

# Final Budget

RIVERTON FIRE PROTECTION DISTRICT	
Budget Hearing Information	
404 S BROADWAY AVE	Location: 404 S BROADWAY AVE, STATION 4
RIVERTON, WY 82501	Date: 7/17/2017
307-856-8248	Time: 7:00 PM
Fremont County	Budget Prepared by: JEFF KEHL

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

The District is requesting its full 3 mills in funding operations for the Riverton Fire Protection District. Particular attention has been paid to increases in fixed costs and utilities. This year the District has increased budgets for Protective Clothing and Health Initiatives for its Volunteer membership. The District has seen an increase in insurance costs, physical exams for its volunteer fire department and increases in workers compensation premiums. The District will also be investing in upgrades to Volunteers emergency notification systems. The District maintains reserves that are restricted in use. Un-spent and un-encumbered funds are allocated to the Depreciation Reserve account to augment a known replacement of two pieces of Fire Apparatus, at a cost in excess of Two Million (\$2,000,000.00) in the fiscal year 2020-2021. This year the District will drawdown approximately Four Hundred Thousand Dollars (\$400,000) for the replacement of Self Contained Breathing Apparatus. The balance of the Reserve's will be dedicated for Emergency Repairs and Depreciation Reserve to replace Fire Apparatus.

**S-B RESERVE DESCRIPTION**

Un-spent and un-encumbered funds are allocated to the Depreciation Reserve account to augment a known replacement of two pieces of Fire Apparatus, at a cost in excess of Two Million (\$2,000,000.00) in the fiscal year 2020-2021. This year the District will drawdown approximately Four Hundred Thousand Dollars (\$400,000) for the replacement of Self Contained Breathing Apparatus. The balance of the Reserve's will be dedicated for Emergency Repairs and Depreciation Reserve to replace Fire Apparatus.

**S-C**

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
David Bartel	6/30/19	<input checked="" type="checkbox"/> Yes
Jule (Mike) Nicol	6/30/18	
Steve Woodward	6/30/21	
Rod Eicke	6/30/21	
Ron Lucas	6/30/19	

**If Yes, enter**

Address of office: 404 S BROADWAY AVE  
 City, State, Zip: RIVERTON, WY 82501  
 Phone Number: 307-856-8248  
 Hours Open: 8AM TO 3PM, MONDAY THROUGH FRIDAY

Where are the minutes of your board meeting available for public review?  
 404 S BROADWAY AVE, RIVERTON, WY STATION 4

How and where are the notices of meeting posted for the public?  
 IN THE BYLAWS

Where are the public meetings held?  
 404 S BROADWAY AVE, RIVERTON, WY STATION 4

## FINAL BUDGET SUMMARY

OVERVIEW		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$411,709	\$424,074	\$872,433	\$917,292
S-2	Total Principal to Pay on Debt	\$175,000	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$52,677	\$117,321	-\$400,000	-\$400,000
S-4	Total General Fund and Forecasted Revenues Available	\$998,806	\$850,602	\$781,640	\$826,499
S-5	Amount requested from County Commissioners	\$556,881	\$374,940	\$337,433	\$382,292
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$375,056	\$374,940	\$337,433	\$382,292
S-9	Government Support	\$159,878	\$150,597	\$135,000	\$135,000
S-10	Grants	\$80,364	\$17,980	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$181,825	\$0	\$0	\$0
S-12	Miscellaneous	\$8,002	\$2,322	\$0	\$0
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$805,125	\$545,839	\$472,433	\$517,292
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FY 7/1/17-6/30/18 RIVERTON FIRE PROTECTION DISTRICT

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-15	Capital Outlay	\$94,602	\$85,096	\$434,083	\$472,942
S-16	Interest and Fees On Debt	\$3,697	\$0	\$0	\$0
S-17	Administration	\$139,330	\$157,909	\$178,550	\$183,550
S-18	Operations	\$115,865	\$123,000	\$188,000	\$188,000
S-19	Indirect Costs	\$58,215	\$58,069	\$71,800	\$72,800
S-20	Total Expenditures	\$411,709	\$424,074	\$872,433	\$917,292

DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-21	Principal Paid on Debt	\$175,000	\$0	\$0	\$0

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$193,681	\$304,763	\$309,207	\$309,207
<b>Summary of Reserve Funds</b>					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$871,959	\$924,143	\$1,029,501	\$1,029,501
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$247,953	\$248,446	\$260,409	\$260,409
	<b>Total Reserves (a+b+c)</b>	\$1,119,912	\$1,172,589	\$1,289,910	\$1,289,910
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$52,184	\$105,358	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$493	\$11,963	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$52,677	\$117,321	\$0	\$0
S-31	Subtotal	\$1,172,589	\$1,289,910	\$1,289,910	\$1,289,910
S-32	Less Total to be spent	\$0	\$0	\$400,000	\$400,000
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$1,172,589	\$1,289,910	\$889,910	\$889,910

*End of Summary*

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

DISTRICT ADDRESS: 404 S BROADWAY AVE  
RIVERTON, WY 82501

PREPARED BY: JEFF KEHL

DISTRICT PHONE: 307-856-8248

# Final Budget

RIVERTON FIRE PROTECTION DISTRICT  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2018

## PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)	\$375,056	\$374,940	\$337,433	\$382,292
R-1.2	Other County Support	\$181,825	\$0	\$0	

## FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)	\$159,878	\$150,597	\$135,000	\$135,000
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	<b>Total Government Support</b>	\$159,878	\$150,597	\$135,000	\$135,000
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$0	\$0	\$0	\$0
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$80,364	\$17,980	\$0	
R-4.4	<b>Total Grants</b>	\$80,364	\$17,980	\$0	\$0
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$2,677	\$2,322	\$0	
R-5.2	Other: Specify <u>SALE OF OLD HALL</u>	\$5,325	\$0	\$0	
R-5.3	Other: Additional				
R-5.4	<b>Total Miscellaneous</b>	\$8,002	\$2,322	\$0	\$0
R-5.5	<b>Total Forecasted Revenue</b>	\$248,244	\$170,899	\$135,000	\$135,000
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

# Final Budget

RIVERTON FIRE PROTECTION DISTRICT

FYE 6/30/2018

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property	\$18,192	\$3,475	\$6,000	\$6,000
E-1.2	Vehicles	\$36,420	\$34,352	\$10,083	\$48,942
E-1.3	Office Equipment		\$2,038		
E-1.4	Other (Specify)				
E-1.5	RRT Eq / Equipment	\$39,990	\$45,231	\$18,000	\$18,000
E-1.6	SCBA -45 Units			\$400,000	\$400,000
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$94,602</b>	<b>\$85,096</b>	<b>\$434,083</b>	<b>\$472,942</b>

## ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator	\$45,441	\$45,441	\$44,900	\$44,900
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	Janitor	\$13,925	\$13,925	\$13,600	\$13,600
E-2.6					
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel	\$2,649	\$10,000	\$13,000	\$13,000
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	Department Expense	\$18,000	\$36,000	\$36,000	\$36,000
E-3.5	Commissioners, Election,	\$5,234	\$3,806	\$7,550	\$12,550
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$20,690	\$22,200	\$23,000	\$23,000
E-4.3	Other (Specify)				
E-4.4	Groundskeeper	\$9,690	\$12,000	\$12,000	\$12,000
E-4.5	RRT Admin	\$3,954	\$0	\$0	
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$5,608	\$6,000	\$6,000	\$6,000
E-5.2	Office equipment, rent & repair				
E-5.3	Education	\$12,305	\$5,988	\$12,000	\$12,000
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Health & Safety	\$1,771	\$1,716	\$9,000	\$9,000
E-5.7	Fire Meals	\$63	\$833	\$1,500	\$1,500
E-5.8					
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	<b>\$139,330</b>	<b>\$157,909</b>	<b>\$178,550</b>	<b>\$183,550</b>

# Final Budget

RIVERTON FIRE PROTECTION DISTRICT

FYE 6/30/2018

## OPERATIONS BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	Fire & Truck Expense	\$31,883	\$26,000	\$48,500	\$48,500
E-8.4	Radios, Equip Maint	\$12,005	\$28,000	\$28,500	\$28,500
E-8.5	_____				
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Supplies	\$26,294	\$24,000	\$47,000	\$47,000
E-9.2	Fire Hall Supplies	\$2,118	\$4,000	\$5,000	\$5,000
E-9.3	_____				
E-9.4	_____				
E-9.5	_____				
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	_____				
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	_____				
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Utilities	\$31,366	\$36,000	\$49,000	\$49,000
E-12.2	General Repairs	\$9,369	\$5,000	\$10,000	\$10,000
E-12.3	Bldg & Grounds Repairs	\$2,830	\$0	\$0	
E-12.4	_____				
E-12.5	_____				
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$115,865</b>	<b>\$123,000</b>	<b>\$188,000</b>	<b>\$188,000</b>

# Final Budget

RIVERTON FIRE PROTECTION DISTRICT

FYE 6/30/2018

## INDIRECT COSTS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability					
E-14.2	Buildings and vehicles					
E-14.3	Equipment		\$33,577	\$32,881	\$38,000	\$38,000
E-14.4	Other (Specify)					
E-14.5	Surety Bonds		\$100	\$100	\$100	\$100
E-14.6	Fireman's Insurance		\$6,988	\$6,988	\$7,000	\$8,000
E-14.7						
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes		\$4,541	\$4,600	\$7,000	\$7,000
E-15.2	Workers Compensation		\$7,079	\$7,300	\$12,500	\$12,500
E-15.3	Unemployment Taxes		\$65	\$200	\$200	\$200
E-15.4	Retirement		\$5,865	\$6,000	\$7,000	\$7,000
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7						
E-15.8						
E-15.9						
<b>E-16</b>	<b>Depreciation Expenses</b>		\$0	\$0	\$0	
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		<b>\$58,215</b>	<b>\$58,069</b>	<b>\$71,800</b>	<b>\$72,800</b>

## DEBT SERVICE BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal		\$175,000	\$0	\$0	
D-1.2	Interest		\$3,697	\$0	\$0	
D-1.3	Fees					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		<b>\$178,697</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Final Budget

RIVERTON FIRE PROTECTION DISTRICT

FYE 6/30/2018

NAME OF DISTRICT/BOARD

## GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$193,681	\$304,763	\$309,207	\$309,207
C-1.2	Savings and Investments Account Balance				
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$1,172,589	\$1,289,910	\$889,910	\$889,910
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$1,366,270</b>	<b>\$1,594,673</b>	<b>\$1,199,117</b>	<b>\$1,199,117</b>
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$1,172,589	\$1,289,910	\$889,910	\$889,910
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$1,172,589</b>	<b>\$1,289,910</b>	<b>\$889,910</b>	<b>\$889,910</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$193,681</b>	<b>\$304,763</b>	<b>\$309,207</b>	<b>\$309,207</b>

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>C-3</b>					
C-3.1	Beginning Balance in Reserve Account (end of previous year)	\$871,959	\$924,143	\$1,029,501	\$1,029,501
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve	\$52,184	\$105,358		
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	<b>SUB-TOTAL</b>	<b>\$924,143</b>	<b>\$1,029,501</b>	<b>\$1,029,501</b>	<b>\$1,029,501</b>
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. SCBA -45 Units			\$400,000	\$400,000
C-3.8	b.				
C-3.9	c.				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400,000</b>	<b>\$400,000</b>
C-3.12	Balance to be retained in Depreciation Reserve Account	\$924,143	\$1,029,501	\$629,501	\$629,501

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>C-4</b>					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a.				
C-4.8	b.				
C-4.9	c.				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>C-5</b>					
C-5.1	Beginning Balance in Reserve Account (end of previous year)	\$247,953	\$248,446	\$260,409	\$260,409
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve	\$493	\$11,963		
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	<b>SUB-TOTAL</b>	<b>\$248,446</b>	<b>\$260,409</b>	<b>\$260,409</b>	<b>\$260,409</b>
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained in Assigned Fund Balance	\$248,446	\$260,409	\$260,409	\$260,409
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400,000</b>	<b>\$400,000</b>