

Proposed Budget

Shoshoni-Lysite Cemetery District	
Budget Hearing Information	
P.O. Box 40	Location: Shoshoni Cemetery
Shoshoni, WY 82649-0040	Date: 7/12/2016
307-856-2637	Time: 5:00 p.m.
Fremont	Budget Prepared by: Carmen Milbury

S-1	BUDGET MESSAGE	W.S. 16-4-104(d)
	<p>The Shoshoni-Lysite Cemetery District takes great pride in maintaining Lakeview Cemetery as a beautiful, final resting place. We have ongoing projects to replace old dying trees; to add trees where necessary; to maintain the grass healthy and lush; and we do all of this while being good stewards of the tax payers money.</p>	

PROPOSED BUDGET SUMMARY

OVERVIEW	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$102,203	\$119,509	\$133,200	\$112,200
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total to be added to Restricted Funds	\$0	-\$10,000	\$0	\$0
S-4 Total General Fund and Forecasted Revenues	\$214,293	\$105,843	\$133,200	\$133,200
S-5 Amount requested from County Commissioners	\$105,764	\$81,880	\$110,127	\$110,127
S-6 Additional Funding Needed :			\$0	\$0

Shoshoni-Lysite Cemetery District

REVENUE SUMMARY	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-7 Operating Revenues	\$1,600	\$2,700	\$1,800	\$1,800
S-8 Tax levy (From the County Treasurer)	\$105,764	\$81,880	\$110,127	\$110,127
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$0	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$56	\$50	\$60	\$60
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14 Total Revenue	\$107,420	\$84,630	\$111,987	\$111,987

FY 7/1/16-6/30/17

EXPENDITURE SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-15	Capital Outlay	\$44,120	\$47,494	\$46,000	\$25,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$2,753	\$1,902	\$4,550	\$4,550
S-18	Operations	\$52,712	\$67,669	\$78,650	\$78,650
S-19	Indirect Costs	\$2,618	\$2,444	\$4,000	\$4,000
S-20	Total Expenditures	\$102,203	\$119,509	\$133,200	\$112,200

DEBT SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$106,873	\$21,213	\$21,213	\$21,213

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$45,000	\$10,000	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$50,000	\$50,000	\$50,000	\$50,000
	Total Reserves (a+b+c)	\$95,000	\$60,000	\$50,000	\$50,000
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	-\$10,000	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	-\$10,000	\$0	\$0
S-31	Subtotal	\$95,000	\$50,000	\$50,000	\$50,000
S-32	Less Total to be spent	\$35,000	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$60,000	\$50,000	\$50,000	\$50,000

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: P.O. Box 40
Shoshoni, WY 82649-0040

PREPARED BY: Carmen Milbury

DISTRICT PHONE: 307-856-2637

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

Shoshoni-Lysite Cemetery District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$105,764	\$81,880	\$110,127	\$110,127
R-1.2	Other County Support				

FORECASTED REVENUE

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$1,600	\$2,700	\$1,800	\$1,800
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$1,600	\$2,700	\$1,800	\$1,800
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$56	\$50	\$60	\$60
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$56	\$50	\$60	\$60
R-5.5	Total Forecasted Revenue	\$1,656	\$2,750	\$1,860	\$1,860
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

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Shoshoni-Lysite Cemetery District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$38,776			
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	<u>Equipment</u>	\$1,744	\$20,500	\$25,000	\$25,000
E-1.6	<u>Road Paving</u>	\$3,600	\$19,800	\$0	
E-1.7	see additional details		\$7,194	\$21,000	
E-1.8	TOTAL CAPITAL OUTLAY	\$44,120	\$47,494	\$46,000	\$25,000

ADMINISTRATION BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	<u>Bond</u>	\$100	\$100	\$100	\$100
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	\$180	\$54	\$350	\$350
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal		\$0	\$1,000	\$1,000
E-4.2	Accounting/Auditing	\$1,258	\$1,000	\$1,500	\$1,500
E-4.3	Other (Specify)				
E-4.4	<u>Newspaper/Advertising</u>	\$330	\$427	\$600	\$600
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$519	\$50	\$500	\$500
E-5.2	Office equipment, rent & repair	\$340	\$127	\$250	\$250
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>Misc.</u>	\$26	\$144	\$250	\$250
E-5.7					
E-5.8					
E-6	TOTAL ADMINISTRATION	\$2,753	\$1,902	\$4,550	\$4,550

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OPERATIONS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage		\$70	\$376	\$750	\$750
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	Gas & Oil		\$159	\$87	\$200	\$200
E-9.2	Supplies		\$73	\$10	\$1,000	\$1,000
E-9.3	Maintenance & Repairs		\$1,339	\$5,736	\$4,000	\$4,000
E-9.4	Equipment Rental		\$408	\$0	\$1,000	\$1,000
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	Water		\$5,321	\$5,300	\$8,000	\$8,000
E-10.2	Electricity		\$1,536	\$1,750	\$2,500	\$2,500
E-10.3	Sanitation		\$315	\$90	\$500	\$500
E-10.4	_____					
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	Caretaker		\$11,000	\$14,220	\$15,000	\$15,000
E-11.2	Lawn Maintenance		\$4,636	\$16,000	\$15,000	\$15,000
E-11.3	Gate Opening/Closing		\$3,300	\$4,380	\$3,600	\$3,600
E-11.4	Labor Hired		\$5,015	\$5,460	\$6,500	\$6,500
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	Tree Trimming		\$7,500	\$2,000	\$2,000	\$2,000
E-12.2	Tree Replacement		\$5,740	\$12,260	\$15,000	\$15,000
E-12.3	Marker Replacement		\$6,300	\$0	\$3,600	\$3,600
E-12.4	Misc.					
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$52,712	\$67,669	\$78,650	\$78,650

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INDIRECT COSTS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$2,618	\$2,444	\$4,000	\$4,000
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$2,618	\$2,444	\$4,000	\$4,000

DEBT SERVICE BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

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FYE 6/30/2017

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-1	Balances at End of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$56,836	\$1,135	\$1,135	\$1,135
C-1.2	Savings and Investments Account Balance	\$50,037	\$20,078	\$20,078	\$20,078
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$60,000	\$50,000	\$50,000	\$50,000
C-1.6	Total Estimated Cash and Investments on Hand	\$166,873	\$71,213	\$71,213	\$71,213
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$60,000	\$50,000	\$50,000	\$50,000
C-2.3	Total Deductions (a+b)	\$60,000	\$50,000	\$50,000	\$50,000
C-2.4	Estimated Non-Restricted Funds Available	\$106,873	\$21,213	\$21,213	\$21,213

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-3					
C-3.1	Balance in Reserve Account, end of previous fiscal year.				
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Account (Line 3 - Line 5)	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-4					
C-4.1	Balance in Reserve Account, beginning of budget year	\$45,000	\$10,000	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve		-\$10,000		
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$45,000	\$0	\$0	\$0
C-4.6	"Other Reserves"				
C-4.7	a. Building _____	\$35,000			
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$35,000	\$0	\$0	\$0
C-4.12	9 - Line 11)	\$10,000	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-5					
C-5.1	Balance in Reserve Account, beginning of budget year	\$50,000	\$50,000	\$50,000	\$50,000
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$50,000	\$50,000	\$50,000	\$50,000
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$50,000	\$50,000	\$50,000	\$50,000
C-5.9	TOTAL TO BE SPENT	\$35,000	\$0	\$0	\$0