

FYE 2017 BUDGET RECEIVED

\$2,190,312

FYE 2018 BUDGET REQUEST

\$1,969,378

FREMONT COUNTY, WYOMING

**BUDGET REQUEST PACKET
FISCAL YEAR 2017 - 2018**

**DEPARTMENT NAME
LIBRARY**

**CHART OF ACCOUNT NUMBERS
XXX-X-41150-XXX-X-99200**

**BUDGET VERSION
1**

**PREPARED BY
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BUDGET MESSAGE

DEPARTMENT LIBRARY

ANTICIPATED REVENUE STREAMS

EXPENDITURE TRENDS

BUDGET CHANGES FROM LAST YEAR

The Library System is anticipating a difficult year that will necessarily include reduced hours and services, as well as a large cut in library materials purchases. The 2016-2017 budget included substantial cuts in personnel and materials, as well as the elimination of the libraries' programming budget and near elimination of the staff development budget. Both the Lander and Riverton libraries have reduced their hours by 8 hours a week. The Dubois Library is closed on Mondays. This has meant that finding the county-mandated savings in the 2017-2018 Library Budget has been extremely difficult. Budget lines that will be impacted most will be library collections. \$10,000 will be cut from the collection development line as well as \$11,500 from library e-books. The E-Book cuts mean the elimination of nearly all e-book purchases.

Additional cuts include a major reduction in the technology budget. The library maintains 160 computers, most of which are for public use. Computers are on a six year rotation plan which means stretching their lifespans to the limit. Public computers wear out much more quickly than office computers so it is essential that funds be available for replacements. Computers have been requested in the Capital Revolving Budget and also through the Library Foundation. Nevertheless, the library must continue to purchase computers from the Library Budget if it is to continue providing computer and network to the public.

FIVE YEAR PLAN

DEPARTMENT LIBRARY

1. SERVICE PRIORITIES

FIVE YEAR PLAN

The library System has been making some progress in implementing its Strategic Plan. However, the 2016-2017 budget has resulted in a number of setbacks. It is anticipated that the 2017-2018 budget will make progress even more difficult. In such a difficult environment, simply staying open and providing basic services is becoming a challenge. The shortage in staffing that has resulted from budget cuts and an unusual number of staff resignations has made it necessary to reduce hours of service. Although it is clear that hours cannot be restored in the next fiscal year, it is vital that no more hours are eliminated from the library schedule.

The library provides computers and Wi-Fi access for a large number of county residents. For many, it is the only way they can apply for jobs or take care of other necessary business. People who do not have access to the Internet are at a big disadvantage and lack access to needed information. We live in a culture that assumes everyone can communicate online. Fremont County has a high poverty rate and this assumption is not valid for many county residents. Because of budget cuts, the library has already gotten behind in replacing computers and it is essential that library computers be replaced on the planned six year schedule.

One bright spot in library funding is the Fremont County Library Foundation. A matching grant from the state legislature has significantly increased the Foundation's endowment. However, the Foundation Board feels strongly that it is not the job of the Foundation to provide basic services. Foundation funds are earmarked for materials, services, and staff training that supplement and enhance normal library operations.

2. EMPLOYEES and BENEFITS

3. FUNDING and REVENUE CHANGES

There is reason to believe that the Wyoming economy will be improving by 2018-2019 but it will take longer to get back to normal funding levels. The libraries are currently operating with minimal staffing. Children's programming and other very popular services are sometimes canceled because staff are unavailable. Library buildings are large and a minimum number of staff members are necessary to assure the safety of library patrons, especially children.

4. MAINTENANCE or SECURITY ISSUES

In general, the library buildings are in good condition. The Riverton Roof project is nearly complete and the renovation of the Lander Library means that it is functioning well. However, the building maintenance budget was cut in half in the 2016-2017 budget. It will remain at that same level in 2017-2018. This means that some projects are being postponed and the longer the delay, the more problems we'll face in the future.

GRANT SUMMARY - FYE 2018

DEPT: LIBRARY

	Grant Name	Begin Date	End Date	Award Amount	No. of FTEs	Status	Purpose of Grant
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
TOTAL				\$0			

CONTRACTUAL SERVICES - FYE 2018

DEPT: LIBRARY

	Contractor	Description of Services	Amount
1.	If the need arises		\$3,000
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
TOTAL CONTRACTUAL SERVICES (69214)			\$3,000

SERVICE AGREEMENTS - FYE 2018

DEPT: LIBRARY

	Organization	Description	Amount
1.	B&T Fire Extinguishers	Annual check	\$500
2.	Bibliotheca	RFID support service	\$12,500
3.	Capital Business Systems	Copier service	\$12,000
4.	Carbonite	Offsite backup storage	\$300
5.	Charter	ISP	\$4,000
6.	Comtronix	Alarm monitoring (Riverton & Dubois)	\$900
7.	DELL	Sharepoint hosting	\$800
8.	Dubois Telephone Exchange	Crowheart Community Library phone & internet	\$900
9.	Gale	GVRL hosting fee (eBooks)	\$150
10.	GoToMeeting	Virtual meeting service	\$450
11.	Otis	Elevator maintenance	\$4,600
12.	Pagelines	Website software support	\$200
13.	Precision Outdoor Power	Irrigation winterization	\$600
14.	Robert Hussa Piano Service	Piano service	\$600
15.	RT Communications	Jeffrey City phone & internet	\$900
16.	Security Product Companies	Dubois fire alarm inspection	\$600
17.	ShoreTel	Cloud phone system	\$17,000
18.	Stamps.com	ILL postage service	\$200
19.	Sweetwater Aire	HVAC annual inspection	\$1,460
20.	US Post Office	PO Box rental (Dubois)	\$150
21.	Vanguard	Alarm monitoring (Lander)	\$550
22.	Western States	Fire sprinkler inspection	\$1,950
23.	Wyoming Rents	Scissor lift inspection	\$500
24.	Wyoming State Library	WYLD fees	\$11,100
25.	1&1 Internet	Domain, email hosting service	\$250
TOTAL SERVICE AGREEMENTS (65234)			\$73,160

DUES AND SUBSCRIPTIONS - FYE 2018

DEPT: LIBRARY

	Organization	Description	Amount
1.	Casper Star Tribune	Newspaper subscription for patrons	\$800
2.	CoxNet	Periodical subscriptions for patrons	\$5,480
3.	Dubois Frontier	Newspaper subscription for patrons	\$100
4.	Lander Journal	Newspaper subscription for patrons	\$200
5.	Riverton Ranger	Newspaper subscription for patrons	\$200
6.			
7.			
8.			
9.			
10.			
TOTAL DUES & SUBSCRIPTIONS (69250)			\$6,780

CAPITAL ASSETS - FYE 2018

DEPT: LIBRARY

DEPARTMENT PURCHASES (< \$10,000)					
PRIORITY	DESCRIPTION	PURCHASE TIME FRAME	ASSET TYPE	PURCHASE AMOUNT	ESTIMATED LIFE (YRS)
1.	Library collection materials		LIBRARY BOOKS	\$76,332	
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
TOTAL - DEPARTMENT PURCHASES (< \$10,000)				\$76,332	

85001	LAND	\$0
85002	BUILDINGS & IMPROVEMENTS	\$0
85003	MACHINERY & EQUIPMENT	\$0
85004	VEHICLES	\$0
85005	OFFICE FURNITURE	\$0
85006	COMPUTER SOFTWARE	\$0
85008	INFRASTRUCTURE	\$0
85010	LIBRARY BOOKS	\$76,332

CAPITAL REVOLVING FUND PURCHASES (\$10,000 or more)							
PRIORITY	DESCRIPTION	PURCHASE TIME FRAME	ASSET TYPE	AUTHORIZED AMOUNT	ESTIMATED LIFE (YRS)	INTEREST RATE	EST FYE 2017 RENTAL AMT
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
PLUS CURRENT DEPARTMENT RENTAL PAYMENTS (FYE 2018)							\$26,133
TOTAL - CAPITAL REVOLVING FUND PURCHASES (\$10,000 or more)				\$0			\$26,133

SALARY AND BENEFIT WORKSHEET - FYE 2018

DEPT: LIBRARY

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Select FT / PT / NO BENEFITS	% of wage in this Dept	Employee Name	Job Title	Select Salary Acct	FYE 2017 Annual Base Salary TOTAL all departments	FYE 2017 Annual Base Salary by % this Dept.	FYE 2018 Proposed Base Salary TOTAL all departments	FYE 2018 Proposed Base Salary by % this Dept	Social Security & Medicare	Select Workers Comp Code	Workers Comp	Select Wyoming Retirement Plan	Wyo Retirement	Health Insurance Waived?	Health Insurance	Total Employee Cost
FT	100.0%	Baehr, J.	Library Assistant II		\$34,487	\$34,487	\$34,487	\$34,487	\$2,638	Clerical	\$200	Civilian	\$4,311		\$17,172	\$58,808
FT	100.0%	Cunningham, A.	Lead Librarian		\$33,280	\$33,280	\$33,280	\$33,280	\$2,546	Clerical	\$193	Civilian	\$4,160		\$17,172	\$57,351
FT	100.0%	Dunn, T.	Library Assistant II		\$30,348	\$30,348	\$30,348	\$30,348	\$2,322	Clerical	\$176	Civilian	\$3,794		\$17,172	\$53,811
FT	100.0%	Foster, J.	Library Assistant II		\$27,560	\$27,560	\$27,560	\$27,560	\$2,108	Clerical	\$160	Civilian	\$3,445		\$17,172	\$50,445
FT	100.0%	Gettelman, K.	Lead Librarian		\$33,280	\$33,280	\$33,280	\$33,280	\$2,546	Clerical	\$193	Civilian	\$4,160		\$17,172	\$57,351
FT	100.0%	Haskins, S.	Library Manager		\$41,600	\$41,600	\$41,600	\$41,600	\$3,182	Clerical	\$241	Civilian	\$5,200		\$17,172	\$67,396
FT	100.0%	Henary, L.	Library Assistant II		\$31,263	\$31,263	\$31,263	\$31,263	\$2,392	Clerical	\$181	Civilian	\$3,908		\$17,172	\$54,916
FT	100.0%	Higgins, T.	Library Manager		\$41,600	\$41,600	\$41,600	\$41,600	\$3,182	Clerical	\$241	Civilian	\$5,200		\$17,172	\$67,396
FT	100.0%	Hussa, S.	Department Head		\$35,360	\$35,360	\$35,360	\$35,360	\$2,705	Clerical	\$205	Civilian	\$4,420		\$17,172	\$59,862
FT	100.0%	Marple, A.	Library Assistant II		\$28,642	\$28,642	\$28,642	\$28,642	\$2,191	Clerical	\$166	Civilian	\$3,580		\$17,172	\$51,751
FT	100.0%	Norwood, T.	Facilities Manager		\$46,946	\$46,946	\$46,946	\$46,946	\$3,591	Clerical	\$272	Civilian	\$5,868		\$17,172	\$73,850
FT	100.0%	Reeves, T.	Library Assistant II		\$27,560	\$27,560	\$27,560	\$27,560	\$2,108	Clerical	\$160	Civilian	\$3,445		\$17,172	\$50,445
FT	100.0%	Ring, J.	Custodial/Maintenance		\$31,034	\$31,034	\$31,034	\$31,034	\$2,374	Clerical	\$180	Civilian	\$3,879	Y	\$144	\$37,611
FT	100.0%	Smith, C.	Custodial/Maintenance		\$30,680	\$30,680	\$30,680	\$30,680	\$2,347	Clerical	\$178	Civilian	\$3,835		\$17,172	\$54,212
FT	100.0%	Thomas, R.	Business Manager		\$48,256	\$48,256	\$48,256	\$48,256	\$3,692	Clerical	\$280	Civilian	\$6,032		\$17,172	\$75,431
FT	100.0%	Waldron, J.	Lead Librarian		\$33,280	\$33,280	\$33,280	\$33,280	\$2,546	Clerical	\$193	Civilian	\$4,160		\$17,172	\$57,351
FT	100.0%	Wiblemo, T.	Library Assistant II		\$29,183	\$29,183	\$29,183	\$29,183	\$2,232	Clerical	\$169	Civilian	\$3,648		\$17,172	\$52,405
FT	100.0%	Willenbrecht, L.	Department Head		\$40,352	\$40,352	\$40,352	\$40,352	\$3,087	Clerical	\$234	Civilian	\$5,044	Y	\$144	\$48,861
FT	100.0%	Wills, J.	Technology Manager		\$51,896	\$51,896	\$51,896	\$51,896	\$3,970	Clerical	\$301	Civilian	\$6,487		\$17,172	\$79,826
FT	100.0%	Director	Library Director		\$66,872	\$66,872	\$66,872	\$66,872	\$5,116	Clerical	\$388	Civilian	\$8,359		\$17,172	\$97,907
FT	100.0%	Library Manager	Library Manager		\$41,600	\$41,600	\$41,600	\$41,600	\$3,182	Clerical	\$241	Civilian	\$5,200		\$17,172	\$67,396
PT	100.0%	Apodaca, F.	Library Assistant II		\$15,205	\$15,205	\$15,205	\$15,205	\$1,163	Clerical	\$88	Civilian	\$1,901	Y	\$72	\$18,429
PT	100.0%	Dailey, A.	Custodial/Maintenance		\$15,340	\$15,340	\$15,340	\$15,340	\$1,174	Clerical	\$89	Civilian	\$1,918	y	\$72	\$18,592
PT	100.0%	Headley, K.	Library Assistant II		\$17,510	\$17,510	\$17,510	\$17,510	\$1,340	Clerical	\$102	Civilian	\$2,189		\$9,576	\$30,716
PT	100.0%	Lupton, S.	Library Assistant II		\$15,278	\$15,278	\$15,278	\$15,278	\$1,169	Clerical	\$89	Civilian	\$1,910	y	\$72	\$18,517
PT	100.0%	Sinclair, S.	Custodial/Maintenance		\$14,820	\$14,820	\$14,820	\$14,820	\$1,134	Clerical	\$86	Civilian	\$1,853		\$9,576	\$27,468
PT	100.0%	Smedts, A.	Library Assistant II		\$18,618	\$18,618	\$18,618	\$18,618	\$1,424	Clerical	\$108	Civilian	\$2,327		\$9,576	\$32,054
PT	100.0%	Udell, E.	Library Computer Tech		\$17,160	\$17,160	\$17,160	\$17,160	\$1,313	Clerical	\$100	Civilian	\$2,145		\$9,576	\$30,293
PT	100.0%	Vincent, A.	Library Assistant II		\$13,780	\$13,780	\$13,780	\$13,780	\$1,054	Clerical	\$80	Civilian	\$1,723	y	\$72	\$16,709
PT	100.0%	Weber, L.	Custodial/Security		\$15,663	\$15,663	\$15,663	\$15,663	\$1,198	Clerical	\$91	Civilian	\$1,958		\$9,576	\$28,486
NO	100.0%	Anderson, T.	Library Aide		\$9,828	\$9,828	\$9,828	\$9,828	\$752	Clerical	\$57		\$0		\$0	\$10,637
NO	100.0%	Boepple, F.	Library Aide		\$9,828	\$9,828	\$9,828	\$9,828	\$752	Clerical	\$57		\$0		\$0	\$10,637
NO	100.0%	Bucy, P.	Library Aide		\$9,828	\$9,828	\$9,828	\$9,828	\$752	Clerical	\$57		\$0		\$0	\$10,637
NO	100.0%	Robinson, M.	Library Assistant II		\$12,534	\$12,534	\$12,534	\$12,534	\$959	Clerical	\$73		\$0		\$0	\$13,566
		Grand Total			\$970,471	\$970,471	\$970,471	\$970,471	\$74,242		\$5,629		\$116,057		\$374,724	\$1,541,122

CHART OF ACCOUNTS WORKSHEET - FYE 2018

DEPT: LIBRARY

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							FYE 2017 BUDGET COMPARISON	\$110,102				
Account Number	Account Title	FYE 2014 Actual	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Budget	FYE 2017 Actual (thru Feb)	FYE 2017 Add'l Expected (Mar - Jun)	FYE 2017 Projected Actual	FYE 2018 Budget Request	Difference from FYE 2017	FYE 2018 Approved Budget	Notes
41150	Vehicle Registration	\$238,581	\$235,652	\$198,816	\$80,000	\$182,705	\$0	\$182,705	\$150,000	\$70,000	\$150,000	
41702	Property Tax Current	\$1,823,736	\$2,033,447	\$1,778,153	\$1,150,561	\$740,685	\$364,067	\$1,104,752	\$0	-\$1,150,561	\$1,600,106	to be determined by mill levy
41712	Property Tax Delinquent	\$13,990	\$28,070	\$33,072	\$0	\$44,460	-\$5,616	\$38,844	\$30,000	\$30,000	\$30,000	
41719	Property Tax Delinq Interest	\$8,418	\$7,327	\$5,698	\$0	\$5,628	\$1,098	\$6,726	\$5,000	\$5,000	\$5,000	
43490	State Operating Grant	\$2,000	\$38	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
43795	Vets Indian Exemption	\$0	\$27,209	\$29,019	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
43985	Local Gov't Operating	\$30,261	\$8,578	\$6,646	\$0	\$31,781	\$0	\$31,781	\$0	\$0	\$0	
44280	Library Fines & Copies	\$34,506	\$38,299	\$37,450	\$32,000	\$24,582	\$10,679	\$35,261	\$32,000	\$0	\$32,000	
44660	Room Rent	\$600	\$700	\$1,025	\$0	\$400	\$200	\$600	\$500	\$500	\$500	
47100	Interest Revenue	\$1,956	\$2,277	\$3,255	\$800	\$2,206	\$640	\$2,846	\$800	\$0	\$800	
48300	Donations for Operations	\$35,069	\$21,616	\$41,381	\$0	\$18,205	\$0	\$18,205	\$0	\$0	\$0	
48310	Donations - Capital Purpose	\$81,930	\$77,558	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
48380	Private Grants for Operation	\$1,500	\$10,467	\$42,818	\$16,211	\$16,211	\$0	\$16,211	\$0	-\$16,211	\$0	
48545	Over/Short	\$0	\$0	-\$14	\$0	-\$162	\$0	-\$162			\$0	
48890	Other Misc Revenues	\$0	\$0	\$0	\$0	\$123	\$0	\$123	\$0	\$0	\$0	
49920	Proceeds of GFA Disposition	\$632	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	REVENUE TOTALS:	\$2,273,179	\$2,491,239	\$2,177,319	\$1,279,572	\$1,066,824	\$371,068	\$1,437,892	\$218,300	-\$1,061,272	\$1,818,406	
								\$0		\$0		

CHART OF ACCOUNTS WORKSHEET - FYE 2018

DEPT: LIBRARY

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								FYE 2017 BUDGET COMPARISON	\$110,102				
Account Number	Account Title	FYE 2014 Actual	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Budget	FYE 2017 Actual (thru Feb)	FYE 2017 Add'l Expected (Mar - Jun)	FYE 2017 Projected Actual	FYE 2018 Budget Request	Difference from FYE 2017	FYE 2018 Approved Budget	Notes	
51130	Library Salaries	\$1,046,555	\$1,092,965	\$1,078,996	\$1,049,583	\$677,362	\$340,000	\$1,017,362	\$970,471	-\$79,112	\$970,471		
52210	Health Insurance	\$352,175	\$353,901	\$412,995	\$437,724	\$250,194	\$111,000	\$361,194	\$374,724	-\$63,000	\$374,724		
52220	Soc Sec Employer	\$74,974	\$79,532	\$79,541	\$80,292	\$49,953	\$26,000	\$75,953	\$74,242	-\$6,050	\$74,242		
52230	Unemployment Claim	\$446	\$0	\$0	\$0	\$1,142	\$11,450	\$12,592	\$0	\$0	\$0		
52240	Workers Comp	\$7,640	\$8,744	\$8,715	\$10,285	\$5,148	\$2,600	\$7,748	\$5,629	-\$4,656	\$5,629		
52250	Retirement	\$144,342	\$155,812	\$158,014	\$128,045	\$78,440	\$40,000	\$118,440	\$116,057	-\$11,988	\$116,057		
61410	Empl Backgrd Check	\$0	\$56	\$87	\$250	\$0	\$50	\$50	\$250	\$0	\$250		
65110	Electricity	\$62,669	\$64,382	\$66,008	\$72,000	\$39,528	\$25,000	\$64,528	\$72,000	\$0	\$72,000		
65120	Natural Gas/Propane	\$22,558	\$17,517	\$16,784	\$24,000	\$15,612	\$8,000	\$23,612	\$24,000	\$0	\$24,000		
65150	Water & Sewer, Trash	\$8,431	\$8,237	\$8,013	\$9,100	\$4,945	\$2,600	\$7,545	\$9,100	\$0	\$9,100		
65232	Equipment Repair	\$1,117	\$188	\$585	\$1,800	\$421	\$800	\$1,221	\$1,800	\$0	\$1,800		
65234	Service Agreements	\$54,691	\$57,617	\$60,169	\$78,080	\$44,979	\$29,000	\$73,979	\$73,160	-\$4,920	\$73,160		
65235	Vehicle Repair	\$453	\$132	\$484	\$500	\$47	\$100	\$147	\$500	\$0	\$500		
65458	Rentals (Capital Revolving)	\$11,443	\$14,871	\$21,728	\$25,869	\$21,728	\$4,141	\$25,869	\$26,133	\$264	\$26,133		
69110	Advertising	\$2,372	\$2,614	\$1,460	\$1,600	\$2,383	\$400	\$2,783	\$1,600	\$0	\$1,600		
69160	Bank Charges	\$0	\$0	\$46	\$1,000	\$116	\$100	\$216	\$500	-\$500	\$500	Library started accepting credit cards for payment in March 2016	
69170	Board Meetings	\$159	\$376	\$291	\$2,000	\$225	\$100	\$325	\$2,000	\$0	\$2,000		
69214	Contractual Services	\$23,449	\$6,404	\$10,751	\$5,269	\$2,569	\$1,000	\$3,569	\$3,000	-\$2,269	\$5,645	\$2645 in encumbrances	
69220	eBooks	\$1,500	\$1,500	\$1,500	\$1,500	\$500	\$1,000	\$1,500	\$0	-\$1,500	\$0		
69250	Dues, Subscriptions	\$6,933	\$6,998	\$5,797	\$5,218	\$3,377	\$1,000	\$4,377	\$6,780	\$1,562	\$5,218	Request reduced from \$6780 to \$5218	
69450	Insurance, Bonds	\$33,328	\$34,132	\$36,197	\$37,300	\$27,373	\$7,000	\$34,373	\$38,000	\$700	\$38,000		
69550	Misc Service Charges	\$0	\$157	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
69620	Printing & Advertising	\$0	\$4,359	\$547	\$700	\$0	\$100	\$100	\$200	-\$500	\$200		
69625	Printing Publications	\$0	\$0	\$948	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
69710	Telephone	\$9,983	\$10,460	\$10,656	\$5,800	\$4,439	\$2,500	\$6,939	\$5,100	-\$700	\$5,100		
69720	Training Seminars	\$5,536	\$5,914	\$4,588	\$1,200	\$258	\$200	\$458	\$1,200	\$0	\$1,200		
69730	Travel	\$11,415	\$11,971	\$12,810	\$2,500	\$262	\$6,000	\$6,262	\$2,500	\$0	\$2,500		
75210	General Office	\$6,780	\$7,816	\$8,359	\$8,000	\$3,917	\$3,000	\$6,917	\$8,000	\$0	\$8,000		
75211	Printed Office	\$2,897	\$2,508	\$2,394	\$2,000	\$597	\$1,200	\$1,797	\$1,500	-\$500	\$1,500		
75214	Postage	\$13,269	\$11,326	\$10,703	\$11,800	\$6,212	\$4,000	\$10,212	\$11,800	\$0	\$11,800		
75221	Building Supplies	\$369	\$672	\$287	\$300	\$118	\$200	\$318	\$300	\$0	\$300		
75224	Vehicle Fuel	\$6,457	\$5,930	\$5,231	\$6,000	\$2,485	\$2,000	\$4,485	\$6,000	\$0	\$6,000		
75227	Operating Supplies	\$20,960	\$24,489	\$26,226	\$23,775	\$18,930	\$4,700	\$23,630	\$22,500	-\$1,275	\$22,500		
75231	Materials	\$274	\$508	\$649	\$1,000	\$90	\$900	\$990	\$1,000	\$0	\$1,000		
75300	Educational Programs	\$16,752	\$20,001	\$35,338	\$17,908	\$9,929	\$8,000	\$17,929	\$1,500	-\$16,408	\$5,355	\$3855 in encumbrances	
75305	Equipment <\$1,000	\$5,048	\$4,852	\$2,696	\$1,500	\$1,122	\$350	\$1,472	\$1,500	\$0	\$1,500		
75306	Donations expended	\$18,117	\$22,605	\$13,816	\$0	\$4,160	\$0	\$4,160	\$0	\$0	\$0		
75310	Computer Software	\$5,204	\$4,227	\$4,738	\$4,500	\$856	\$3,600	\$4,456	\$2,500	-\$2,000	\$2,500		
75315	Technology Equipment < \$1,000	\$22,984	\$19,374	\$13,663	\$23,550	\$12,570	\$5,000	\$17,570	\$15,500	-\$8,050	\$15,500		
75320	Furniture < \$1,000	\$9,150	\$4,161	\$4,924	\$1,732	\$6,324	\$1,670	\$7,994	\$0	-\$1,732	\$0		
75611	Bldg Improv < \$10,000	\$32,334	\$33,803	\$45,352	\$12,400	\$19,711	\$8,000	\$27,711	\$8,000	-\$4,400	\$8,000		
85002	Bldg Improv > \$10,000	\$27,349	\$31,086	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
85003	Machinery & Equip > \$1,000	\$11,950	\$2,708	\$4,419	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
85005	Office Furniture > \$1,000	\$3,137	\$3,015	\$16,837	\$3,900	\$3,835	\$0	\$3,835	\$0	-\$3,900	\$0		
85007	Technology Equipment > \$1,000	\$57,107	\$47,496	\$0	\$0	\$5,324	\$0	\$5,324	\$0	\$0	\$0		
85100	Library Collection Materials	\$98,268	\$106,838	\$118,667	\$86,332	\$58,068	\$28,200	\$86,268	\$76,332	-\$10,000	\$76,332		
88100	Principal	\$4,000	\$4,000	\$4,000	\$4,000	\$3,000	\$1,000	\$4,000	\$4,000	\$0	\$4,000		
99200	Cash Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
								\$0	\$0	\$0	-\$70,000	Cut	
								\$0	\$0	\$0	\$0		
	EXPENDITURE TOTALS:	\$2,244,575	\$2,296,254	\$2,316,009	\$2,190,312	\$1,388,249	\$691,961	\$2,080,210	\$1,969,378	-\$220,934	\$1,904,316	\$65,062	

EXECUTIVE SUMMARY - FYE 2018

DEPT:

LIBRARY

ACCOUNT NUMBERS:

XXX-X-41150-XXX-X-99200

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REVENUES:	FYE 2014 Actual	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Budget	FYE 2017 Projected Actual	FYE 2018 Budget Request	Difference from FYE 2017	FYE 2018 Approved Budget
Tax Revenue	\$2,084,725	\$2,304,496	\$2,015,739	\$1,230,561	\$1,333,027	\$185,000	-\$1,045,561	\$1,785,106
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental/Grants	\$32,261	\$35,825	\$35,665	\$0	\$31,781	\$0	\$0	\$0
Charges for Goods & Services	\$35,106	\$38,999	\$38,475	\$32,000	\$35,861	\$32,500	\$500	\$32,500
Investment Income	\$1,956	\$2,277	\$3,255	\$800	\$2,846	\$800	\$0	\$800
Other Revenue	\$118,499	\$109,641	\$84,185	\$16,211	\$34,377	\$0	-\$16,211	\$0
Gain (Loss) on Equip Disposal	\$632	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer from Other Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES:	\$2,273,179	\$2,491,239	\$2,177,319	\$1,279,572	\$1,437,892	\$218,300	-\$1,061,272	\$1,818,406

EXPENDITURES:								
Salaries	\$1,046,555	\$1,092,965	\$1,078,996	\$1,049,583	\$1,017,362	\$970,471	-\$79,112	
Employee Benefits	\$579,577	\$598,045	\$659,352	\$656,596	\$575,977	\$570,902	-\$85,694	
Property Services	\$161,362	\$162,944	\$173,771	\$211,349	\$196,901	\$206,693	-\$4,656	
Subrecipient Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Other Services	\$94,675	\$84,885	\$85,591	\$64,087	\$60,902	\$60,880	-\$3,207	
Supplies & Materials	\$160,595	\$162,272	\$174,376	\$114,465	\$129,641	\$80,100	-\$34,365	
Other Misc	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Capital Outlay	\$197,811	\$191,143	\$139,923	\$90,232	\$95,427	\$76,332	-\$13,900	
Principal/Interest	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$0	
Transfer to Other Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL EXPENDITURES:	\$2,244,575	\$2,296,254	\$2,316,009	\$2,190,312	\$2,080,210	\$1,969,378	-\$220,934	\$1,904,316

CASH RESERVE AND FUND BALANCE CALCULATION - FYE 2018

DEPT: LIBRARY

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A	BEGINNING FUND BALANCE, 7/1/2016 (from FYE 2016 Audit - 6/30/2016 Ending Balance)	\$1,101,347
B	ESTIMATED REVENUES THROUGH 6/30/2017 (Actual + Estimated, see Chart of Accounts sheet)	\$1,437,892
C	TOTAL FUND BALANCE + ESTIMATED REVENUES C = A + B	\$2,539,239
D	ESTIMATED EXPENDITURES THROUGH 6/30/2017 (Actual + Estimated, see Chart of Accounts sheet)	\$2,080,210
E	PROJECTED FUND BALANCE 6/30/2017 E = C - D	\$465,910
F	ESTIMATED REVENUES, FYE 2018 (Other than Property Tax, see Chart of Accounts sheet)	\$218,300
G	TOTAL REVENUE + FUND BALANCE, FYE 2018 G = E + F	\$684,210
H	ESTIMATED EXPENDITURES, FYE 2018 (see Chart of Accounts sheet)	\$1,904,316
I	REQUESTED CASH RESERVE, FYE 2018	\$380,000
J	TOTAL EXPENDITURES + CASH RESERVE, FYE 2018 J = H + I	\$2,284,316
K	ESTIMATED TAX REQUIREMENT, FYE 2018 K = J - G	\$1,600,106