of county vehicle	
703-5-7030-75227	OPERATING SUPPLIES	\$0	\$0	\$1,696	\$2,400	\$139	\$1,200	\$1,339	\$1,500	-\$900	\$1,500		
703-5-7030-75228	COMPUTER SUPPLIES	\$0	\$0	\$3,942	\$2,400	\$0	\$1,200	\$1,200	\$1,500	-\$900	\$1,500	lg format printer paper and ink	
703-5-7030-75610	EQUIPMENT LESS THAN \$1000	\$5,020	\$0	\$2,644	\$3,900	\$65	\$1,500	\$1,565	\$2,000	-\$1,900	\$2,000		
703-5-7030-75611	BUILDING IMPROVEMENTS < \$5,000	\$0	\$0	\$405	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
703-5-7030-75802	EDUCATIONAL PROGRAMS	\$0	\$0	\$219	\$2,000	\$224	\$1,200	\$1,424	\$1,500	-\$500	\$1,500		
703-5-7030-75809	BLDG & GROUNDS SUPPLIES	\$0	\$0	\$4,074	\$3,500	\$237	\$1,200	\$1,437	\$2,000	-\$1,500	\$2,000		
703-5-7030-75813	GENERAL MUSEUM OPERATIONS	\$0	\$0	\$257	\$1,000	\$0	\$500	\$500	\$1,000	\$0	\$1,000		
703-5-7030-75818	GIFT SHOP EXPENDITURES	\$2,379	\$3,980	\$3,195	\$2,500	\$2,883	\$600	\$3,483	\$3,500	\$1,000	\$3,500		
703-5-7030-75855	SPECIAL EVENTS	\$0	\$798	\$3,955	\$3,500	\$3,186	\$500	\$3,686	\$3,500	\$0	\$3,500		
703-5-7030-81801	CONSERVATION	\$0	\$0	\$111	\$500	\$462	\$500	\$962	\$1,000	\$500	\$1,000		
703-5-7030-81803	EXHIBITS	\$860	\$218	\$2,816	\$2,500	\$865	\$1,100	\$1,965	\$2,000	-\$500	\$2,000		
703-5-7030-85002	BUILDINGS & IMPROVE > \$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,500	\$5,500	\$5,500	humidifier replacement with steam unit	
703-5-7030-85003	MACHINERY & EQUIP > \$1,000	\$0	\$12,161	\$1,711	\$4,800	\$2,450	\$0	\$2,450	\$0	-\$4,800	\$0		
703-5-7030-85006	COMPUTER SOFTWARE > \$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
703-5-7030-99200	CASH RESERVE - S/G	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
	<b>LANDER SG EXPENDITURE TOTALS:</b>	<b>\$8,775</b>	<b>\$22,786</b>	<b>\$32,878</b>	<b>\$42,900</b>	<b>\$20,390</b>	<b>\$16,700</b>	<b>\$37,090</b>	<b>\$40,575</b>	<b>-\$2,325</b>	<b>\$40,575</b>		

**CHART OF ACCOUNTS WORKSHEET - FYE 2018**

DEPT: **County Museum Self-Generated & WRM (Consolidated)**

[back to instructions](#)

							FYE 2017 BUDGET COMPARISON	\$27,958				
Account Number	Account Title	FYE 2014 Actual	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Budget	FYE 2017 Actual (thru Dec)	FYE 2017 Add'l Expected (Jan - Jun)	FYE 2017 Projected Actual	FYE 2018 Budget Request	Difference from FYE 2017	FYE 2018 Approved Budget	Notes
									\$0	\$0		
<b>7040- RIVERTON MUSEUM SELF-GENERATED</b>												
704-5-7040-44110	ADMISSIONS	\$0	\$0	\$354	\$2,500	\$144	\$150	\$294	\$300	-\$2,200	\$300	trek fees
704-5-7040-44550	SPONSORSHIP	\$0	\$0	\$100	\$2,500	\$0	\$3,252	\$3,252	\$3,100	\$600	\$3,100	
704-5-7040-47100	INTEREST REVENUE	\$258	\$321	\$465	\$300	\$158	\$25	\$183	\$150	-\$150	\$150	
704-5-7040-48300	DONATIONS FOR OPERATIONS	\$638	\$1,050	\$1,362	\$2,500	\$1,955	\$250	\$2,205	\$2,250	-\$250	\$2,250	donation jar and mailings
704-5-7040-48310	DONATIONS FOR CAPITAL PURPOSES	\$0	\$0	\$2,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
704-5-7040-48370	GIFT SHOP SALES (taxable)	\$961	\$1,431	\$989	\$1,500	\$562	\$500	\$1,062	\$1,200	-\$300	\$1,200	
704-5-7040-48372	GIFT SHOP SALES (nontax)	\$6	\$118	\$133	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
704-5-7040-48380	PRIVATE GRANTS FOR OPERATIONS	\$0	\$0	\$0	\$2,900	\$0	\$2,900	\$2,900	\$2,900	\$0	\$2,900	Riverton Chamber TAD grant
704-5-7040-48390	PRIVATE GRANTS-CAPITAL PURPOSE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
704-5-7040-48549	OVER/SHORT	-\$22	\$7	\$22	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
704-5-7040-49700	TRANSFER FR MUSEUM GEN'L FUND	\$0	\$2,336	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
704-5-7040-49708	TRANSFER FR WINDRIVER MAGAZINE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	<b>RIVERTON SG REVENUE TOTALS:</b>	<b>\$1,841</b>	<b>\$5,263</b>	<b>\$9,025</b>	<b>\$12,200</b>	<b>\$2,819</b>	<b>\$7,077</b>	<b>\$9,896</b>	<b>\$9,900</b>	<b>-\$2,300</b>	<b>\$9,900</b>	
704-5-7040-65428	RENTALS	\$0	\$462	\$432	\$450	\$0	\$450	\$450	\$450	\$0	\$450	storage unit
704-5-7040-66354	FC CAPITAL REVOLVING FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
704-5-7040-66410	Fremont County	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
704-5-7040-69110	ADVERTISING-OTHER	\$0	\$0	\$2,600	\$2,900	\$0	\$0	\$0	\$2,900	\$0	\$2,900	Riv TAD grant for billboards
704-5-7040-69214	CONTRACTUAL SERVICES	\$0	\$1,128	\$1,664	\$1,200	\$1,397	\$600	\$1,997	\$3,700	\$2,500	\$3,700	
704-5-7040-69250	DUES, SUBSCRIPTIONS	\$0	\$215	-\$25	\$400	\$0	\$600	\$600	\$675	\$275	\$675	Past perfect
704-5-7040-69550	MISC. SERVICES & CHARGES	\$0	-\$26	-\$134	\$200	-\$5	\$100	\$95	\$200	\$0	\$200	
704-5-7040-69720	TRAINING SEMINARS	\$0	\$964	\$0	\$0	\$0	\$250	\$250	\$1,000	\$1,000	\$1,000	
704-5-7040-69730	TRAVEL EXPENSE	\$0	\$1,005	\$2,070	\$3,800	\$84	\$750	\$834	\$1,800	-\$2,000	\$1,800	
704-5-7040-75210	GENERAL OFFICE	\$76	-\$42	\$498	\$700	\$250	\$250	\$500	\$600	-\$100	\$600	
704-5-7040-75211	PRINTED OFFICE SUPPLIES	\$0	\$0	\$148	\$550	\$301	\$200	\$501	\$550	\$0	\$550	
704-5-7040-75214	POSTAGE	\$0	\$0	\$355	\$400	\$170	\$350	\$520	\$500	\$100	\$500	2 development mailings per year
704-5-7040-75224	VEHICLE FUEL	\$0	\$0	\$10	\$100	\$0	\$75	\$75	\$50	-\$50	\$50	
704-5-7040-75227	OPERATING SUPPLIES	\$84	\$0	\$98	\$750	\$186	\$400	\$586	\$500	-\$250	\$500	
704-5-7040-75228	COMPUTER SUPPLIES	\$0	\$0	\$255	\$300	\$0	\$200	\$200	\$200	-\$100	\$200	
704-5-7040-75610	EQUIPMENT LESS THAN \$1000	\$0	\$578	\$0	\$1,000	\$40	\$250	\$290	\$250	-\$750	\$250	
704-5-7040-75611	BUILDING IMPROVEMENTS < \$5,000	\$0	\$0	\$147	\$750	\$858	\$1,000	\$1,858	\$8,000	\$7,250	\$8,000	snow bars, gutter, steps, brick work
704-5-7040-75802	EDUCATIONAL PROGRAMS	\$0	\$248	\$47	\$1,500	\$33	\$750	\$783	\$500	-\$1,000	\$500	
704-5-7040-75809	BLDG & GROUNDS SUPPLIES	\$0	\$0	\$738	\$1,000	\$220	\$600	\$820	\$500	-\$500	\$500	
704-5-7040-75813	GENERAL MUSEUM OPERATIONS	\$17	\$626	\$246	\$1,000	\$231	\$500	\$731	\$600	-\$400	\$600	
704-5-7040-75818	GIFT SHOP EXPENDITURES	\$1,064	\$2,793	-\$1,157	\$1,500	\$383	\$750	\$1,133	\$900	-\$600	\$900	
704-5-7040-81801	CONSERVATION	\$0	\$1,678	\$1,447	\$1,500	\$5	\$750	\$755	\$1,200	-\$300	\$1,200	
704-5-7040-81803	EXHIBITS	\$37	\$829	\$732	\$1,750	\$666	\$600	\$1,266	\$1,250	-\$500	\$1,250	
704-5-7040-85002	BUILDINGS & IMPROVE > \$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
704-5-7040-85003	MACHINERY & EQUIP > \$1,000	\$0	\$0	\$9,730	\$8,100	\$0	\$0	\$0	\$0	-\$8,100	\$0	
704-5-7040-85006	COMPUTER SOFTWARE > \$1,000	\$0	\$0	\$3,359	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
704-5-7040-96610	TRANSFER TO CAPITAL REVOLVING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
704-5-7040-99200	CASH RESERVE - S/G	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	<b>RIVERTON SG EXPENDITURE TOTALS:</b>	<b>\$1,278</b>	<b>\$10,458</b>	<b>\$23,260</b>	<b>\$29,850</b>	<b>\$4,819</b>	<b>\$9,425</b>	<b>\$14,244</b>	<b>\$26,325</b>	<b>-\$3,525</b>	<b>\$26,325</b>	
									\$0	\$0		

**CHART OF ACCOUNTS WORKSHEET - FYE 2018**

DEPT: **County Museum Self-Generated & WRM (Consolidated)**

[back to instructions](#)

							FYE 2017 BUDGET COMPARISON						
								\$27,958					
Account Number	Account Title	FYE 2014 Actual	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Budget	FYE 2017 Actual (thru Dec)	FYE 2017 Add'l Expected (Jan - Jun)	FYE 2017 Projected Actual	FYE 2018 Budget Request	Difference from FYE 2017	FYE 2018 Approved Budget	Notes	
<b>7080- WIND RIVER MOUNTAINEER</b>													
708-5-7080-44590	WINDRIVER MAGAZINE SALES	\$1,017	\$174	\$100	\$25	\$1,353	\$0	\$1,353	\$250	\$225	\$250		
708-5-7080-44591	WRM SINGLE MAGAZINE SALES	\$172	\$75	\$38	\$25	\$0	\$0	\$0	\$0	-\$25	\$0		
708-5-7080-47100	INTEREST REVENUE	\$112	\$141	\$204	\$150	\$103	\$0	\$103	\$100	-\$50	\$100		
708-5-7080-48300	DONATIONS FOR OPERATIONS	\$0	\$0	\$0	\$0	\$150	\$0	\$150	\$0	\$0	\$0		
708-5-7080-48890	OTHER MISC REVENUES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
708-5-7080-49100	TRANSFER FR GENL FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
	<b>WRM REVENUE TOTALS:</b>	<b>\$1,301</b>	<b>\$390</b>	<b>\$342</b>	<b>\$200</b>	<b>\$1,606</b>	<b>\$0</b>	<b>\$1,606</b>	<b>\$350</b>	<b>\$150</b>	<b>\$350</b>		
708-5-7080-51130	SAL SUPERS/MISC/CLERICAL	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		
708-5-7080-52220	SOCIAL SECURITY-EMPLOYER	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		
708-5-7080-52240	WORKERS COMPENSATION	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		
708-5-7080-65234	SERVICE AGREEMENTS	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		
708-5-7080-69214	CONTRACTUAL SERVICES	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		
708-5-7080-69550	MISC. SERVICES & CHARGES	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		
708-5-7080-69625	PRINTING PUBLICATIONS	\$991	\$1,320	\$1,358	\$1,650	\$647		\$647	\$1,500	-\$150	\$1,500		
708-5-7080-69730	TRAVEL EXPENSE	\$291	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		
708-5-7080-75210	GENERAL OFFICE SUPPLIES	\$0	\$122	\$424	\$400	\$0		\$0	\$0	-\$400	\$0		
708-5-7080-75214	POSTAGE	\$134	\$138	\$336	\$150	\$101		\$101	\$0	-\$150	\$0		
708-5-7080-96704	TRANSFER TO RIV MUSEUM SRF	\$0	\$0	\$0	\$0	\$0		\$0	\$500	\$500	\$500		
708-5-7080-99200	CASH RESERVE - S/G	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0		
	<b>WRM EXPENDITURE TOTALS:</b>	<b>\$1,416</b>	<b>\$1,580</b>	<b>\$2,118</b>	<b>\$2,200</b>	<b>\$748</b>	<b>\$0</b>	<b>\$748</b>	<b>\$2,000</b>	<b>-\$200</b>	<b>\$2,000</b>		

**EXECUTIVE SUMMARY - FYE 2018**

**DEPT:** County Museum Self-Generated & WRM (Consolidated)

**ACCOUNT NUMBERS:** 702-5-7020; 702-5-7021; 703-5-7030; 704-5-7040; 708-5-7080

<b>REVENUES:</b>	<b>FYE 2014 Actual</b>	<b>FYE 2015 Actual</b>	<b>FYE 2016 Actual</b>	<b>FYE 2017 Budget</b>	<b>FYE 2017 Projected Actual</b>	<b>FYE 2018 Budget Request</b>	<b>Difference from FYE 2017</b>	<b>FYE 2018 Approved Budget</b>
Tax Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental/Grants	\$750	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Charges for Goods & Services	\$1,189	\$354	\$1,127	\$11,350	\$11,979	\$11,050	-\$300	\$11,050
Investment Income	\$1,315	\$2,070	\$3,260	\$2,150	\$1,818	\$1,650	-\$500	\$1,650
Other Revenue	\$97,751	\$48,528	\$51,774	\$42,400	\$81,711	\$47,250	\$4,850	\$47,250
Gain (Loss) on Equip Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer from Other Funds	\$0	\$7,008	\$9,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES:</b>	<b>\$101,005</b>	<b>\$57,960</b>	<b>\$65,161</b>	<b>\$55,900</b>	<b>\$95,508</b>	<b>\$59,950</b>	<b>\$4,050</b>	<b>\$59,950</b>

<b>EXPENDITURES:</b>								
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Employee Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Property Services	\$0	\$462	\$432	\$450	\$450	\$5,250	\$4,800	\$5,250
Subrecipient Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Services	\$4,009	\$14,930	\$25,447	\$28,950	\$25,760	\$31,525	\$2,575	\$31,525
Supplies & Materials	\$9,418	\$18,916	\$34,600	\$52,250	\$42,148	\$53,000	\$750	\$53,000
Other Misc	\$1,539	\$6,390	\$9,370	\$10,250	\$8,684	\$8,950	-\$1,300	\$8,950
Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$12,161	\$20,100	\$17,800	\$4,700	\$5,500	-\$12,300	\$5,500
Principal/Interest	\$10	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer to Other Funds	\$0	\$0	\$0	\$0	\$0	\$500	\$500	\$500
<b>TOTAL EXPENDITURES:</b>	<b>\$14,976</b>	<b>\$52,859</b>	<b>\$89,949</b>	<b>\$109,700</b>	<b>\$81,742</b>	<b>\$104,725</b>	<b>-\$4,975</b>	<b>\$104,725</b>

**CASH RESERVE AND FUND BALANCE CALCULATION - FYE 2018**

**DEPT: County Museum Self-Generated & WRM (Consolidated)**

[back to instructions](#)

<b>A</b>	<b>BEGINNING FUND BALANCE, 7/1/2016</b> (from FYE 2016 Audit - 6/30/2016 Ending Balance)	<b>\$248,753</b>
<b>B</b>	<b>ESTIMATED REVENUES THROUGH 6/30/2017</b> (Actual + Estimated, see Chart of Accounts sheet)	<b>\$95,508</b>
<b>C</b>	<b>TOTAL FUND BALANCE + ESTIMATED REVENUES</b> <b>C = A + B</b>	<b>\$344,261</b>
<b>D</b>	<b>ESTIMATED EXPENDITURES THROUGH 6/30/2017</b> (Actual + Estimated, see Chart of Accounts sheet)	<b>\$81,742</b>
<b>E</b>	<b>PROJECTED FUND BALANCE 6/30/2017</b> <b>E = C - D</b>	<b>\$262,519</b>
<b>F</b>	<b>ESTIMATED REVENUES, FYE 2018</b> (Other than Property Tax, see Chart of Accounts sheet)	<b>\$59,950</b>
<b>G</b>	<b>TOTAL REVENUE + FUND BALANCE, FYE 2018</b> <b>G = E + F</b>	<b>\$322,469</b>
<b>H</b>	<b>ESTIMATED EXPENDITURES, FYE 2018</b> (see Chart of Accounts sheet)	<b>\$104,725</b>
<b>I</b>	<b>ESTIMATED ENDING FUND BALANCE, FYE 2018</b> <b>I = G - H</b>	<b>\$217,744</b>

**CASH RESERVE AND FUND BALANCE CALCULATION - FYE 2018**

DEPT: **County Museum Self-Generated & WRM (Consolidated)**

[back to instructions](#)

	<b>DUBOIS SG 702</b>	<b>LANDER SG 703</b>	<b>RIVERTON SG 704</b>	<b>WIND RIVER MAG 708</b>
<b>A BEGINNING FUND BALANCE, 7/1/2016</b> (from FYE 2016 Audit - 6/30/2016 Ending Balance)	<b>\$55,962</b>	<b>\$147,612</b>	<b>\$29,025</b>	<b>\$16,154</b>
<b>B ESTIMATED REVENUES THROUGH 6/30/2017</b> (Actual + Estimated, see Chart of Accounts sheet)	<b>\$62,895</b>	<b>\$21,111</b>	<b>\$9,896</b>	<b>\$1,606</b>
<b>C TOTAL FUND BALANCE + ESTIMATED REVENUES</b> <b>C = A + B</b>	<b>\$118,857</b>	<b>\$168,723</b>	<b>\$38,921</b>	<b>\$17,760</b>
<b>D ESTIMATED EXPENDITURES THROUGH 6/30/2017</b> (Actual + Estimated, see Chart of Accounts sheet)	<b>\$29,660</b>	<b>\$37,090</b>	<b>\$14,244</b>	<b>\$748</b>
<b>E PROJECTED FUND BALANCE 6/30/2017</b> <b>E = C - D</b>	<b>\$89,197</b>	<b>\$131,633</b>	<b>\$24,677</b>	<b>\$17,012</b>
<b>F ESTIMATED REVENUES, FYE 2018</b> (Other than Property Tax, see Chart of Accounts sheet)	<b>\$29,700</b>	<b>\$20,000</b>	<b>\$9,900</b>	<b>\$350</b>
<b>G TOTAL REVENUE + FUND BALANCE, FYE 2018</b> <b>G = E + F</b>	<b>\$118,897</b>	<b>\$151,633</b>	<b>\$34,577</b>	<b>\$17,362</b>
<b>H ESTIMATED EXPENDITURES, FYE 2018</b> (see Chart of Accounts sheet)	<b>\$35,825</b>	<b>\$40,575</b>	<b>\$26,325</b>	<b>\$2,000</b>
<b>I ESTIMATED ENDING FUND BALANCE, FYE 2018</b> <b>I = G - H</b>	<b>\$83,072</b>	<b>\$111,058</b>	<b>\$8,252</b>	<b>\$15,362</b>