

Proposed Budget

WIND RIVER VISITORS COUNCIL	
	Budget Hearing Information
PO BOX 925	Location: RIVERTON LIBRARY
LANDER, WY 82520	Date: 5/24/2018
307-856-4801	Time: 10:00 AM
Fremont County	Budget Prepared by: Wind River Visitor Council

S-A	BUDGET MESSAGE	WS 16-4-104(d)
The overall budget has decreased \$15,000 to match our expected Revenues. Website Development, Content, Video & Internet Marketing expense budget has decreased \$15,000.		
S-B	RESERVE DESCRIPTION	
The WRVC tries to maintain \$50,000 in the General checking account each month to cover the Marketing Director expenses. There are no Reserve accounts.		

S-C

Names of Board Members	Date of End of Term
Mike Anderson	7/1/18
Brian Fabel	7/1/18
Shannon Batenhorst	7/1/19
Steve Liebzeit	7/1/19
Ryan Preston	7/1/19
Ben Verheul	7/1/19
Kathy Kenyon Blair	7/1/20
Cathy Cline	7/1/20
Cy Lee	7/1/20
Lois Wingerson	7/1/20

Does the district have regular office hours exceeding 20 hours per week?	<input type="checkbox"/> No
If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?	<input type="checkbox"/> Yes

Where are the minutes of your board meeting available for public review?
 County Clerk's office

How and where are the notices of meeting posted for the public?
 In the Dubois Frontier & Sunday edition Lander Journal/Riverton Ranger

Where are the public meetings held?
 They rotate between Lander, Riverton, Dubois, Hudson, Shoshoni and are held at different locations

PROPOSED BUDGET SUMMARY

OVERVIEW		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$685,745	\$726,819	\$700,075	\$700,075
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$749,162	\$783,313	\$756,569	\$756,569
S-5	Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$697,019	\$731,170	\$700,075	\$700,075
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$697,019	\$731,170	\$700,075	\$700,075

EXPENDITURE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$10,442	\$12,924	\$31,500	\$31,500
S-18	Operations	\$675,303	\$713,895	\$668,575	\$668,575
S-19	Indirect Costs	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$685,745	\$726,819	\$700,075	\$700,075

DEBT SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$52,143	\$52,143	\$56,494	\$56,494

Summary of Reserve Funds		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by") _____

DISTRICT ADDRESS: PO BOX 925
LANDER, WY 82520

PREPARED BY: Wind River Visitor Council

DISTRICT PHONE: 307-856-4801

Proposed Budget

WIND RIVER VISITORS COUNCIL
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2019 _____

PROPERTY TAXES AND ASSESSMENTS

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support				

FORECASTED REVENUE

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$71	\$90	\$75	
R-5.2	Other: Specify Lodging Tax Revenue	\$696,948	\$731,080	\$700,000	
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$697,019	\$731,170	\$700,075	
R-5.5	Total Forecasted Revenue	\$697,019	\$731,170	\$700,075	
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	

Proposed Budget

WIND RIVER VISITORS COUNCIL

FYE 6/30/2019

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel	\$86			
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	<u>Board Expenses</u>	\$1,871	\$3,494	\$4,000	\$4,000
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$4,485	\$5,330	\$5,000	\$5,000
E-4.3	Other (Specify)				
E-4.4	<u>Annual Report / Audit</u>	\$4,000	\$4,000	\$4,500	\$4,500
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies				
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Surety Bond	\$0	\$100	\$0	
E-5.7	<u>WRVC Office Services</u>			\$18,000	\$18,000
E-5.8	_____				
E-6	TOTAL ADMINISTRATION	\$10,442	\$12,924	\$31,500	\$31,500

Proposed Budget

WIND RIVER VISITORS COUNCIL

FYE 6/30/2019

OPERATIONS BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4						
E-7.5						
E-7.6						
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	FAM Tours/Media			\$8,500		
E-8.4						
E-8.5						
E-9	Operating supplies (List)					
E-9.1	Leads Gen / Direct Mail		\$86,743	\$98,310	\$102,000	
E-9.2	Collateral Reprints		\$36,569	\$23,374	\$27,500	
E-9.3	Consumer Ad Placement		\$28,781	\$23,215	\$17,000	
E-9.4	Highway Signs		\$16,740	\$6,776	\$3,000	
E-9.5						
E-10	Program Services (List)					
E-10.1	Web & Internet Marketing		\$26,866	\$59,656	\$28,000	
E-10.2	Press Relations / Tours		\$43,055	\$69,551	\$55,000	
E-10.3	Airservive Marketing		\$27,043	\$0	\$20,000	
E-10.4	Fulfillment Program		\$22,413	\$28,825	\$28,000	
E-10.5						
E-11	Contractual Arrangements (List)					
E-11.1	Agency Fee		\$98,062	\$104,866	\$75,000	
E-11.2	New Opportunities		\$15,033	\$6,575	\$17,000	
E-11.3	Marketing Expenses		\$31,574	\$43,202	\$53,800	
E-11.4	Marketing Director Exp		\$58,578	\$52,799	\$58,775	
E-11.5						
E-12	Other operations (Specify)					
E-12.1	Community of Dubois		\$41,135	\$44,838	\$47,476	
E-12.2	Community of Lander		\$53,560	\$56,985	\$51,460	
E-12.3	Community of Riverton		\$80,151	\$77,924	\$67,064	
E-12.4	Shoshoni/Hudson/Pavillio		\$9,000	\$17,000	\$9,000	
E-12.5						
E-13	TOTAL OPERATIONS		\$675,303	\$713,895	\$668,575	\$668,575

Proposed Budget

WIND RIVER VISITORS COUNCIL

FYE 6/30/2019

INDIRECT COSTS BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability					
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$0	\$0	\$0	\$0

DEBT SERVICE BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

WIND RIVER VISITORS COUNCIL
NAME OF DISTRICT/BOARD

FYE 6/30/2019

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2016-2017	2017-2018	2018-2019	Pending
		Actual	Estimated	Proposed	Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$52,143	\$52,143	\$56,494	\$56,494
C-1.2	Savings and Investments Account Balance		\$0		
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$52,143	\$52,143	\$56,494	\$56,494
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$52,143	\$52,143	\$56,494	\$56,494

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2016-2017	2017-2018	2018-2019	Pending
		Actual	Estimated	Proposed	Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	\$0
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2016-2017	2017-2018	2018-2019	Pending
		Actual	Estimated	Proposed	Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	\$0
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2016-2017	2017-2018	2018-2019	Pending
		Actual	Estimated	Proposed	Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	\$0
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0