

# Proposed Budget

RIVERTON FIRE PROTECTION DISTRICT	
Budget Hearing Information	
404 S BROADWAY AVE	Location: STATION 4
RIVERTON, WY 82501	Date: 7/18/2016
307-857-0860	Time: 8:00 PM
Fremont County	Budget Prepared by: JEFF KEHL

S-1	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>The Board of Directors of the Riverton Fire Protection District are requesting 3 mills of funding for the District's operations. The District has seen a steady increase in utility costs and cost to provide full insurance coverage on Apparatus and Buildings. This year the District is budgeting to replace a pump on one of the District's Tankers. The District will continue to place funds into the restricted reserve accounts and hopes to have all funding in place to replace Self Contained Breathing Apparatus prior to the 2018 fiscal year. This years budget also reflects an anticipated drop in District evaluation, due to the financial climate that affects the State.</p>		

## PROPOSED BUDGET SUMMARY

OVERVIEW		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$478,432	\$510,611	\$487,440	\$487,440
S-2	Total Principal to Pay on Debt	\$175,000	\$175,000	\$0	\$0
S-3	Total to be added to Restricted Funds	\$159,984	\$52,208	\$0	\$0
S-4	Total General Fund and Forecasted Revenues	\$980,039	\$1,039,276	\$722,176	\$722,176
S-5	Amount requested from County Commissioners	\$565,813	\$556,765	\$352,440	\$352,440
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$377,250	\$374,940	\$352,440	\$352,440
S-9	Government Support	\$152,467	\$159,878	\$135,000	\$135,000
S-10	Grants	\$63,094	\$80,364	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$188,563	\$181,825	\$0	\$0
S-12	Miscellaneous	\$4,984	\$7,533	\$0	\$0
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$786,358	\$804,540	\$487,440	\$487,440

EXPENDITURE SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-15	Capital Outlay	\$101,773	\$97,432	\$63,390	\$63,390
S-16	Interest and Fees On Debt	\$13,563	\$6,825	\$0	\$0
S-17	Administration	\$179,437	\$174,023	\$172,050	\$172,050
S-18	Operations	\$127,500	\$173,974	\$180,500	\$180,500
S-19	Indirect Costs	\$56,159	\$58,357	\$71,500	\$71,500
S-20	<b>Total Expenditures</b>	<b>\$478,432</b>	<b>\$510,611</b>	<b>\$487,440</b>	<b>\$487,440</b>

DEBT SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
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S-21	Principal Paid on Debt	\$175,000	\$175,000	\$0	\$0
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CASH AND INVESTMENTS		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
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S-22	<b>TOTAL GENERAL FUNDS</b>	<b>\$193,681</b>	<b>\$234,736</b>	<b>\$234,736</b>	<b>\$234,736</b>
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**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Depreciation Reserve	\$717,461	\$871,959	\$923,757	\$923,757
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$242,467	\$247,953	\$248,363	\$248,363
	<b>Total Reserves (a+b+c)</b>	<b>\$959,928</b>	<b>\$1,119,912</b>	<b>\$1,172,120</b>	<b>\$1,172,120</b>
S-27	<b>Amount to be added</b>				
S-28	a. Depreciation Reserve	\$154,498	\$51,798	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$5,486	\$410	\$0	\$0
	<b>Total to be added (a+b+c)</b>	<b>\$159,984</b>	<b>\$52,208</b>	<b>\$0</b>	<b>\$0</b>
S-31	<b>Subtotal</b>	<b>\$1,119,912</b>	<b>\$1,172,120</b>	<b>\$1,172,120</b>	<b>\$1,172,120</b>
S-32	<b>Less Total to be spent</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	<b>\$1,119,912</b>	<b>\$1,172,120</b>	<b>\$1,172,120</b>	<b>\$1,172,120</b>

End of Summary

Budget Officer / District Official (if not same as "Submitted by") \_\_\_\_\_

Date adopted by Special District \_\_\_\_\_

DISTRICT ADDRESS: 404 S BROADWAY AVE  
RIVERTON, WY 82501

PREPARED BY: JEFF KEHL

DISTRICT PHONE: 307-857-0860

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Form approved by Wyoming Department of Audit, Public Funds Division

# Proposed Budget

RIVERTON FIRE PROTECTION DISTRICT  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2017 \_\_\_\_\_

## PROPERTY TAXES AND ASSESSMENTS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>R-1</b>	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)	\$377,250	\$374,940	\$352,440	/
R-1.2	Other County Support	\$188,563	\$181,825	\$0	/

## FORECASTED REVENUE

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>R-2</b>	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				/
R-2.2	Additional County Aid (non-treasurer)	\$152,467	\$159,878	\$135,000	/
R-2.3	City (or Town) Aid				/
R-2.4	Other (Specify) _____				/
R-2.5	<b>Total Government Support</b>	\$152,467	\$159,878	\$135,000	/
<b>R-3</b>	<b>Operating Revenues</b>				
R-3.1	Customer Charges				/
R-3.2	Sales of Goods or Services				/
R-3.3	Other Assessments				/
R-3.4	<b>Total Operating Revenues</b>	\$0	\$0	\$0	/
<b>R-4</b>	<b>Grants</b>				
R-4.1	Direct Federal Grants				/
R-4.2	Federal Grants thru State Agencies				/
R-4.3	Grants from State Agencies	\$63,094	\$80,364	\$0	/
R-4.4	<b>Total Grants</b>	\$63,094	\$80,364	\$0	/
<b>R-5</b>	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$4,984	\$7,533	\$0	/
R-5.2	Other: Specify _____				/
R-5.3	Other: Additional _____				/
R-5.4	<b>Total Miscellaneous</b>	\$4,984	\$7,533	\$0	/
R-5.5	<b>Total Forecasted Revenue</b>	\$220,545	\$247,775	\$135,000	/
<b>R-6</b>	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				/
R-6.2	b. Other forecasted revenue (specify):				/
R-6.3	_____				/
R-6.4	_____				/
R-6.5	_____				/
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	/

# Proposed Budget

RIVERTON FIRE PROTECTION DISTRICT

FYE 6/30/2017

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property	\$44,256	\$21,022	\$10,000	\$10,000
E-1.2	Vehicles	\$0		\$27,390	\$27,390
E-1.3	Office Equipment	\$4,803		\$2,000	\$2,000
E-1.4	Other (Specify)				
E-1.5	Computer Equipment	\$1,195		\$1,000	\$1,000
E-1.6	Communications, etc.	\$51,519	\$76,410	\$23,000	\$23,000
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$101,773</b>	<b>\$97,432</b>	<b>\$63,390</b>	<b>\$63,390</b>

## ADMINISTRATION BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator	\$45,441	\$44,900	\$44,900	\$44,900
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	Janitor	\$13,925	\$13,600	\$13,600	\$13,600
E-2.6					
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel	\$14,476	\$11,000	\$11,000	\$11,000
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	Department Expense	\$36,000	\$36,000	\$36,000	\$36,000
E-3.5	Commissioners, Election,	\$4,592	\$8,000	\$8,550	\$8,550
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	\$250	\$1,021		
E-4.2	Accounting/Auditing	\$27,280	\$20,680	\$22,000	\$22,000
E-4.3	Other (Specify)				
E-4.4	Groundskeeper	\$10,931	\$11,500	\$12,000	\$12,000
E-4.5	RRT Admin	\$11,603	\$3,954		
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$4,592	\$6,000	\$6,000	\$6,000
E-5.2	Office equipment, rent & repair				
E-5.3	Education	\$8,757	\$12,305	\$12,000	\$12,000
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Health & Safety	\$1,317	\$5,000	\$4,500	\$4,500
E-5.7	Fire Meals	\$273	\$63	\$1,500	\$1,500
E-5.8					
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	<b>\$179,437</b>	<b>\$174,023</b>	<b>\$172,050</b>	<b>\$172,050</b>

# Proposed Budget

RIVERTON FIRE PROTECTION DISTRICT

FYE 6/30/2017

## OPERATIONS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
<b>E-8</b>	<b>Travel</b>					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	Fire & Truck Expense		\$30,745	\$51,000	\$48,500	
E-8.4	Radios, Equip Maint.		\$10,501	\$15,000	\$15,000	
E-8.5	_____					
<b>E-9</b>	<b>Operating supplies (List)</b>					
E-9.1	Fire hose, etc.		\$5,140	\$10,000	\$10,000	
E-9.2	Extinguishers, Oxygen		\$203	\$1,000	\$1,000	
E-9.3	Supplies		\$3,247	\$5,000	\$5,000	
E-9.4	Clothing, Bunkers, etc.		\$13,722	\$20,000	\$20,000	
E-9.5	_____					
<b>E-10</b>	<b>Program Services (List)</b>					
E-10.1	_____					
E-10.2	_____					
E-10.3	_____					
E-10.4	_____					
E-10.5	_____					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>					
E-11.1	_____					
E-11.2	_____					
E-11.3	_____					
E-11.4	_____					
E-11.5	_____					
<b>E-12</b>	<b>Other operations (Specify)</b>					
E-12.1	Fire Fighting Equip, Tools		\$13,955	\$22,000	\$16,500	
E-12.2	Utilities		\$35,474	\$31,974	\$47,500	
E-12.3	Fire Hall Supplies		\$1,143	\$5,000	\$5,000	
E-12.4	Repairs & Maint.		\$13,370	\$13,000	\$12,000	
E-12.5	_____					
<b>E-13</b>	<b>TOTAL OPERATIONS</b>		<b>\$127,500</b>	<b>\$173,974</b>	<b>\$180,500</b>	

# Proposed Budget

RIVERTON FIRE PROTECTION DISTRICT

FYE 6/30/2017

## INDIRECT COSTS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability		\$33,410	\$33,584	\$37,000	/
E-14.2	Buildings and vehicles					/
E-14.3	Equipment					/
E-14.4	Other (Specify)					/
E-14.5	<u>Firemans Insurance</u>		\$6,988	\$6,988	\$7,700	/
E-14.6						/
E-14.7						/
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes		\$4,541	\$4,555	\$7,000	/
E-15.2	Workers Compensation		\$6,563	\$7,026	\$12,500	/
E-15.3	Unemployment Taxes		\$127	\$104	\$200	/
E-15.4	Retirement		\$4,530	\$6,000	\$7,000	/
E-15.5	Health Insurance					/
E-15.6	Other (Specify)					/
E-15.7	<u>Surety Bond</u>		\$0	\$100	\$100	/
E-15.8						/
E-15.9						/
<b>E-16</b>	<b>Depreciation Expenses</b>					
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		<b>\$56,159</b>	<b>\$58,357</b>	<b>\$71,500</b>	<b>/</b>

## DEBT SERVICE BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal		\$175,000	\$175,000	\$0	/
D-1.2	Interest		\$13,563	\$6,825	\$0	/
D-1.3	Fees					/
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		<b>\$188,563</b>	<b>\$181,825</b>	<b>\$0</b>	<b>/</b>

# Proposed Budget

RIVERTON FIRE PROTECTION DISTRICT

FYE 6/30/2017

NAME OF DISTRICT/BOARD

## GENERAL FUNDS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>C-1</b>	<b>Balances at End of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$193,681	\$234,736	\$234,736	\$234,736
C-1.2	Savings and Investments Account Balance				
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$1,119,912	\$1,172,120	\$1,172,120	\$1,172,120
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$1,313,593</b>	<b>\$1,406,856</b>	<b>\$1,406,856</b>	<b>\$1,406,856</b>
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$1,119,912	\$1,172,120	\$1,172,120	\$1,172,120
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$1,119,912</b>	<b>\$1,172,120</b>	<b>\$1,172,120</b>	<b>\$1,172,120</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$193,681</b>	<b>\$234,736</b>	<b>\$234,736</b>	<b>\$234,736</b>

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>C-3</b>					
C-3.1	Beginning Balance in Reserve Account (end of previous year)	\$717,461	\$871,959	\$923,757	\$923,757
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve	\$154,498	\$51,798		
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	<b>SUB-TOTAL</b>	<b>\$871,959</b>	<b>\$923,757</b>	<b>\$923,757</b>	<b>\$923,757</b>
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Account (Line 3 - Line 5)	\$871,959	\$923,757	\$923,757	\$923,757

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>C-4</b>					
C-4.1	Beginning Balance in Reserve Account (end of previous year)				
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes:				
C-4.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.6	"Other Reserves"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	9 - Line 11)	\$0	\$0	\$0	\$0

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
<b>C-5</b>					
C-5.1	Beginning Balance in Reserve Account (end of previous year)	\$242,467	\$247,953	\$248,363	\$248,363
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve	\$5,486	\$410		
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	<b>SUB-TOTAL</b>	<b>\$247,953</b>	<b>\$248,363</b>	<b>\$248,363</b>	<b>\$248,363</b>
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained in Assigned Fund Balance	\$247,953	\$248,363	\$248,363	\$248,363
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>