

FYE 2018 BUDGET RECEIVED

\$748,880

FYE 2019 BUDGET REQUEST

\$751,899

FREMONT COUNTY, WYOMING

BUDGET REQUEST PACKET

FISCAL YEAR 2018 - 2019

DEPARTMENT NAME

Treasurer

CHART OF ACCOUNT NUMBERS

100-1-1140

BUDGET VERSION

3

PREPARED BY

H. Scott Harnsberger

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BUDGET MESSAGE

DEPARTMENT
Treasurer

ANTICIPATED REVENUE STREAMS

EXPENDITURE TRENDS

BUDGET CHANGES FROM LAST YEAR

EXPENDITURE TRENDS

Deputy Treasurer Salary- Increased to the salary paid to Jim Massman when he left. When the Deputy Treasurer retired the board agreed to allow for an incremental increase for the Deputy's Salary as more experience is gained. The Board of County Commissioners renigged on that agreement and did not appropriate the increase to the deputy salary line item that I requested in the FY 2018 budget. Given the educational requirements, the additional training, and the exempt status of the deputy, there is no way he should be the lowest paid deputy in the county. The Deputy treasurer is a key position in the current structure of Fremont County government.

Salaries-Clerks- Requesting the part-time position be reinstated to the Treasurers office, taking the Treasurser's office back to 10 full-time equivelant employees.

Postage- The plate year is behind us. The postage fees will decrease and so will the associated revenue.

OTHER

Uniforms: Uniforms and work clothing may be provided to employees upon a departmental policy being described and provided to the Board of County Commissioners. Does your department have a uniform policy? If "Yes," please elaborate below.

Yes No

FIVE YEAR PLAN

DEPARTMENT
Treasurer

1. SERVICE PRIORITIES

2. EMPLOYEES and BENEFITS

3. FUNDING and REVENUE CHANGES

4. MAINTENANCE or SECURITY ISSUES

GRANT SUMMARY - FYE 2019

DEPT: Treasurer

	Grant Name	Begin Date	End Date	Award Amount	No. of FTEs	Status	Purpose of Grant
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
TOTAL				\$0			

CONTRACTUAL SERVICES - FYE 2019

DEPT: Treasurer

	Contractor	Description of Services	Amount
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
TOTAL CONTRACTUAL SERVICES (69214)			\$0

SERVICE AGREEMENTS - FYE 2019

DEPT: Treasurer

	Organization	Description	Amount
1.	Tyler Technologies	Software- Motor vehicle and property tax systems	\$28,364
2.	Caselle	Accounting Software	\$11,600
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
TOTAL SERVICE AGREEMENTS (65234)			\$39,964

DUES AND SUBSCRIPTIONS - FYE 2019

DEPT: Treasurer

	Organization	Description	Amount
1.	Wyoming .Com	Internet	\$1,400
2.	GFOA	Dues	\$250
3.	Postmaster	Box Rent	\$100
4.	Mathew Bender	Accounting Rules Subscription	\$350
5.	GAAP Update	Accounting Statements Subscription	\$150
6.			
7.	WCTA	Annual dues	\$100
8.	Other		\$200
9.			
10.			
TOTAL DUES & SUBSCRIPTIONS (69250)			\$2,550

CAPITAL ASSETS - FYE 2019

DEPT: Treasurer

DEPARTMENT PURCHASES (ASSETS BETWEEN \$1,000 AND \$10,000)					
PRIORITY	DESCRIPTION	PURCHASE TIME FRAME	ASSET TYPE	PURCHASE AMOUNT	ESTIMATED LIFE (YRS)
1.	Tyler Technologies	JAN-MAR 2018	Computer software	\$2,000	7
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
TOTAL - DEPARTMENT PURCHASES (ASSETS BETWEEN \$1,000 AND \$10,000)				\$2,000	

85001	LAND	\$0
85002	BUILDINGS & IMPROVEMENTS	\$0
85003	MACHINERY & EQUIPMENT	\$0
85004	VEHICLES	\$0
85005	OFFICE FURNITURE	\$0
85006	COMPUTER SOFTWARE	\$2,000
85008	INFRASTRUCTURE	\$0
85010	LIBRARY BOOKS	\$0

CAPITAL REVOLVING FUND PURCHASES (\$10,000 OR MORE AND ALL VEHICLES)							
PRIORITY	DESCRIPTION	PURCHASE TIME FRAME	ASSET TYPE	AUTHORIZED AMOUNT	ESTIMATED LIFE (YRS)	INTEREST RATE	EST FYE 2019 RENTAL AMT
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
PLUS CURRENT DEPARTMENT RENTAL PAYMENTS (FYE 2019)							
TOTAL - CAPITAL REVOLVING FUND PURCHASES (\$10,000 OR MORE AND ALL VEHICLES)				\$0			\$0

CHART OF ACCOUNTS WORKSHEET - FYE 2019

DEPT: **Treasurer**

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Account Number	Account Title	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Budget	FYE 2018 Actual (thru Dec)	FYE 2018 Add'l Expected (Jan - Jun)	FYE 2018 Projected Actual	FYE 2018 Projected Diff. from Budget	FYE 2019 Budget Request	FYE 2019 Diff. from FYE 2018	FYE 2019 Approved Budget	NOTES Please make notes especially if the amounts are significantly different than last year.
100-1-1140-43630	5% REIMBURSEMENTS	\$65,401	\$62,642	\$63,988	\$55,000	\$36,550	\$18,450	\$55,000	\$0	\$63,000	\$8,000	\$63,000	
100-1-1140-44120	ADVERTISING, CP & RC FEES	\$15,035	\$16,609	\$15,668	\$15,000	\$14,820	\$180	\$15,000	\$0	\$15,000	\$0	\$15,000	
100-1-1140-44190	COLLECTION FEE 1/2 OF 1%	\$6,677	\$6,904	\$6,827	\$7,000	\$3,786	\$3,214	\$7,000	\$0	\$7,000	\$0	\$7,000	
100-1-1140-44350	MISCELLANEOUS FEES	\$360	\$305	\$247	\$300	\$285	\$15	\$300	\$0	\$300	\$0	\$300	
100-1-1140-44360	NSF CHECK CHARGE	\$1,550	\$1,125	\$1,883	\$1,000	\$518	\$482	\$1,000	\$0	\$1,000	\$0	\$1,000	
100-1-1140-44570	TREAS ADDN AUTO & POSTAGE	\$11,592	\$10,040	\$38,903	\$43,000	\$24,851	\$13,150	\$38,000	-\$5,000	\$13,000	-\$30,000	\$13,000	
100-1-1140-48890	OTHER MISC REVENUES	\$0	\$0	\$42	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
100-1-1140-49650	TRANSFER FR HEALTH PLAN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	REVENUE TOTALS:	\$100,615	\$97,624	\$127,558	\$121,300	\$80,809	\$35,491	\$116,300	-\$5,000	\$99,300	-\$22,000	\$99,300	
100-1-1140-51100	SALARIES-ELECTED OFFICIAL	\$75,750	\$77,250	\$78,750	\$80,250	\$39,750	\$40,500	\$80,250	\$0	\$81,000	\$750	\$81,000	
100-1-1140-51110	SALARIES-DEPUTIES	\$70,800	\$70,800	\$78,100	\$63,000	\$31,500	\$31,500	\$63,000	\$0	\$68,850	\$5,850	\$68,850	
100-1-1140-51120	SALARIES-CLERKS/DISPACHR	\$259,701	\$259,921	\$262,077	\$246,680	\$125,828	\$120,852	\$246,680	\$0	\$254,480	\$7,800	\$254,480	
100-1-1140-52210	HEALTH & LIFE INSURANCE (INTRA	\$121,047	\$125,836	\$128,106	\$129,996	\$64,968	\$65,028	\$129,996	\$0	\$143,376	\$13,380	\$143,376	
100-1-1140-52220	SOCIAL SECURITY-EMPLOYER	\$29,411	\$29,668	\$30,452	\$29,830	\$14,258	\$15,572	\$29,830	\$0	\$30,932	\$1,102	\$30,932	
100-1-1140-52240	WORKERS COMPENSATION	\$1,091	\$2,514	\$3,479	\$4,662	\$1,347	\$2,053	\$3,400	-\$1,262	\$3,197	-\$1,465	\$3,197	
100-1-1140-52250	WYOMING RETIREMENT	\$56,082	\$56,444	\$48,727	\$47,017	\$23,293	\$23,724	\$47,017	\$0	\$49,400	\$2,383	\$49,400	
100-1-1140-65232	EQUIPMENT REPAIR	\$0	\$0	\$639	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
100-1-1140-65234	SERVICE AGREEMENTS	\$908	\$2,369	\$36,882	\$38,800	\$38,299	\$501	\$38,800	\$0	\$39,964	\$1,164	\$39,964	
100-1-1140-65458	RENTALS (INTRA)	\$4,325	\$4,325	\$2,883	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
100-1-1140-69110	ADVERTISING-OTHER	\$6,406	\$7,663	\$9,471	\$8,000	\$7,671	\$329	\$8,000	\$0	\$8,000	\$0	\$8,000	
100-1-1140-69214	CONTRACTUAL SERVICES	\$0	\$7,175	\$0	\$100	\$0	\$0	\$0	-\$100	\$0	-\$100	\$0	
100-1-1140-69250	DUES, SUBSCRIPTIONS	\$2,601	\$2,949	\$1,524	\$2,800	\$956	\$1,844	\$2,800	\$0	\$2,550	-\$250	\$2,550	
100-1-1140-69450	INSURANCE, BONDS	\$225	\$325	\$225	\$500	\$125	\$375	\$500	\$0	\$500	\$0	\$500	
100-1-1140-69550	MISC. SERVICES & CHARGES	\$8	\$294	\$104	\$0	\$921	\$0	\$921	\$921	\$0	\$0	\$0	
100-1-1140-69710	TELEPHONE	\$1,850	\$1,310	\$1,631	\$1,800	\$710	\$1,090	\$1,800	\$0	\$1,800	\$0	\$1,800	
100-1-1140-69720	TRAINING SEMINARS	\$1,045	\$1,669	\$525	\$1,700	\$225	\$1,475	\$1,700	\$0	\$2,000	\$300	\$2,000	
100-1-1140-69730	TRAVEL EXPENSE	\$1,673	\$1,516	\$785	\$2,000	\$397	\$1,603	\$2,000	\$0	\$2,000	\$0	\$2,000	
100-1-1140-75210	GENERAL OFFICE SUPPLIES	\$1,623	\$1,474	\$1,690	\$1,000	\$1,079	\$1,200	\$2,279	\$1,279	\$1,500	\$500	\$1,500	
100-1-1140-75211	PRINTED OFFICE SUPPLIES	\$9,303	\$12,238	\$11,553	\$13,000	\$6,884	\$6,116	\$13,000	\$0	\$13,000	\$0	\$13,000	
100-1-1140-75214	POSTAGE	\$46,705	\$41,505	\$60,886	\$71,000	\$32,370	\$29,630	\$62,000	-\$9,000	\$43,000	-\$28,000	\$43,000	
100-1-1140-75224	VEHICLE FUEL	\$16	\$0	\$0	\$0	\$21	\$0	\$21	\$21	\$100	\$100	\$100	
100-1-1140-75228	COMPUTER SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
100-1-1140-75610	EQUIPMENT LESS THAN \$1000	\$221	\$415	\$416	\$500	\$285	\$0	\$285	-\$215	\$4,250	\$3,750	\$4,250	
100-1-1140-85003	MACHINERY & EQUIP > 1,000	\$0	\$0	\$0	\$4,245	\$0	\$0	\$0	-\$4,245	\$0	-\$4,245	\$0	
100-1-1140-85005	OFFICE FURNITURE > 1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
100-1-1140-85006	COMPUTER SOFTWARE > 1,000	\$0	\$2,250	\$6,000	\$2,000	\$0	\$0	\$0	-\$2,000	\$2,000	\$0	\$2,000	
	EXPENDITURE TOTALS:	\$690,792	\$709,911	\$764,905	\$748,880	\$390,886	\$343,393	\$734,279	-\$14,601	\$751,899	\$3,019	\$751,899	
								\$0	\$0	\$0	\$0	\$0	
								\$0	\$0	\$0	\$0	\$0	
								\$0	\$0	\$0	\$0	\$0	
								\$0	\$0	\$0	\$0	\$0	

EXECUTIVE SUMMARY - FYE 2019

DEPT: Treasurer
ACCOUNT NUMBERS: 100-1-1140

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	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Budget	FYE 2018 Projected Actual	FYE 2018 Projected Diff. from Budget	FYE 2019 Budget Request	Difference from FYE 2018	FYE 2019 Approved Budget
REVENUES:									
Tax Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental/Grants	\$65,401	\$62,642	\$63,988	\$55,000	\$55,000	\$0	\$63,000	\$8,000	\$63,000
Charges for Goods & Services	\$35,213	\$34,983	\$63,528	\$66,300	\$61,300	-\$5,000	\$36,300	-\$30,000	\$36,300
Investment Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$42	\$0	\$0	\$0	\$0	\$0	\$0
Gain (Loss) on Equip Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer from Other Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES:	\$100,615	\$97,624	\$127,558	\$121,300	\$116,300	-\$5,000	\$99,300	-\$22,000	\$99,300

EXPENDITURES:									
Salaries	\$406,251	\$407,971	\$418,927	\$389,930	\$389,930	\$0	\$404,330	\$14,400	\$404,330
Employee Benefits	\$207,631	\$214,462	\$210,764	\$211,505	\$210,243	-\$1,262	\$226,905	\$15,400	\$226,905
Property Services	\$5,233	\$6,694	\$40,404	\$38,800	\$38,800	\$0	\$39,964	\$1,164	\$39,964
Subrecipient Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Services	\$13,808	\$22,902	\$14,265	\$16,900	\$17,721	\$821	\$16,850	-\$50	\$16,850
Supplies & Materials	\$57,869	\$55,632	\$74,546	\$85,500	\$77,584	-\$7,916	\$61,850	-\$23,650	\$61,850
Other Misc	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$2,250	\$6,000	\$6,245	\$0	-\$6,245	\$2,000	-\$4,245	\$2,000
Principal/Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer to Other Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$690,792	\$709,911	\$764,905	\$748,880	\$734,279	-\$14,601	\$751,899	\$3,019	\$751,899