

Proposed Budget

Dubois Rural Fire District	
Budget Hearing Information	
PO Box 443	Location: 8 Third Street, Dubois Wy
Dubois, Wy 82513	Date:
307-455-2212	Time:
Fremont	Budget Prepared by: Reg S. Phillips

S-1 BUDGET MESSAGE W.S. 16-4-104(d)

Dubois Rural Fire District's (DRFD) financial policies include but are not limited to: 1) two signatures required on checks 2) treasurer is individually bonded as requested by our county Treasurer 3) all other check signatories are also bonded 4) DRFD credit cards must be accompanied by actual receipts 5) any other DRFD expenses incurred on District business and paid for by Board members must be accompanied by actual expenses 6) only expenses allowed by State statutes are paid 7) expenses such as mileage are paid at the federal or state rates.

Our Reserve Accounts are earmarked as such: \$12,655.00 is for firefighting supplies for a large wildland incident or to use to open the State of Wyoming's Fire Suppression Account; \$47,209.00 is allocated for emergency large equipment repair such as a diesel engine or transmission; \$15,000 of the \$47,339.00 reserve will be used for Training Ground fencing and the remaining \$32,339.00 will be used for matching money for Training Ground Infrastructure Grants.

In regards to present year expenditures, we had budgeted a grant of \$123,000.00 from Dubois Vol. F.D. The actual grant was \$183,247.00. Of the \$51,214.00 set aside for the remaining purchase costs for our new structural engine, we only used \$28,511.00. The balance of that CD will be used to pay bills from the Crooked Creek Fire. We also had a wildland fire, the Crooked Creek Fire, in our district in 2015. The District's costs for that fire were \$122,000.00 and we were reimbursed \$113,021.00 from the Wyoming Fire Suppression Account. We will redirect \$60,000.00 from the Training Ground Improvements for the purchase of land to provide parking for our fire hall, which has very limited (street only) parking. We were fortunate to pick up a used Wildland Fire Engine from Wyoming State Forestry so did not spend that money for that project. Part of the remaining \$105,039.00 reserve will be repurposed to purchase a new high pressure water pump system for one of our wildland engine. The remaining balance will be earmarked for a Training Ground fence in 2017. The fence is to stop trespassing

PROPOSED BUDGET SUMMARY

OVERVIEW	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$154,490	\$629,283	\$122,351	\$122,301
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total Change to Restricted Funds	\$3,649	-\$48,305	-\$167,203	\$0
S-4 Total General Fund and Forecasted Revenues	\$204,683	\$639,193	\$237,116	\$237,116
S-5 <i>Amount requested from County Commissioners</i>	\$136,890	\$125,353	\$122,351	\$122,351
S-6 Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-7 Operating Revenues	\$0	\$0	\$0	\$0
S-8 Tax levy (From the County Treasurer)	\$136,890	\$125,353	\$122,351	\$122,351
S-9 Government Support	\$1,175	\$113,021	\$0	\$0
S-10 Grants	\$0	\$150,000	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$25,748	\$195,957	\$3,000	\$3,000
S-13 Other Forecasted Revenue	\$4,182	\$0	\$4,401	\$4,401
S-14 Total Revenue	\$167,995	\$584,331	\$129,752	\$129,752

EXPENDITURE SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-15	Capital Outlay	\$44,418	\$388,297	\$17,300	\$17,300
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$8,882	\$7,058	\$5,705	\$5,655
S-18	Operations	\$84,556	\$215,264	\$80,566	\$80,566
S-19	Indirect Costs	\$16,634	\$18,663	\$18,780	\$18,780
S-20	Total Expenditures	\$154,490	\$629,283	\$122,351	\$122,301

DEBT SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$36,688	\$54,862	\$107,364	\$107,364

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$211,859	\$215,508	\$167,203	\$167,203
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$211,859	\$215,508	\$167,203	\$167,203
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$3,649	\$3,025	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$3,649	\$3,025	\$0	\$0
S-31	Subtotal	\$215,508	\$218,533	\$167,203	\$167,203
S-32	Less Total to be spent	\$0	\$51,330	\$167,203	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$215,508	\$167,203	\$0	\$167,203

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: PO Box 443
Dubois, Wy 82513

PREPARED BY: Reg S. Phillips _____

DISTRICT PHONE: 307-455-2212 _____

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Form approved by Wyoming Department of Audit, Public Funds Division



Proposed Budget

Dubois Rural Fire District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$136,890	\$125,353	\$122,351	\$122,351
R-1.2	Other County Support				

FORECASTED REVENUE

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)	\$1,175			
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) <u>Local fire income</u>		\$113,021		
R-2.5	Total Government Support	\$1,175	\$113,021	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies		\$150,000		
R-4.4	Total Grants	\$0	\$150,000	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$3,653	\$3,082	\$3,000	\$3,000
R-5.2	Other: Specify <u>DVFD funds to DRFD</u>		\$183,247		
R-5.3	Other: See Additional	\$22,095	\$9,628		
R-5.4	Total Miscellaneous	\$25,748	\$195,957	\$3,000	\$3,000
R-5.5	Total Forecasted Revenue	\$26,923	\$458,978	\$3,000	\$3,000
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	<u>Cell tower lease</u>	\$4,000		\$4,200	\$4,200
R-6.4	<u>Electric Capital Credits</u>	\$182		\$201	\$201
R-6.5	<u> </u>				
R-6.6	Total Other Forecasted Revenue (a+b)	\$4,182	\$0	\$4,401	\$4,401

Proposed Budget

Dubois Rural Fire District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property		\$0	\$0	
E-1.2	Vehicles		\$370,937		
E-1.3	Office Equipment			\$600	\$600
E-1.4	Other (Specify)				
E-1.5	<u>Firefighting Equipment</u>	\$36,603	\$17,360	\$16,700	\$16,700
E-1.6	<u>Fire hall shelving</u>	\$7,815			
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$44,418	\$388,297	\$17,300	\$17,300

ADMINISTRATION BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	\$565	\$254	\$200	\$200
E-3.2	Mileage			\$250	\$250
E-3.3	Other (Specify)				
E-3.4	<u>election fees</u>	\$38			
E-3.5	<u>meals</u>		\$36		
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$655	\$1,780	\$500	\$500
E-4.2	Accounting/Auditing		\$215	\$250	\$250
E-4.3	Other (Specify)				
E-4.4	<u>Dues Fees, subscripts</u>	\$150	\$150	\$150	\$150
E-4.5	<u>bookkeeping</u>	\$3,793	\$2,884	\$3,000	\$3,000
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$1,791	\$1,264	\$1,000	\$1,000
E-5.2	Office equipment, rent & repair	\$1,773	\$105		
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>PO/safety depoist box rer</u>	\$75	\$79	\$80	\$80
E-5.7	<u>Advertising</u>	\$32	\$225	\$225	\$225
E-5.8	<u>see additional details</u>	\$10	\$67	\$50	\$50
E-6	TOTAL ADMINISTRATION	\$8,882	\$7,058	\$5,705	\$5,655

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FYE 6/30/2017

OPERATIONS BUDGET					
		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations		\$12,000	\$12,000	\$12,000
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	Training travel	\$1,327	\$2,183	\$2,500	\$2,500
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Fuel & oil for vehicles	\$4,948	\$3,000	\$3,000	\$3,000
E-9.2	Bldg/equip/janitorial	\$903	\$705	\$700	\$700
E-9.3	Vacuum	\$924			
E-9.4	firefighter activity		\$122,832		
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	Rescue & safety supplies	\$660			
E-10.2	Firefighting supplies	\$12,146	\$18,338	\$21,000	\$21,000
E-10.3	Training: Fees, lodging, n	\$4,824	\$2,357	\$3,650	\$3,650
E-10.4	rental space		\$25		
E-10.5	see additional details		\$1,690		
E-11	Contractual Arrangements (List)				
E-11.1	Dispatch service	\$2,152	\$7,961		
E-11.2	Inspections	\$550			
E-11.3	Snow removal	\$660	\$675		
E-11.4	Bldg cleaning	\$770	\$1,200		
E-11.5	see additional details	\$420	\$420		
E-12	Other operations (Specify)				
E-12.1	R&M: Bldgs	\$16,442	\$1,723	\$1,500	\$1,500
E-12.2	R&M: Equip/vehicles	\$14,959	\$19,061	\$13,000	\$13,000
E-12.3	Util: Ekect, propane, tele	\$22,872	\$21,000	\$23,116	\$23,116
E-12.4	Medical services exp		\$96	\$100	\$100
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$84,556	\$215,264	\$80,566	\$80,566

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FYE 6/30/2017

INDIRECT COSTS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$500	\$500	\$500	\$500
E-14.2	Buildings and vehicles		\$6,811	\$7,477	\$7,500	\$7,500
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>Bonds</u>		\$280	\$280	\$280	\$280
E-14.6	<u>Mutual aid</u>		\$1,066	\$566	\$600	\$600
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes			\$765	\$825	\$825
E-15.2	Workers Compensation		\$2,484	\$3,400	\$3,400	\$3,400
E-15.3	Unemployment Taxes			\$175	\$175	\$175
E-15.4	Retirement		\$5,493	\$5,500	\$5,500	\$5,500
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7						
E-15.8						
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$16,634	\$18,663	\$18,780	\$18,780

DEBT SERVICE BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

