

# Final Budget

Fremont County Weed and Pest Control District	
Budget Hearing Information	
450 N. 2nd St., Rm 325	<b>Location:</b> Riverton Weed and Pest Office
Lander, WY 82520	<b>Date:</b> 7/9/2018
307-332-1052	<b>Time:</b> 7pm
Fremont County	<b>Budget Prepared by:</b> Aaron Foster

S-A	<b>BUDGET MESSAGE</b>	W.S. 16-4-104(d)
See supplemental document "Budget Message FY 2018-19 Proposed"		

S-B	<b>RESERVE DESCRIPTION</b>
Depreciation reserve is intended for large depreciable items such as vehicle and spray equipment replacement. Emergency Reserve is intended for pest outbreaks and other emergencies beyond which the District has forecasted.	

S-C		Does the district have regular office hours exceeding 20 hours per week? <input type="checkbox"/> Yes
<b>Names of Board Members</b>	<b>Date of End of Term</b>	<b>If Yes, enter</b>
Sollie Cadman	12/31/18	Address of office: 450 N. 2nd St., Rm. 325
Tom Massey	12/31/19	City, State, Zip: Lander, WY 82520
Joe Crofts	12/31/20	Phone Number: 307-332-1052
Daryne Fegler	12/31/18	Hours Open: 8am-5pm (closed at noon)
Tim Hayes	12/31/20	
Robert Yates	12/31/18	
William Peden	12/31/20	

Where are the minutes of your board meeting available for public review?  
 At our 450 N. 2nd St., Rm. 325, Lander, WY Office

How and where are the notices of meeting posted for the public?  
 Designated Newspaper - Riverton Range

Where are the public meetings held?  
 Even months - Fremont County Court House; Odd months - Riverton Weed and Pest Office

## FINAL BUDGET SUMMARY

OVERVIEW		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-1	<b>Total Budgeted Expenditures</b>	\$2,614,902	\$2,504,363	\$3,194,559	\$3,219,811
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$16,000	\$20,000	\$120,000	\$0
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$4,723,881	\$4,311,023	\$4,557,559	\$4,565,918
S-5	<i>Amount requested from County Commissioners</i>	\$1,534,773	\$1,491,600	\$1,525,459	\$1,546,926
S-6	<b>Additional Funding Needed :</b>			\$0	\$0

REVENUE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-7	<b>Operating Revenues</b>	\$526,895	\$457,222	\$508,000	\$508,000
S-8	<b>Tax levy (From the County Treasurer)</b>	\$1,301,773	\$1,220,440	\$1,292,459	\$1,313,926
S-9	<b>Government Support</b>	\$224,268	\$164,940	\$199,800	\$199,800
S-10	<b>Grants</b>	\$519,146	\$338,324	\$353,300	\$364,757
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$233,000	\$271,160	\$233,000	\$233,000
S-12	<b>Miscellaneous</b>	\$7,370	\$14,953	\$4,000	\$4,000
S-13	<b>Other Forecasted Revenue</b>	\$526,284	\$458,839	\$485,000	\$359,040

S-14	<b>Total Revenue</b>	\$3,338,736	\$2,925,878	\$3,075,559	\$2,982,523
FY 7/1/18-6/30/19		Fremont County Weed and Pest Control District			

EXPENDITURE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-15	<b>Capital Outlay</b>	\$8,059	\$164,903	\$226,250	\$226,250
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$209,751	\$219,431	\$226,434	\$227,299
S-18	<b>Operations</b>	\$1,978,616	\$1,773,921	\$2,280,561	\$2,308,562
S-19	<b>Indirect Costs</b>	\$418,476	\$346,108	\$461,314	\$457,700
S-20	<b>Total Expenditures</b>	\$2,614,902	\$2,504,363	\$3,194,559	\$3,219,811

DEBT SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$1,385,145	\$1,385,145	\$1,482,000	\$1,583,395
<b>Summary of Reserve Funds</b>					
S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Depreciation Reserve	\$84,000	\$100,000	\$120,000	\$120,000
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$250,000	\$250,000	\$250,000	\$250,000
	<b>Total Reserves (a+b+c)</b>	\$334,000	\$350,000	\$370,000	\$370,000
S-27	<b>Amount to be added</b>				
S-28	a. Depreciation Reserve	\$16,000	\$20,000	\$120,000	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$16,000	\$20,000	\$120,000	\$0
S-31	<b>Subtotal</b>	\$350,000	\$370,000	\$490,000	\$370,000
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$350,000	\$370,000	\$490,000	\$370,000

*End of Summary*

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 7/9/2018

**DISTRICT ADDRESS:** 450 N. 2nd St., Rm 325  
Lander, WY 82520

**PREPARED BY:** Aaron Foster

**DISTRICT PHONE:** 307-332-1052

# Final Budget

Fremont County Weed and Pest Control District

FYE 6/30/2019

**NAME OF DISTRICT/BOARD**

<b>PROPERTY TAXES AND ASSESSMENTS</b>
---------------------------------------

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	<b>Tax Levy (From the County Treasurer)</b>	\$1,301,773	\$1,220,440	\$1,292,459	\$1,313,926
R-1.2	Other County Support	\$233,000	\$271,160	\$233,000	\$233,000

<b>FORECASTED REVENUE</b>
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		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid	\$182,260	\$146,824	\$182,800	\$182,800
R-2.2	Additional County Aid (non-treasurer)	\$27,434	\$7,828	\$5,000	\$5,000
R-2.3	City (or Town) Aid	\$4,443	\$1,970	\$4,500	\$4,500
R-2.4	Other (Specify) <u>    Irrigation Districts</u>	\$10,131	\$8,318	\$7,500	\$7,500
R-2.5	<b>Total Government Support</b>	\$224,268	\$164,940	\$199,800	\$199,800
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges	\$520,736	\$438,402	\$500,000	\$450,000
R-3.2	Sales of Goods or Services		\$10,000		\$50,000
R-3.3	Other Assessments	\$6,159	\$8,820	\$8,000	\$8,000
R-3.4	<b>Total Operating Revenues</b>	\$526,895	\$457,222	\$508,000	\$508,000
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants	\$373,645	\$281,074	\$295,100	\$235,100
R-4.2	Federal Grants thru State Agencies	\$10,000	\$0	\$11,200	\$11,200
R-4.3	Grants from State Agencies	\$135,501	\$57,250	\$47,000	\$118,457
R-4.4	<b>Total Grants</b>	\$519,146	\$338,324	\$353,300	\$364,757
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$7,249	\$14,090	\$3,500	\$3,500
R-5.2	Other: Specify <u>    Miscellaneous</u>	\$121	\$863	\$500	\$500
R-5.3	Other: Additional				
R-5.4	<b>Total Miscellaneous</b>	\$7,370	\$14,953	\$4,000	\$4,000
R-5.5	<b>Total Forecasted Revenue</b>	\$1,277,679	\$975,439	\$1,065,100	\$1,076,557
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	<u>Accounts Recievable</u>	\$250,312	\$251,604	\$250,000	\$138,193
R-6.4	<u>Chemical Inventory</u>	\$275,972	\$207,235	\$235,000	\$220,847
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$526,284	\$458,839	\$485,000	\$359,040

# Final Budget

Fremont County Weed and Pest Control District

FYE 6/30/2019

**NAME OF DISTRICT/BOARD**

## CAPITAL OUTLAY BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property				
E-1.2	Vehicles		\$72,702	\$200,000	\$200,000
E-1.3	Office Equipment	\$3,499	\$5,087	\$5,250	\$5,250
E-1.4	Other (Specify)				
E-1.5	<u>Spray Equipment &gt;\$1000</u>	\$4,560	\$87,114	\$15,000	\$15,000
E-1.6	<u>Bldg Const. &amp; Improve</u>		\$0	\$6,000	\$6,000
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$8,059</b>	<b>\$164,903</b>	<b>\$226,250</b>	<b>\$226,250</b>

## ADMINISTRATION BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator	\$74,500	\$74,500	\$76,000	\$76,000
E-2.2	Secretary	\$43,876	\$46,856	\$49,985	\$49,985
E-2.3	Clerical	\$37,595	\$37,595	\$45,299	\$45,299
E-2.4	Other (Specify)				
E-2.5	<u>Mosquito Grant Admin.</u>	\$1,979			\$865
E-2.6					
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel	\$383	\$553	\$1,500	\$1,500
E-3.2	Mileage	\$2,025	\$2,154	\$2,500	\$2,500
E-3.3	Other (Specify)				
E-3.4	<u>General</u>	\$5,136	\$4,993	\$5,000	\$5,000
E-3.5					
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	\$345	\$423	\$500	\$500
E-4.2	Accounting/Auditing	\$11,300	\$11,800	\$13,000	\$13,000
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$5,707	\$4,552	\$6,650	\$6,650
E-5.2	Office equipment, rent & repair	\$16,463	\$17,278	\$16,000	\$16,000
E-5.3	Education	\$3,728	\$5,270	\$4,000	\$4,000
E-5.4	Registrations	\$6,714	\$13,457	\$6,000	\$6,000
E-5.5	Other (Specify)				
E-5.6					
E-5.7					
E-5.8					
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	<b>\$209,751</b>	<b>\$219,431</b>	<b>\$226,434</b>	<b>\$227,299</b>

# Final Budget

Fremont County Weed and Pest Control District

FYE 6/30/2019

OPERATIONS BUDGET					
		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	\$739,189	\$608,525	\$872,161	\$828,000
E-7.2	Service Contracts	\$81,702	\$109,941	\$99,900	\$99,900
E-7.3	Other (Specify)				
E-7.4	Safety & Protection	\$5,760	\$5,270	\$5,000	\$5,000
E-7.5	Uniforms		\$1,942	\$5,000	\$5,000
E-7.6					
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage		\$0	\$500	\$500
E-8.2	Other (Specify)				
E-8.3	Travel & Training	\$11,589	\$14,931	\$14,000	\$15,795
E-8.4					
E-8.5					
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Shop Supplies	\$17,472	\$14,913	\$17,000	\$18,550
E-9.2	Fuel	\$36,754	\$33,015	\$45,000	\$45,000
E-9.3	Equipment <\$1000	\$20,984	\$18,589	\$24,500	\$25,360
E-9.4	Repairs & Maintenance	\$44,635	\$60,724	\$65,500	\$65,000
E-9.5					
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Cost Share-Dealers & 3rd	\$100,550	\$103,116	\$155,000	\$155,000
E-10.2	Cost Share-Product & Ap	\$433,887	\$341,837	\$495,000	\$495,000
E-10.3	City Reimbursement Prog	\$156,673	\$172,896	\$157,000	\$222,957
E-10.4	COGS-Books/Crop Certifi	\$3,616	\$6,020	\$3,600	\$3,600
E-10.5					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	Bio Control Consortia	\$20,000	\$30,000	\$30,000	\$30,000
E-11.2	Water Maintenance	\$11,137	\$6,328	\$8,800	\$8,800
E-11.3	Dubois Warehouse Lease	\$6,000	\$6,000	\$6,000	\$6,000
E-11.4					
E-11.5					
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Pesticides & Adjuvants - (	\$273,603	\$224,512	\$263,000	\$265,500
E-12.2	Bio Agents	\$3,030	\$207	\$1,000	\$1,000
E-12.3	Utilities	\$12,020	\$15,031	\$12,500	\$12,500
E-12.4	Titles & Licensing Fees	\$15	\$124	\$100	\$100
E-12.5					
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$1,978,616</b>	<b>\$1,773,921</b>	<b>\$2,280,561</b>	<b>\$2,308,562</b>

# Final Budget

Fremont County Weed and Pest Control District

FYE 6/30/2019

## INDIRECT COSTS BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability		\$8,477	\$7,823	\$9,000	\$9,000
E-14.2	Buildings and vehicles		\$9,464	\$10,256	\$10,200	\$10,200
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes		\$55,712	\$47,778	\$63,568	\$62,200
E-15.2	Workers Compensation		\$20,708	\$11,233	\$18,456	\$18,050
E-15.3	Unemployment Taxes			\$1,584	\$6,000	\$6,000
E-15.4	Retirement		\$109,461	\$94,073	\$116,463	\$119,150
E-15.5	Health Insurance		\$201,185	\$161,771	\$222,160	\$218,000
E-15.6	Other (Specify)					
E-15.7	Medicare		\$13,029	\$11,174	\$14,867	\$14,500
E-15.8	Quickbooks Direct Depos		\$440	\$416	\$600	\$600
E-15.9						
<b>E-16</b>	<b>Depreciation Expenses</b>					
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		<b>\$418,476</b>	<b>\$346,108</b>	<b>\$461,314</b>	<b>\$457,700</b>

## DEBT SERVICE BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Final Budget

Fremont County Weed and Pest Control District  
**NAME OF DISTRICT/BOARD**

FYE 6/30/2019

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2016-2017	2017-2018	2018-2019	Final Approval
		Actual	Estimated	Proposed	
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$100,000	\$100,000	\$100,000	\$155,037
C-1.2	Savings and Investments Account Balance	\$808,000	\$808,000	\$808,000	\$808,000
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds	\$477,145	\$477,145	\$574,000	\$620,358
C-1.5	Reserves (From Below)	\$334,000	\$334,000	\$370,000	\$370,000
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$1,719,145</b>	<b>\$1,719,145</b>	<b>\$1,852,000</b>	<b>\$1,953,395</b>
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE	\$96,242	\$119,834	\$118,000	\$167,582
C-2.2	b. Reserves	\$350,000	\$370,000	\$490,000	\$370,000
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$446,242</b>	<b>\$489,834</b>	<b>\$608,000</b>	<b>\$537,582</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$1,272,903</b>	<b>\$1,229,311</b>	<b>\$1,244,000</b>	<b>\$1,415,813</b>

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2016-2017	2017-2018	2018-2019	Final Approval
		Actual	Estimated	Proposed	
<b>C-3</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>	\$84,000	\$100,000	\$120,000	\$120,000
C-3.2	<i>Date of Reserve Approval in Minutes:</i> <u>7/10/2017</u>				
C-3.3	Amount to be added to the reserve	\$16,000	\$20,000	\$120,000	
C-3.4	<i>Date of Reserve Approval in Minutes:</i> <u>7/9/2018</u>				
C-3.5	<b>SUB-TOTAL</b>	<b>\$100,000</b>	<b>\$120,000</b>	<b>\$240,000</b>	<b>\$120,000</b>
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Balance to be retained in Depreciation Reserve Account	\$100,000	\$120,000	\$240,000	\$120,000

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2016-2017	2017-2018	2018-2019	Final Approval
		Actual	Estimated	Proposed	
<b>C-4</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2016-2017	2017-2018	2018-2019	Final Approval
		Actual	Estimated	Proposed	
<b>C-5</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>	\$250,000	\$250,000	\$250,000	\$250,000
C-5.2	<i>Date of Reserve Approval in Minutes:</i> <u>7/10/2017</u>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$250,000	\$250,000	\$250,000	\$250,000
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>