

Proposed Budget

Jeffrey City Water and Sewer District	
Budget Hearing Information	
PO Box 100	Location: Jeffrey City Fire Hall
Jeffrey City, WY 82310	Date:
307-540-8003	Time:
Fremont County	Budget Prepared by: Beckie Darnell-Trea.

S-A	BUDGET MESSAGE	<small>W.S. 16-4-104(d)</small>
<p>We are requesting a Mill Levy in the amount of \$ 3792.00.</p> <p>We received a grant form SLIB and Funding from WWDC that was used for the Jeffrey City Water Supply and Distribution system Improvement/Replacements that are about 95% completed with work that started June of 2017. The water lines/distribution lines and valves have been updated, new low Hp pump for well at has been installed, new tablet chlorinator/bladder installed, standby generator installed. Standby well #2 drilled and connected. Existing Water tank use stopped and disengaged from system. Well #3 work revised and Chain link fence erected around Well #3 electrical panels, replace 10-foot section of 5-foot wide concrete curbwalk at well #3 street. Paving areas that were dug up to repair and updated valves/pipe will be completed with warmer weather soon.</p>		

S-B	RESERVE DESCRIPTION
Reserve funds are held for future/emergency repairs of system as is required and Large Lab testings that are required by EPA.	

S-C		
Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week? <input type="checkbox"/> No
Beckie Darnell	2 yrs	<input style="width: 100%; height: 40px;" type="text"/> <input style="width: 100%; height: 40px;" type="text"/> <input style="width: 100%; height: 40px;" type="text"/> <input style="width: 100%; height: 40px;" type="text"/>
Phillip Moody	2 yrs	
Tony Sowell	3 yrs	
Tom Redland	3 yrs	
Rex Kelson	3 yrs	

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? No

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

PROPOSED BUDGET SUMMARY

OVERVIEW		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$72,579	\$748,511	\$69,678	\$69,678
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$70,847	\$732,601	\$55,305	\$55,305
S-5	<i>Amount requested from County Commissioners</i>	\$3,751	\$3,792	\$3,792	\$3,792
S-6	Additional Funding Needed :			\$14,373	\$14,373

REVENUE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$3,751	\$3,792	\$3,792	\$3,792
S-9	Government Support	\$20,960	\$292,159	\$51,185	\$51,185
S-10	Grants	\$24,049	\$414,234	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$0	\$328	\$328	\$328
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$48,759	\$710,513	\$55,305	\$55,305
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FY 7/1/18-6/30/19 Jeffrey City Water and Sewer District

EXPENDITURE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$3,761	\$962	\$2,133	\$2,133
S-18	Operations	\$68,818	\$747,549	\$67,545	\$67,545
S-19	Indirect Costs	\$0	\$0	\$0	\$0

S-20	Total Expenditures	\$72,579	\$748,511	\$69,678	\$69,678
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DEBT SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$22,088	\$22,088	\$0	\$0

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$14,072	\$14,072	\$14,072	\$14,072
	Total Reserves (a+b+c)	\$14,072	\$14,072	\$14,072	\$14,072

S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0

S-31	Subtotal	\$14,072	\$14,072	\$14,072	\$14,072
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$14,072	\$14,072	\$14,072	\$14,072

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: PO Box 100
Jeffrey City, WY 82310

PREPARED BY: Beckie Darnell-Trea.

DISTRICT PHONE: 307-540-8003

Proposed Budget

Jeffrey City Water and Sewer District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2019 _____

PROPERTY TAXES AND ASSESSMENTS

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$3,751	\$3,792	\$3,792	\$3,792
R-1.2	Other County Support				

FORECASTED REVENUE

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid	\$20,960	\$292,159	\$51,185	\$51,185
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$20,960	\$292,159	\$51,185	\$51,185
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies	\$24,049	\$414,234		
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$24,049	\$414,234	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest				
R-5.2	Other: Specify <u> HPP Capital Credit </u>		\$328	\$328	\$328
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$0	\$328	\$328	\$328
R-5.5	Total Forecasted Revenue	\$45,008	\$706,721	\$51,513	\$51,513
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Proposed Budget

Jeffrey City Water and Sewer District

FYE 6/30/2019

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$0	\$0	\$0	
E-1.2	Vehicles	\$0	\$0	\$0	
E-1.3	Office Equipment	\$0	\$0	\$0	
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator	\$0	\$0	\$0	
E-2.2	Secretary	\$0	\$0	\$0	
E-2.3	Clerical	\$0	\$0	\$0	
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	\$0	\$0	\$0	
E-3.2	Mileage	\$0	\$0	\$0	
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$1,704	\$8	\$200	\$200
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	Contrat Operator	\$720	\$8	\$720	\$720
E-4.5	Surety Bonds	\$600	\$600	\$600	\$600
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$229	\$133	\$200	\$200
E-5.2	Office equipment, rent & repair	\$0	\$0	\$0	
E-5.3	Education	\$300	\$0	\$200	\$200
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Property Tax	\$193	\$197	\$197	\$197
E-5.7	Newspaper Ad	\$15	\$16	\$16	\$16
E-5.8					
E-6	TOTAL ADMINISTRATION	\$3,761	\$962	\$2,133	\$2,133

Proposed Budget

OPERATIONS BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$0	\$0	\$0	
E-7.2	Service Contracts	\$0	\$0	\$0	
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage	\$0	\$0	\$0	
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Chlorine	\$965	\$214	\$642	\$642
E-9.2	MISC Supplies	\$0	\$6	\$25	\$25
E-9.3	Pipe Fittings, Values	\$24	\$0	\$0	
E-9.4	Carroll Sepic	\$400	\$400	\$400	\$400
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	Operator	\$300	\$0	\$200	\$200
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	J & L Electric	\$725	\$0	\$0	
E-11.2	609 Consulting	\$45,008	\$70,546		
E-11.3	High Plains Construction	\$0	\$652,289	\$51,158	\$51,158
E-11.4	AtnipWell Service	\$0	\$9,265	\$0	
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	High Plains Electric	\$19,268	\$9,823	\$7,506	\$7,506
E-12.2	Black Hills Energy	\$187	\$85	\$0	
E-12.3	Energy Laboratories	\$1,941	\$4,921	\$7,614	\$7,614
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$68,818	\$747,549	\$67,545	\$67,545

Proposed Budget

INDIRECT COSTS BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$0	\$0	\$0	
E-14.2	Buildings and vehicles		\$0	\$0	\$0	
E-14.3	Equipment		\$0	\$0	\$0	
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$0	\$0	\$0	
E-15.2	Workers Compensation		\$0	\$0	\$0	
E-15.3	Unemployment Taxes		\$0	\$0	\$0	
E-15.4	Retirement		\$0	\$0	\$0	
E-15.5	Health Insurance		\$0	\$0	\$0	
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$0	\$0	\$0	\$0

DEBT SERVICE BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal		\$0	\$0	\$0	
D-1.2	Interest		\$0	\$0	\$0	
D-1.3	Fees		\$0	\$0	\$0	
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Jeffrey City Water and Sewer District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2019

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$22,088	\$22,088		
C-1.2	Savings and Investments Account Balance		\$0		
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$14,072	\$14,072	\$14,072	\$14,072
C-1.6	Total Estimated Cash and Investments on Hand	\$36,160	\$36,160	\$14,072	\$14,072
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$14,072	\$14,072	\$14,072	\$14,072
C-2.3	Total Deductions (a+b)	\$14,072	\$14,072	\$14,072	\$14,072
C-2.4	Estimated Non-Restricted Funds Available	\$22,088	\$22,088	\$0	\$0

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)	\$14,072	\$14,072	\$14,072	\$14,072
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$14,072	\$14,072	\$14,072	\$14,072
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$14,072	\$14,072	\$14,072	\$14,072
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0