

Proposed Budget

Lower Wind River Conservation District			
		Budget Hearing Information	
508 North Broadway Avenue		Location:	508 North Broadway Avenue Riverton
Riverton, WY 82501		Date:	7/21/2016
307-856-7524		Time:	7:00 p.m.
Fremont		Budget Prepared by:	Board of Supervisors

S-1	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>The Lower Wind River Conservation District relies on grants, seedling tree and shrub sales and funds from the Fremont County Commissioners to operate. We are required by State Statute to prepare a soil review for any proposed subdivision and submit that review to the Planning Commission. Our proposed budget is based on grants that we have received and projects on which we are and will be working. This is a bare bones budget with no fluff. We will be working on Muddy Creek, Poison Creek and Ocean Lake Water Quality Projects and two Rangeland Health Assessment Projects. There is no allocation for travel, training or educational projects as we try to comply with requested reductions in spending. However, we rely on funding from the Fremont County Commissioners to retain our Manager position which is essential to the continuation of this District's operations. We will ask the voters in the district for a mill levy during the general election in November.</p>		

PROPOSED BUDGET SUMMARY

OVERVIEW	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$85,027	\$65,670	\$80,877	\$80,877
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total to be added to Restricted Funds	\$0	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues	\$139,237	\$123,930	\$81,083	\$81,083
S-5 Amount requested from County Commissioners	\$15,000	\$15,000	\$15,000	\$15,000
S-6 Additional Funding Needed :			\$0	\$0

Lower Wind River Conservation District

REVENUE SUMMARY	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-7 Operating Revenues	\$12,523	\$11,075	\$11,800	\$11,800
S-8 Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$69,994	\$45,098	\$8,824	\$8,824
S-11 Other County Support (Not from Co. Treas.)	\$15,000	\$15,000	\$15,000	\$15,000
S-12 Miscellaneous	\$18	\$757	\$18	\$18
S-13 Other Forecasted Revenue	\$0	\$0	\$36,941	\$36,941
S-14 Total Revenue	\$97,535	\$71,930	\$72,583	\$72,583

EXPENDITURE SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$15,675	\$18,241	\$15,462	\$15,462
S-18	Operations	\$53,035	\$31,821	\$49,807	\$49,807
S-19	Indirect Costs	\$16,316	\$15,608	\$15,608	\$15,608
S-20	Total Expenditures	\$85,027	\$65,670	\$80,877	\$80,877

DEBT SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
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S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0
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CASH AND INVESTMENTS		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
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S-22	TOTAL GENERAL FUNDS	\$41,702	\$52,000	\$8,500	\$8,500
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Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 5/12/2016

DISTRICT ADDRESS: 508 North Broadway Avenue
Riverton, WY 82501

PREPARED BY: Board of Supervisors

DISTRICT PHONE: 307-856-7524

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

Lower Wind River Conservation District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support	\$15,000	\$15,000	\$15,000	\$15,000

FORECASTED REVENUE

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$2,100	\$775	\$1,000	\$1,000
R-3.2	Sales of Goods or Services	\$5,623	\$5,500	\$6,000	\$6,000
R-3.3	Other Assessments	\$4,800	\$4,800	\$4,800	\$4,800
R-3.4	Total Operating Revenues	\$12,523	\$11,075	\$11,800	\$11,800
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$69,994	\$45,098	\$8,824	\$8,824
R-4.4	Total Grants	\$69,994	\$45,098	\$8,824	\$8,824
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$18	\$17	\$18	\$18
R-5.2	Other: Specify <u>Area IV Meeting</u>		\$740		
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$18	\$757	\$18	\$18
R-5.5	Total Forecasted Revenue	\$82,535	\$56,930	\$20,642	\$20,642
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	<u>Water Quality Grant and RHAP</u>			\$35,000	\$35,000
R-6.4	<u>Lab Funds Grant</u>			\$1,941	\$1,941
R-6.5					
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$36,941	\$36,941

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Lower Wind River Conservation District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator	\$12,789	\$13,000	\$13,000	\$13,000
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel	\$142		\$0	
E-3.2	Mileage	\$175	\$1,206	\$0	
E-3.3	Other (Specify)				
E-3.4	Board Election	\$439		\$450	\$450
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$525	\$525	\$525	\$525
E-4.3	Other (Specify)				
E-4.4	Web Site		\$1,985		
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$155	\$248	\$250	\$250
E-5.2	Office equipment, rent & repair		\$40		
E-5.3	Education	\$145			
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Postage/Shipping	\$219	\$150	\$150	\$150
E-5.7	Dues	\$1,087	\$1,087	\$1,087	\$1,087
E-5.8	_____				
E-6	TOTAL ADMINISTRATION	\$15,675	\$18,241	\$15,462	\$15,462

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OPERATIONS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations		\$12,789	\$13,000	\$13,000	\$13,000
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage		\$175	\$267		
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	Monitoring Equipment			\$773		
E-9.2	_____					
E-9.3	_____					
E-9.4	_____					
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	Soil Reviews		\$50	\$50	\$50	\$50
E-10.2	Tree Program		\$5,941	\$5,000	\$5,000	\$5,000
E-10.3	Education		\$272	\$165		
E-10.4	_____					
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	Muddy Creek				\$6,750	\$6,750
E-11.2	Poison Creek				\$3,500	\$3,500
E-11.3	Ocean Lake		\$25,999	\$7,000	\$7,000	\$7,000
E-11.4	Rangeland Health		\$5,443	\$2,000	\$12,491	\$12,491
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	Water Well Testing		\$1,790	\$2,381	\$1,941	\$1,941
E-12.2	Newsletter		\$517	\$528		
E-12.3	Area IV Meeting		\$60	\$657	\$75	\$75
E-12.4	_____					
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$53,035	\$31,821	\$49,807	\$49,807

Proposed Budget

INDIRECT COSTS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$500	\$500	\$500	
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>Bond</u>		\$521	\$278	\$278	
E-14.6						
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$2,058	\$2,000	\$2,000	
E-15.2	Workers Compensation		\$483	\$505	\$505	
E-15.3	Unemployment Taxes		\$104	\$66	\$66	
E-15.4	Retirement					
E-15.5	Health Insurance		\$12,623	\$12,203	\$12,203	
E-15.6	Other (Specify)					
E-15.7	<u>Life and ADD Insurance</u>		\$28	\$56	\$56	
E-15.8						
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$16,316	\$15,608	\$15,608	

DEBT SERVICE BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	

Proposed Budget

Lower Wind River Conservation District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-1	Balances at End of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$9,482	\$6,500	\$5,000	\$5,000
C-1.2	Savings and Investments Account Balance	\$32,220	\$45,500	\$3,500	\$3,500
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$41,702	\$52,000	\$8,500	\$8,500

C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$41,702	\$52,000	\$8,500	\$8,500

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-3					
C-3.1	Balance in Reserve Account, end of previous fiscal year.				
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	(Line 3 - Line 5)	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-4					
C-4.1	Balance in Reserve Account, beginning of budget year				
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Reserves"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	9 - Line 11)	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-5					
C-5.1	Balance in Reserve Account, beginning of budget year				
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0