

STORAGE LIEN INFORMATION SHEET

Revised January 2010

W.S. 29-7-101 through 106 AND 34.1-7-201 through 210

This information is provided as a guideline for basic storage lien cases for vehicles, watercrafts or mobile homes (for the remainder of this document known as "titled property"). If you have any questions please refer to the statutes listed above OR contact an attorney for legal advice.

DEFINITION OF STORAGE LIEN

If permission is given to a person to leave their titled property (temporarily) for storage purposes or repairs and that person does not pick up the titled property (as agreed to), a storage lien may be filed. However, the right of possession terminates six (6) months after the charges become due and payable. If you did **NOT** give permission to anyone to leave titled property, it is considered **ABANDONED** and these procedures **do not** apply to you. Please contact the Sheriff's Department for information.

CHECK LIST

- _____ Complete Vehicle Record and Privacy Disclosure Release Form
- _____ If this is a mobile home, you must check with the Fremont County Treasurer's office to see if there are any back property taxes which are due.
- _____ Obtain a Vehicle (VIN) or Hull (HIN) identification number (serial number) inspection by any Wyoming Law Officer. They will fill out the Application for Certificate of Title (VIN/HIN inspection) form.
- _____ Call this VIN/HIN number into the County Clerk's office at 332-2405. We will research the title and lien information for you. We will notify you after this ID is completed. **Do not continue on this checklist until you have heard from our office.**
- _____ Fill out the Lien Statement Form and have it notarized. (This is a LEGAL document, if you have any questions, please contact an attorney).
- _____ Ask for the person who helped you with the original information on the storage lien. They will help you record the lien in the county clerk's recording office. The office will give you a copy of the recorded lien to send to the debtor and any lien holders.
- _____ Send a copy of the Lien Statement AND a Lien Information Form to the debtor and any lien holders by certified mail (green card return receipt requested through the USPS).
- _____ Fill out the Lien Advertisement Form.
 - A. The ad **MUST** be run once a week for two (2) consecutive weeks in a newspaper of general circulation where the sale is to be held.

- B. The sale MUST take place no sooner than at least fifteen (15) days after the first publication date.
- C. If, before the sale, any person claiming right to the titled property, wishes to pay the necessary amount to satisfy the lien and any reasonable expenses, he may do so.

If any party has a grievance regarding the storage lien they must contact the claimant before the end of the period.

- D. The person filing the storage lien may “buy” the titled property at any public sale, but will be subject to County Sales Tax.
- E. Any person purchasing the titled property takes the titled property free of any rights of persons against whom the lien was valid. (Includes prior lien holders). Purchases are subject to County Sales Tax.
- F. The storage lien holder may satisfy his lien from the proceeds of the sale but must hold the balance, if any, for delivery on demand to any person to whom he would have been bound to deliver the titled property. (Debtor and any previous lien holder).

_____ Hold your sale. Fill out the Public Sale Report. This is to be filled out even if the storage lien holder “buys” the titled property for himself.

- _____ Bring in the following papers to obtain a Wyoming Title:
- A. _____ Application for Certificate of Title (VIN/HIN Inspection) Form
 - B. _____ Lien Statement
 - C. _____ Returned USPS green card (or returned, unopened letter)
 - D. _____ Proof of Advertisement
 - E. _____ Public Sale Report
 - F. _____ Property tax clearance from the Treasurer for mobile homes ONLY.

_____ We will have you fill out a lien release to be recorded. The fee for this to be recorded will be \$8 for the first page and \$3 for each additional page.

_____ If all required steps have been followed and completed, a title will be issued to the person listed on the Public Sale Report. **Note: Sales tax must be paid to the Treasurer’s office at this point before the title is given to the new owner.**

Fees: \$9.00 Title
\$5.00 VIN/HIN Inspection