

# Final Budget

Shoshoni-Lysite Cemetery District	
Budget Hearing Information	
P.O. Box 40	Location: Shoshoni Cemetery - 1407 W 7th St.
Shoshoni, WY 82649-0040	Date: 7/10/2017
307-856-2637	Time: 5:00 p.m.
Fremont County	Budget Prepared by: Carmen Milbury

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

The Shoshoni-Lysite Cemetery District takes great pride in maintaining Lakeview Cemetery as a beautiful, rinal resting place. We have ongoing projects to replace old dying trees; to add trees where needed; to maintain the grass healthy and lush; and we do all of this while being good stewards of the tax payers money.

The one major change in the budget is that we once again will need to do some road repair work. For this project we have budgeted \$25,000.00. We do not anticipate the need for as many trees or grave marker replacements/repairs in the upcoming fiscal year.

**S-B RESERVE DESCRIPTION**

The Shoshoni-Lysite Cemetery District maintains an emergency reserve of \$50,000.

**S-C**

Names of Board Members	Date of End of Term
Manchester, David	12/31/18
Reinert, Doris	12/31/18
Brown, Phyllis	12/31/20
Johnson, Shirley	12/31/20
Schaefer, Hazel	12/31/18
McKee, Mindy	12/31/20

Does the district have regular office hours exceeding 20 hours per week?  Yes

If Yes, enter

Address of office: 320 S. Federal Blvd.

City, State, Zip: Riverton, WY 82501

Phone Number: 307-856-2637

Hours Open: 8:00 a.m. - 4:00 p.m.

Where are the minutes of your board meeting available for public review?  
 The Offices of DAPCPA Riverton, LLC at 320 S. Federal Blvd., Riverton, WY 82501

How and where are the notices of meeting posted for the public?  
 Newspaper Advertising - in both the Riverton and Shoshoni Newspapers

Where are the public meetings held?  
 Shoshoni Cemetery - 1407 West 7th Street, Shoshoni, WY

## FINAL BUDGET SUMMARY

OVERVIEW		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$121,301	\$81,535	\$129,700	\$129,700
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$195,070	\$152,605	\$129,700	\$129,700
S-5	Amount requested from County Commissioners	\$101,998	\$96,022	\$72,084	\$72,084
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-7	Operating Revenues	\$2,700	\$800	\$1,800	\$1,800
S-8	Tax levy (From the County Treasurer)	\$101,998	\$96,022	\$72,084	\$72,084
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$50	\$86	\$120	\$120
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$104,748	\$96,908	\$74,004	\$74,004

FY 7/1/17-6/30/18 Shoshoni-Lysite Cemetery District

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-15	Capital Outlay	\$48,010	\$20,888	\$45,500	\$45,500
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$1,998	\$2,625	\$5,200	\$5,200
S-18	Operations	\$68,849	\$55,369	\$76,000	\$76,000
S-19	Indirect Costs	\$2,444	\$2,653	\$3,000	\$3,000
S-20	Total Expenditures	\$121,301	\$81,535	\$129,700	\$129,700

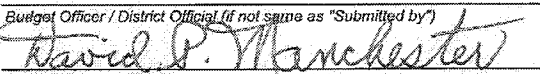
DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$90,322	\$55,696	\$55,696	\$55,696

Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$50,000	\$50,000	\$50,000	\$50,000
	Total Reserves (a+b+c)	\$50,000	\$50,000	\$50,000	\$50,000
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$50,000	\$50,000	\$50,000	\$50,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$50,000	\$50,000	\$50,000	\$50,000

End of Summary

Date adopted by Special District 7/10/17

Budget Officer / District Official (if not same as "Submitted by")  


DISTRICT ADDRESS: P.O. Box 40  
 Shoshoni, WY 82649-0040

PREPARED BY: Carmen Milbury

DISTRICT PHONE: 307-856-2637

# Final Budget

Shoshoni-Lysite Cemetery District  
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

## PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>R-1</b>	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)	\$101,998	\$96,022	\$72,084	\$72,084
R-1.2	Other County Support				

## FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>R-2</b>	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	<b>Total Government Support</b>	\$0	\$0	\$0	\$0
<b>R-3</b>	<b>Operating Revenues</b>				
R-3.1	Customer Charges	\$2,700	\$800	\$1,800	\$1,800
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$2,700	\$800	\$1,800	\$1,800
<b>R-4</b>	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	<b>Total Grants</b>	\$0	\$0	\$0	\$0
<b>R-5</b>	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$50	\$86	\$120	\$120
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	<b>Total Miscellaneous</b>	\$50	\$86	\$120	\$120
R-5.5	<b>Total Forecasted Revenue</b>	\$2,750	\$886	\$1,920	\$1,920
<b>R-6</b>	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

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Shoshoni-Lysite Cemetery District  
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

## CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property	\$7,710	\$15,493	\$15,500	\$15,500
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Road Paving	\$19,800	\$0	\$25,000	\$25,000
E-1.6	Equipment	\$20,500	\$5,395	\$5,000	\$5,000
E-1.7					
<b>E-1.8</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$48,010</b>	<b>\$20,888</b>	<b>\$45,500</b>	<b>\$45,500</b>

## ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	Bond	\$100	\$100	\$100	\$100
E-2.6					
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage	\$45	\$0	\$150	\$150
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	\$0	\$0	\$1,000	\$1,000
E-4.2	Accounting/Auditing	\$1,139	\$1,674	\$2,200	\$2,200
E-4.3	Other (Specify)				
E-4.4	Newspaper/Advertising	\$356	\$350	\$500	\$500
E-4.5					
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$42	\$170	\$500	\$500
E-5.2	Office equipment, rent & repair	\$106	\$0	\$250	\$250
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Misc.	\$210	\$331	\$500	\$500
E-5.7					
E-5.8					
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	<b>\$1,998</b>	<b>\$2,625</b>	<b>\$5,200</b>	<b>\$5,200</b>

# Final Budget

Shoshoni-Lysite Cemetery District

FYE 6/30/2018

## OPERATIONS BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	\$446	\$488	\$500	\$500
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Gas & Oil	\$85	\$105	\$200	\$200
E-9.2	Supplies	\$488	\$783	\$1,000	\$1,000
E-9.3	Maintenance & Repairs	\$7,601	\$1,312	\$4,000	\$4,000
E-9.4	Equipment Rental	\$0	\$125	\$500	\$500
E-9.5	_____				
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Water	\$4,467	\$4,666	\$8,000	\$8,000
E-10.2	Electricity	\$1,695	\$1,861	\$2,000	\$2,000
E-10.3	Sanitation	\$141	\$430	\$500	\$500
E-10.4	_____				
E-10.5	_____				
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	Caretaker	\$15,850	\$13,250	\$15,000	\$15,000
E-11.2	Lawn Maintenance	\$16,436	\$7,563	\$15,000	\$15,000
E-11.3	Gate Opening/Closing	\$4,250	\$3,675	\$3,800	\$3,800
E-11.4	Labor Hired	\$5,130	\$4,788	\$7,500	\$7,500
E-11.5	_____				
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Tree Trimming	\$0	\$3,200	\$3,500	\$3,500
E-12.2	Tree Replacement	\$12,260	\$6,490	\$10,000	\$10,000
E-12.3	Marker Replacement	\$0	\$5,200	\$1,000	\$1,000
E-12.4	Fertilize/Weeds	\$0	\$1,434	\$3,500	\$3,500
E-12.5	_____				
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$68,849</b>	<b>\$55,369</b>	<b>\$76,000</b>	<b>\$76,000</b>

# Final Budget

Shoshoni-Lysite Cemetery District

FYE 6/30/2018

## INDIRECT COSTS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-14	<b>Insurance</b>					
E-14.1	Liability		\$2,444	\$2,653	\$3,000	\$3,000
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7	_____					
E-15	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9	_____					
E-16	<b>Depreciation Expenses</b>					
E-17	<b>TOTAL INDIRECT COSTS</b>		\$2,444	\$2,653	\$3,000	\$3,000

## DEBT SERVICE BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
D-1	<b>Debt Service</b>					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	<b>TOTAL DEBT SERVICE</b>		\$0	\$0	\$0	\$0

# Final Budget

Shoshoni-Lysite Cemetery District  
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

## GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-1	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$90,322	\$55,696	\$55,696	\$55,696
C-1.2	Savings and Investments Account Balance				
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$50,000	\$50,000	\$50,000	\$50,000
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$140,322</b>	<b>\$105,696</b>	<b>\$105,696</b>	<b>\$105,696</b>
C-2	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$50,000	\$50,000	\$50,000	\$50,000
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$90,322</b>	<b>\$55,696</b>	<b>\$55,696</b>	<b>\$55,696</b>

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)	\$50,000	\$50,000	\$50,000	\$50,000
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$50,000	\$50,000	\$50,000	\$50,000
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>