

Proposed Budget

Fremont County Fire Protection District	
Budget Hearing Information	
305 S Smith Road	Location: 305 S Smith Road
Riverton, WY 82501	Date: 7/25/2017
307-857-3030	Time: 7:00 P.M.
Fremont County	Budget Prepared by: Colleen L Forbis

S-A BUDGET MESSAGE W.S. 16-4-104(d)

Fremont County Fire Protection District continues to work on long range plans. Land has been aquired in Fort Washakie through a donation and plans for a new fire hall are being considered, as well as possible upgrades to our Crowheart Fire Hall. 2017-18 Fiscal Year increases to Operational wages are due to the Districts need for another full time mechanic. Increases to meals and travel are needed to accommodate a trip for our officers to the National FireFighter Memorial to Honor our own fallen firefighter Speed Hartbank in the Memorial Service this October. Increases to other line items are needed to replace worn equipment, repairs to current structures and provide wellness services to our volunteers. There has been increased awareness to fire fighter illness such as cancer in the last few years. The District is taking measures to provide protection against this by purchasing washing machines for each battalion, and are in the process of pricing second sets of bunker gear and face protection to ensure that our fire fighters are not subjected to these hazards. Some of our SCBA tanks are close to 15 years old and will not be able to be used after they are. The Board of Commissioners continue to watch funding very carefully and exercise great care to make wise financial decisions. Fremont County Fire Protection District prides itself in being able to provide the citizens of Rural Fremont County with the best possible equipment and a well trained staff of Volunteer Fire Fighters who are ready to respond when called to do so.

S-B RESERVE DESCRIPTION

The District holds reserves of \$1,000,000.00 for Fire wage/major incidents and \$1,000,000.00 for Equipment and Capital Improvements.

S-C

Names of Board Members	Date of End of Term
John Campbell	1/1/18
Paul Downey	1/1/18
Ken Metzler	1/1/19

Does the district have regular office hours exceeding 20 hours per week? Yes

If Yes, enter

Address of office: 305 S. Smith Road

City, State, Zip: Riverton, Wyoming, 82501

Phone Number: 307-857-3030

Hours Open: 8:00am to 5:00 pm Monday through Friday

Where are the minutes of your board meeting available for public review?
 305 S Smith Road, Riverton, Wyoming 82501

How and where are the notices of meeting posted for the public?
 On a sign in the lobby and on the front door.

Where are the public meetings held?
 305 S Smith Road, Riverton, Wyoming 82501

PROPOSED BUDGET SUMMARY

OVERVIEW		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$2,408,106	\$2,267,959	\$2,136,690	\$2,136,690
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$3,255,871	\$5,312,756	\$4,181,237	\$4,181,237
S-5	<i>Amount requested from County Commissioners</i>	\$2,027,818	\$1,274,003	\$1,274,003	\$1,274,003
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$2,027,818	\$1,274,003	\$1,274,003	\$1,274,003
S-9	Government Support	\$0	\$26,752	\$0	\$0
S-10	Grants	\$491,516	\$5,000	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$696,147	\$1,134,908	\$0	\$0
S-13	Other Forecasted Revenue	\$40,391	\$39,750	\$0	\$0

S-14	Total Revenue	\$3,255,871	\$2,480,414	\$1,274,003	\$1,274,003
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FY 7/1/17-6/30/18 Fremont County Fire Protection District

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-15	Capital Outlay	\$635,691	\$187,270	\$192,690	\$192,690
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$324,864	\$308,175	\$322,398	\$322,398
S-18	Operations	\$1,033,477	\$1,298,158	\$1,075,602	\$1,075,602
S-19	Indirect Costs	\$414,074	\$474,356	\$546,000	\$546,000

S-20	Total Expenditures	\$2,408,106	\$2,267,959	\$2,136,690	\$2,136,690
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DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$0	\$2,832,342	\$2,907,234	\$2,907,234

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
	Total Reserves (a+b+c)	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000

End of Summary

Colleen L Forbis
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 5/23/2017

DISTRICT ADDRESS: 305 S Smith Road
Riverton, WY 82501

PREPARED BY: Colleen L Forbis

DISTRICT PHONE: 307-857-3030

Proposed Budget

Fremont County Fire Protection District

FYE 6/30/2018

NAME OF DISTRICT/BOARD _____

PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$2,027,818	\$1,274,003	\$1,274,003	\$1,274,003
R-1.2	Other County Support				

FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid		\$26,752		
R-2.4	Other (Specify) _____				
R-2.5	Total Government Support	\$0	\$26,752	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies	\$465,430			
R-4.3	Grants from State Agencies	\$26,086	\$5,000		
R-4.4	Total Grants	\$491,516	\$5,000	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$11,224	\$13,034		
R-5.2	Other: Specify _____ fire Warden income	\$15,000			
R-5.3	Other: See Additional _____	\$669,924	\$1,121,874		
R-5.4	Total Miscellaneous	\$696,147	\$1,134,908	\$0	\$0
R-5.5	Total Forecasted Revenue	\$1,187,663	\$1,166,661	\$0	\$0
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	Charitable Contributions _____	\$21,624	\$20,272		
R-6.4	communication site leases _____	\$18,767	\$19,477		
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$40,391	\$39,750	\$0	\$0

Proposed Budget

Fremont County Fire Protection District

FYE 6/30/2018

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles	\$157,244	\$157,244	\$164,000	\$164,000
E-1.3	Office Equipment	\$16,630	\$0	\$10,000	\$10,000
E-1.4	Other (Specify)				
E-1.5	<u>Other Equipment</u>	\$50,816	\$20,159	\$15,000	\$15,000
E-1.6	<u>Command Vehicles</u>	\$301,499			
E-1.7	see additional details	\$109,502	\$9,866	\$3,690	\$3,690
E-1.8	TOTAL CAPITAL OUTLAY	\$635,691	\$187,270	\$192,690	\$192,690

ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	<u>HQ Salaries</u>	\$227,639	\$220,000	\$218,398	\$218,398
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	<u>Discretionary</u>	\$0	\$0	\$10,000	\$10,000
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal			\$3,000	\$3,000
E-4.2	Accounting/Auditing	\$38,732	\$40,140	\$39,000	\$39,000
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$15,045	\$11,460	\$15,000	\$15,000
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>Advertising</u>	\$1,963	\$947	\$3,000	\$3,000
E-5.7	<u>Information Technology</u>	\$2,741	\$1,212	\$5,000	\$5,000
E-5.8	see additional details	\$38,744	\$34,416	\$29,000	\$29,000
E-6	TOTAL ADMINISTRATION	\$324,864	\$308,175	\$322,398	\$322,398

Proposed Budget

Fremont County Fire Protection District

FYE 6/30/2018

OPERATIONS BUDGET					
		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$128,771	\$152,000	\$176,602	\$176,602
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	volunteer Fire Wages	\$369,739	\$565,544		
E-7.5					
E-7.6					
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	Meals and travel	\$14,052	\$24,248	\$25,000	\$25,000
E-8.4	meetings and conventions		\$947	\$5,000	\$5,000
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Fuel & Oil	\$51,561	\$49,826	\$60,000	\$60,000
E-9.2	PPE Repairs	\$35,123	\$41,596	\$100,000	\$100,000
E-9.3	Fire Equip repair & replac	\$4,487	\$1,516	\$25,000	\$25,000
E-9.4	Equip rental	\$0	\$0	\$5,000	\$5,000
E-9.5					
E-10	Program Services (List)				
E-10.1	uniforms and cleaning	\$7,685	\$1,000	\$10,000	\$10,000
E-10.2	shop/battalion expense	\$14,598	\$7,494	\$55,000	\$55,000
E-10.3	training	\$33,505	\$31,568	\$86,500	\$86,500
E-10.4	other Firefighter expense	\$97,484	\$110,957	\$122,000	\$122,000
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1					
E-11.2					
E-11.3					
E-11.4					
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Utilities	\$130,780	\$135,540	\$140,000	\$140,000
E-12.2	Building Maintenance	\$52,317	\$70,381	\$95,000	\$95,000
E-12.3	Truck, Radio & equip repa	\$79,017	\$85,365	\$130,500	\$130,500
E-12.4	Fire Prevention and other	\$14,358	\$20,176	\$40,000	\$40,000
E-12.5					
E-13	TOTAL OPERATIONS	\$1,033,477	\$1,298,158	\$1,075,602	\$1,075,602

Proposed Budget

Fremont County Fire Protection District

FYE 6/30/2018

INDIRECT COSTS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$30,000	\$30,000	\$30,000	\$30,000
E-14.2	Buildings and vehicles		\$56,637	\$57,000	\$60,000	\$60,000
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>Firefighter Supplements</u>		\$16,985	\$16,985	\$35,000	\$35,000
E-14.6						
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$49,425	\$79,658	\$80,000	\$80,000
E-15.2	Workers Compensation		\$28,017	\$47,499	\$50,000	\$50,000
E-15.3	Unemployment Taxes		\$1,369	\$5,684	\$7,000	\$7,000
E-15.4	Retirement		\$68,892	\$68,593	\$74,000	\$74,000
E-15.5	Health Insurance		\$118,199	\$124,636	\$160,000	\$160,000
E-15.6	Other (Specify)					
E-15.7	<u>WY Vol FF Pension</u>		\$25,290	\$24,202	\$30,000	\$30,000
E-15.8	<u>WC- Volunteers</u>		\$19,261	\$20,100	\$20,000	\$20,000
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$414,074	\$474,356	\$546,000	\$546,000

DEBT SERVICE BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Fremont County Fire Protection District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2018

GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance		\$2,832,342	\$2,907,234	\$2,907,234
C-1.2	Savings and Investments Account Balance				
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
C-1.6	Total Estimated Cash and Investments on Hand	\$2,000,000	\$4,832,342	\$4,907,234	\$4,907,234
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
C-2.3	Total Deductions (a+b)	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
C-2.4	Estimated Non-Restricted Funds Available	\$0	\$2,832,342	\$2,907,234	\$2,907,234

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-5	Beginning Balance in Reserve Account (end of previous year)	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
C-5.1	Beginning Balance in Reserve Account (end of previous year)	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0