

Final Budget

Dubois Cemetery District 5	
<small>Budget Hearing Information</small>	
PO Box 1063	Location: Dubois Town Hall
Dubois, WY 82513	Date: 7/17/2017
307-455-2391	Time: 5:30 PM
Fremont County	Budget Prepared by: Gary Shavlik

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The Dubois Cemetery is going to open a new Section 8 including: Topsoil, Road way, new water main and interior sprinkler system. We are also going to install new 3 inch water main throughout the cemetery. We are going to place 6 inches of roadbase through out the cemetery.

S-B RESERVE DESCRIPTION

S-C

Names of Board Members	Date of End of Term
Gary Shavlik	12/31/18
Bruce John Thompson	12/31/18
Margaret Wells	12/31/18
Hough "Boyd" Livingston	12/31/20
Steve Banks	12/31/20
Lynn Stewart	12/31/20

Does the district have regular office hours exceeding 20 hours per week? No

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? Yes

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

FINAL BUDGET SUMMARY

OVERVIEW		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$53,005	\$51,526	\$152,010	\$152,010
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$86,656	\$82,353	\$153,710	\$153,710
S-5	<i>Amount requested from County Commissioners</i>	\$83,035	\$80,656	\$46,886	\$46,886
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-7	Operating Revenues	\$3,400	\$1,490	\$500	\$500
S-8	Tax levy (From the County Treasurer)	\$83,035	\$80,656	\$46,886	\$46,886
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$221	\$207	\$200	\$200
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$86,656	\$82,353	\$47,586	\$47,586
FY 7/1/17-6/30/18		Dubois Cemetery District 5			

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$2,000	\$2,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$609	\$507	\$985	\$985
S-18	Operations	\$51,804	\$50,382	\$148,300	\$148,300
S-19	Indirect Costs	\$592	\$637	\$725	\$725
S-20	Total Expenditures	\$53,005	\$51,526	\$152,010	\$152,010

DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$0	\$0	\$106,124	\$106,124

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$50,000	\$50,000	\$50,000	\$50,000
S-25	b. Other Reserve	\$60,000	\$60,000	\$60,000	\$60,000
S-26	c. Emergency Reserve (Cash)	\$60,000	\$60,000	\$60,000	\$60,000
	Total Reserves (a+b+c)	\$170,000	\$170,000	\$170,000	\$170,000
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$170,000	\$170,000	\$170,000	\$170,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$170,000	\$170,000	\$170,000	\$170,000

End of Summary

Gary Shavlik, President
 Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: PO Box 1063
 Dubois, WY 82513

PREPARED BY: Gary Shavlik

DISTRICT PHONE: 307-455-2391

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

3/27/17 Form approved by Wyoming Department of Audit, Public Funds Division

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NAME OF DISTRICT/BOARD

FYE 6/30/2018

PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$83,035	\$80,656	\$46,886	\$46,886
R-1.2	Other County Support				

FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$3,400	\$1,490	\$500	\$500
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$3,400	\$1,490	\$500	\$500
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$221	\$207	\$200	\$200
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$221	\$207	\$200	\$200
R-5.5	Total Forecasted Revenue	\$3,621	\$1,697	\$700	\$700
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

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FYE 6/30/2018

CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Trees			\$2,000	\$2,000
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$2,000	\$2,000

ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$22	\$107	\$100	\$100
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$250	\$325	\$350	\$350
E-4.3	Other (Specify)				
E-4.4	Election	\$0	\$28	\$0	
E-4.5	P.O. Box Rent	\$30	\$30	\$35	\$35
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$0	\$17	\$100	\$100
E-5.2	Office equipment, rent & repair				
E-5.3	Education	\$307	\$0	\$400	\$400
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8	_____				
E-6	TOTAL ADMINISTRATION	\$609	\$507	\$985	\$985

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FYE 6/30/2018

OPERATIONS BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$35,000	\$35,540	\$40,000	\$40,000
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Maintenance	\$4,986	\$4,911	\$6,000	\$6,000
E-9.2	Fertilizer	\$1,000	\$1,400	\$2,000	\$2,000
E-9.3	Electricity	\$254	\$254	\$300	\$300
E-9.4	_____				
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	Town of Dubois - Water	\$10,564	\$8,277	\$12,000	\$12,000
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	6 inch road base on road	\$0	\$0	\$21,000	\$21,000
E-11.2	New Section 8	\$0	\$0	\$40,000	\$40,000
E-11.3	New 3 inch water line	\$0	\$0	\$27,000	\$27,000
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	_____				
E-12.2	_____				
E-12.3	_____				
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$51,804	\$50,382	\$148,300	\$148,300

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INDIRECT COSTS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability		\$492	\$537	\$600	\$600
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>Treasurer Bond</u>		\$100	\$100	\$125	\$125
E-14.6	_____					
E-14.7	_____					
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9	_____					
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$592	\$637	\$725	\$725

DEBT SERVICE BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

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NAME OF DISTRICT/BOARD

FYE 6/30/2018

GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance				
C-1.2	Savings and Investments Account Balance			\$106,124	\$106,124
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$170,000	\$170,000	\$170,000	\$170,000
C-1.6	Total Estimated Cash and Investments on Hand	\$170,000	\$170,000	\$276,124	\$276,124
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$170,000	\$170,000	\$170,000	\$170,000
C-2.3	Total Deductions (a+b)	\$170,000	\$170,000	\$170,000	\$170,000
C-2.4	Estimated Non-Restricted Funds Available	\$0	\$0	\$106,124	\$106,124

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)	\$50,000	\$50,000	\$50,000	\$50,000
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$50,000	\$50,000	\$50,000	\$50,000
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$50,000	\$50,000	\$50,000	\$50,000

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$60,000	\$60,000	\$60,000	\$60,000
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$60,000	\$60,000	\$60,000	\$60,000
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$60,000	\$60,000	\$60,000	\$60,000

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)	\$60,000	\$60,000	\$60,000	\$60,000
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$60,000	\$60,000	\$60,000	\$60,000
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$60,000	\$60,000	\$60,000	\$60,000
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0