

**FYE 2018 BUDGET RECEIVED**

**\$57,125**

**FYE 2019 BUDGET REQUEST**

**\$4,020**

**FREMONT COUNTY, WYOMING**

**BUDGET REQUEST PACKET**

**FISCAL YEAR 2018 - 2019**

**DEPARTMENT NAME**

**Family Planning**

**CHART OF ACCOUNT NUMBERS**

**217-6-2170**

**BUDGET VERSION**

**1**

**PREPARED BY**

**Kathleen Laidlaw**

**PHONE NUMBER**

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**EMAIL**

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# BUDGET MESSAGE

## DEPARTMENT Family Planning

### ANTICIPATED REVENUE STREAMS

Fremont County Family Planning through public health will discontinue services at the end of the current grant cycle 3/31/18

After the final grant payment is received and all billing is completed and received, there will be no additional revenue

### EXPENDITURE TRENDS

Dr. Hopkin will continue to be paid a stipend from this grant for FY18-19

The Electronic Medical record and computer software program costs will continue to be paid out of this grant until all billing has been completed, and all patient records have been retrieved from the software program and made available for patients to have access to.

Any revenue that remains in this program will be used offset unanticipated costs related to this program that may occur during FY18-19

### BUDGET CHANGES FROM LAST YEAR

Title X Federal Grant was not applied for. This program was dependent upon this grant to cover monthly operating costs - which included a weekly clinic with a nurse practitioner, and monthly charges for computer software.

Other monies generated by this department were used for supply costs including birth control methods. The other revenue streams that paid for supplies, testing costs etc were down by \$40,000 by 02/01/18.

### OTHER

Uniforms: Uniforms and work clothing may be provided to employees upon a departmental policy being described and provided to the Board of County Commissioners. Does your department have a uniform policy? If "Yes," please elaborate below.  Yes  No

# **FIVE YEAR PLAN**

**DEPARTMENT**  
**Family Planning**

**1. SERVICE PRIORITIES**

**2. EMPLOYEES and BENEFITS**

**3. FUNDING and REVENUE CHANGES**

**4. MAINTENANCE or SECURITY ISSUES**

**GRANT SUMMARY - FYE 2019**

**DEPT: Family Planning**

	Grant Name	Begin Date	End Date	Award Amount	No. of FTEs	Status	Purpose of Grant
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
<b>TOTAL</b>				<b>\$0</b>			

**CONTRACTUAL SERVICES - FYE 2019**

**DEPT: Family Planning**

	<b>Contractor</b>	<b>Description of Services</b>	<b>Amount</b>
1.	Dr Hopkin	Physician services	\$1,200
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
<b>TOTAL CONTRACTUAL SERVICES (69214)</b>			<b>\$1,200</b>

**SERVICE AGREEMENTS - FYE 2019**

**DEPT: Family Planning**

	<b>Organization</b>	<b>Description</b>	<b>Amount</b>
1.	Ahler's	computer program	\$2,820
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
<b>TOTAL SERVICE AGREEMENTS (65234)</b>			<b>\$2,820</b>

**DUES AND SUBSCRIPTIONS - FYE 2019**

**DEPT: Family Planning**

	Organization	Description	Amount
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
<b>TOTAL DUES &amp; SUBSCRIPTIONS (69250)</b>			<b>\$0</b>

**CAPITAL ASSETS - FYE 2019**

**DEPT: Family Planning**

<b>DEPARTMENT PURCHASES (ASSETS BETWEEN \$1,000 AND \$10,000)</b>					
<b>PRIORITY</b>	<b>DESCRIPTION</b>	<b>PURCHASE TIME FRAME</b>	<b>ASSET TYPE</b>	<b>PURCHASE AMOUNT</b>	<b>ESTIMATED LIFE (YRS)</b>
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
<b>TOTAL - DEPARTMENT PURCHASES (ASSETS BETWEEN \$1,000 AND \$10,000)</b>				<b>\$0</b>	

85001	LAND	\$0
85002	BUILDINGS & IMPROVEMENTS	\$0
85003	MACHINERY & EQUIPMENT	\$0
85004	VEHICLES	\$0
85005	OFFICE FURNITURE	\$0
85006	COMPUTER SOFTWARE	\$0
85008	INFRASTRUCTURE	\$0
85010	LIBRARY BOOKS	\$0

<b>CAPITAL REVOLVING FUND PURCHASES (\$10,000 OR MORE AND ALL VEHICLES)</b>							
<b>PRIORITY</b>	<b>DESCRIPTION</b>	<b>PURCHASE TIME FRAME</b>	<b>ASSET TYPE</b>	<b>AUTHORIZED AMOUNT</b>	<b>ESTIMATED LIFE (YRS)</b>	<b>INTEREST RATE</b>	<b>EST FYE 2019 RENTAL AMT</b>
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
<b>PLUS CURRENT DEPARTMENT RENTAL PAYMENTS (FYE 2019)</b>							
<b>TOTAL - CAPITAL REVOLVING FUND PURCHASES (\$10,000 OR MORE AND ALL VEHICLES)</b>				<b>\$0</b>			<b>\$0</b>



**CHART OF ACCOUNTS WORKSHEET - FYE 2019**

DEPT: **Family Planning**

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Account Number	Account Title	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Budget	FYE 2018 Actual (thru Dec)	FYE 2018 Add'l Expected (Jan - Jun)	FYE 2018 Projected Actual	FYE 2018 Projected Diff. from Budget	FYE 2019 Budget Request	Difference from FYE 2018	FYE 2019 Approved Budget	NOTES Please make notes especially if the amounts are significantly different than last year.
217-6-2170-43170	FEDERAL INDRCT OPERATING GRANT	\$13,014	\$15,479	\$19,323	\$14,136	\$8,650	\$2,743	\$11,393	-\$2,743	\$0	-\$14,136	\$0	
217-6-2170-43175	FEDERAL INDRCT OPERATING GRANT	\$1,400	\$2,300	\$1,499	\$1,499	\$0	\$0	\$0	-\$1,499	\$0	-\$1,499	\$0	
217-6-2170-43270	FEDERAL INDIRECT CAPITAL GRANT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-43490	STATE OPERATING GRANT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-43491	STATE OPERATING GRANT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-44305	STATE - CDC	\$5,612	\$3,054	\$4,343	\$6,500	\$1,662	\$900	\$2,562	-\$3,938	\$0	-\$6,500	\$0	
217-6-2170-44310	MEDICAID	\$1,578	\$2,978	\$5,756	\$6,000	\$0	\$0	\$0	-\$6,000	\$0	-\$6,000	\$0	
217-6-2170-44315	MEDICARE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-44350	MISCELLANEOUS FEES	\$13,133	\$7,033	\$5,740	\$8,000	\$1,747	\$300	\$2,047	-\$5,953	\$0	-\$8,000	\$0	
217-6-2170-44375	PRIVATE INSURANCE	\$5,512	\$12,405	\$13,298	\$14,000	\$1,772	\$205	\$1,977	-\$12,023	\$0	-\$14,000	\$0	
217-6-2170-47100	INTEREST REVENUE	\$0	\$0	\$93	\$0	\$219	\$150	\$369	\$369	\$300	\$300	\$300	
217-6-2170-47200	CHANGE IN FV OF INVEST.	\$0	\$0	\$61	\$0	-\$197	\$0	-\$197	-\$197	\$0	\$0	\$0	
217-6-2170-48300	DONATIONS FOR OPERATIONS	\$3,887	\$2,775	\$4,066	\$5,000	\$682	\$0	\$682	-\$4,318	\$0	-\$5,000	\$0	
217-6-2170-48890	OTHER MISC REVENUES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-49100	TRANSFER FR GENL FUND	\$2,929	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-49653	TRANSFER FR INVESTMENT POOL	\$0	\$0	\$72	\$0	\$237	\$0	\$237	\$237	\$0	\$0	\$0	
	<b>REVENUE TOTALS:</b>	<b>\$47,065</b>	<b>\$46,024</b>	<b>\$54,250</b>	<b>\$55,135</b>	<b>\$14,773</b>	<b>\$4,298</b>	<b>\$19,071</b>	<b>-\$36,064</b>	<b>\$300</b>	<b>-\$54,835</b>	<b>\$300</b>	

**CHART OF ACCOUNTS WORKSHEET - FYE 2019**

DEPT: **Family Planning**

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Account Number	Account Title	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Budget	FYE 2018 Actual (thru Dec)	FYE 2018 Add'l Expected (Jan - Jun)	FYE 2018 Projected Actual	FYE 2018 Projected Diff. from Budget	FYE 2019 Budget Request	Difference from FYE 2018	FYE 2019 Approved Budget	NOTES Please make notes especially if the amounts are significantly different than last year.
217-6-2170-51130	SAL SUPERS/MISC/CLERICAL	\$5,147	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-52210	HEALTH & LIFE INSURANCE (INTRA	\$779	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-52220	SOCIAL SECURITY-EMPLOYER	\$382	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-52230	UNEMPLOYMENT CLAIMS (INTRA)	\$6,441	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-52240	WORKERS COMPENSATION	\$121	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-52250	WYOMING RETIREMENT	\$338	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-61440	MEDICAL SERVICES	\$4,820	\$5,523	\$4,855	\$4,000	\$1,977	\$1,200	\$3,177	-\$823	\$0	-\$4,000	\$0	
217-6-2170-65234	SERVICE AGREEMENTS	\$7,350	\$8,508	\$8,588	\$8,440	\$4,424	\$4,242	\$8,666	\$226	\$2,820	-\$5,620	\$2,820	
217-6-2170-65428	RENTALS	\$1,440	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-69110	ADVERTISING-OTHER	\$17	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-69160	BANK CHARGES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-69214	CONTRACTUAL SERVICES	\$5,570	\$11,626	\$12,841	\$15,600	\$3,800	\$7,950	\$11,750	-\$3,850	\$1,200	-\$14,400	\$1,200	
217-6-2170-69250	DUES, SUBSCRIPTIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-69550	MISC. SERVICES & CHARGES	\$143	\$492	\$232	\$656	\$64	\$0	\$64	-\$592	\$0	-\$656	\$0	
217-6-2170-69710	TELEPHONE	\$867	\$727	\$826	\$679	\$598	\$500	\$1,098	\$419	\$0	-\$679	\$0	
217-6-2170-69720	TRAINING SEMINARS	\$0	\$0	\$0	\$500	\$0	\$0	\$0	-\$500	\$0	-\$500	\$0	
217-6-2170-69730	TRAVEL EXPENSE	\$820	\$960	\$0	\$1,500	\$65	\$0	\$65	-\$1,435	\$0	-\$1,500	\$0	
217-6-2170-75210	GENERAL OFFICE SUPPLIES	\$816	\$882	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-75211	PRINTED OFFICE SUPPLIES	\$0	\$25	\$0	\$0	\$0	\$813	\$813	\$813	\$0	\$0	\$0	
217-6-2170-75214	POSTAGE	\$37	\$66	\$67	\$50	\$3	\$0	\$3	-\$47	\$0	-\$50	\$0	
217-6-2170-75216	COPIER SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-75222	MEDICAL SUPPLIES	\$6,874	\$10,222	\$9,811	\$21,500	\$2,549	\$2,500	\$5,049	-\$16,451	\$0	-\$21,500	\$0	
217-6-2170-75224	VEHICLE FUEL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-75227	OPERATING SUPPLIES	\$15	\$53	\$1,250	\$1,200	\$18	\$0	\$18	-\$1,182	\$0	-\$1,200	\$0	
217-6-2170-75228	COMPUTER SUPPLIES	\$0	\$0	\$1,209	\$3,000	\$0	\$0	\$0	-\$3,000	\$0	-\$3,000	\$0	
217-6-2170-75610	EQUIPMENT LESS THAN \$1000	\$0	\$0	\$0	\$0	\$339	\$0	\$339	\$339	\$0	\$0	\$0	
217-6-2170-75802	EDUCATIONAL PROGRAMS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-85003	MACHINERY & EQUIP > 1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
217-6-2170-85006	COMPUTER SOFTWARE > 1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	<b>EXPENDITURE TOTALS:</b>	<b>\$41,977</b>	<b>\$39,084</b>	<b>\$39,677</b>	<b>\$57,125</b>	<b>\$13,836</b>	<b>\$17,205</b>	<b>\$31,041</b>	<b>-\$26,084</b>	<b>\$4,020</b>	<b>-\$53,105</b>	<b>\$4,020</b>	

**EXECUTIVE SUMMARY - FYE 2019**

**DEPT:** Family Planning  
**ACCOUNT NUMBERS:** 217-6-2170

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	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Budget	FYE 2018 Projected Actual	FYE 2018 Projected Diff. from Budget	FYE 2019 Budget Request	Difference from FYE 2018	FYE 2019 Approved Budget
<b>REVENUES:</b>									
Tax Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental/Grants	\$14,414	\$17,779	\$20,822	\$15,635	\$11,393	-\$4,242	\$0	-\$15,635	\$0
Charges for Goods & Services	\$25,835	\$25,470	\$29,136	\$34,500	\$6,586	-\$27,914	\$0	-\$34,500	\$0
Investment Income	\$0	\$0	\$154	\$0	\$172	\$172	\$300	\$300	\$300
Other Revenue	\$3,887	\$2,775	\$4,066	\$5,000	\$682	-\$4,318	\$0	-\$5,000	\$0
Gain (Loss) on Equip Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer from Other Funds	\$2,929	\$0	\$72	\$0	\$237	\$237	\$0	\$0	\$0
<b>TOTAL REVENUES:</b>	<b>\$47,065</b>	<b>\$46,024</b>	<b>\$54,250</b>	<b>\$55,135</b>	<b>\$19,071</b>	<b>-\$36,064</b>	<b>\$300</b>	<b>-\$54,835</b>	<b>\$300</b>

<b>EXPENDITURES:</b>									
Salaries	\$5,147	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Employee Benefits	\$8,061	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Property Services	\$8,790	\$8,508	\$8,588	\$8,440	\$8,666	\$226	\$2,820	-\$5,620	\$2,820
Subrecipient Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Services	\$12,236	\$19,328	\$18,753	\$22,935	\$16,154	-\$6,781	\$1,200	-\$21,735	\$1,200
Supplies & Materials	\$7,743	\$11,248	\$12,335	\$25,750	\$6,222	-\$19,528	\$0	-\$25,750	\$0
Other Misc	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Principal/Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer to Other Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES:</b>	<b>\$41,977</b>	<b>\$39,084</b>	<b>\$39,677</b>	<b>\$57,125</b>	<b>\$31,041</b>	<b>-\$26,084</b>	<b>\$4,020</b>	<b>-\$53,105</b>	<b>\$4,020</b>

**CASH RESERVE AND FUND BALANCE CALCULATION - FYE 2019**

**DEPT: Family Planning**

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<b>A</b>	<b>BEGINNING FUND BALANCE, 7/1/2017</b> (from FYE 2017 Audit - 6/30/2017 Ending Balance)	<b>\$26,825</b>
<b>B</b>	<b>ESTIMATED REVENUES THROUGH 6/30/2018</b> (Actual + Estimated, see Chart of Accounts sheet)	<b>\$19,071</b>
<b>C</b>	<b>TOTAL FUND BALANCE + ESTIMATED REVENUES</b> <b>C = A + B</b>	<b>\$45,896</b>
<b>D</b>	<b>ESTIMATED EXPENDITURES THROUGH 6/30/2018</b> (Actual + Estimated, see Chart of Accounts sheet)	<b>\$31,041</b>
<b>E</b>	<b>PROJECTED FUND BALANCE 6/30/2018</b> <b>E = C - D</b>	<b>\$14,854</b>
<b>F</b>	<b>ESTIMATED REVENUES, FYE 2019</b> (Other than Property Tax, see Chart of Accounts sheet)	<b>\$300</b>
<b>G</b>	<b>TOTAL REVENUE + FUND BALANCE, FYE 2019</b> <b>G = E + F</b>	<b>\$15,154</b>
<b>H</b>	<b>ESTIMATED EXPENDITURES, FYE 2019</b> (see Chart of Accounts sheet)	<b>\$4,020</b>
<b>I</b>	<b>ESTIMATED ENDING FUND BALANCE, FYE 2019</b> <b>I = G - H</b>	<b>\$11,134</b>