

**FYE 2018 BUDGET RECEIVED**

**\$266,288**

**FYE 2019 BUDGET REQUEST**

**\$233,356**

**FREMONT COUNTY, WYOMING**

**BUDGET REQUEST PACKET**

**FISCAL YEAR 2018 - 2019**

**DEPARTMENT NAME**

**Juvenile Treatment Court (JTC)**

**CHART OF ACCOUNT NUMBERS**

**233-2-2330**

**BUDGET VERSION**

**3**

**PREPARED BY**

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# BUDGET MESSAGE

DEPARTMENT  
Juvenile Treatment Court (JTC)

## ANTICIPATED REVENUE STREAMS

## EXPENDITURE TRENDS

## BUDGET CHANGES FROM LAST YEAR

## OTHER

Uniforms: Uniforms and work clothing may be provided to employees upon a departmental policy being described and provided to the Board of County Commissioners. Does your department have a uniform policy? If "Yes," please elaborate below.  Yes  No

# **FIVE YEAR PLAN**

## **DEPARTMENT Juvenile Treatment Court (JTC)**

**1. SERVICE PRIORITIES**

**2. EMPLOYEES and BENEFITS**

**3. FUNDING and REVENUE CHANGES**

**4. MAINTENANCE or SECURITY ISSUES**

**GRANT SUMMARY - FYE 2019**

**DEPT: Juvenile Treatment Court (JTC)**

	Grant Name	Begin Date	End Date	Award Amount	No. of FTEs	Status	Purpose of Grant
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
<b>TOTAL</b>				<b>\$0</b>			

**CONTRACTUAL SERVICES - FYE 2019**

**DEPT: Juvenile Treatment Court (JTC)**

	<b>Contractor</b>	<b>Description of Services</b>	<b>Amount</b>
1.	Accucare	treatment planning and documentation.	\$3,000
2.	Relias	CARF required training (on-line with no travel costs).	\$3,000
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
<b>TOTAL CONTRACTUAL SERVICES (69214)</b>			<b>\$6,000</b>

**SERVICE AGREEMENTS - FYE 2019**

**DEPT: Juvenile Treatment Court (JTC)**

	<b>Organization</b>	<b>Description</b>	<b>Amount</b>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
<b>TOTAL SERVICE AGREEMENTS (65234)</b>			<b>\$0</b>

**DUES AND SUBSCRIPTIONS - FYE 2019**

**DEPT: Juvenile Treatment Court (JTC)**

	<b>Organization</b>	<b>Description</b>	<b>Amount</b>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
<b>TOTAL DUES &amp; SUBSCRIPTIONS (69250)</b>			<b>\$0</b>

**CAPITAL ASSETS - FYE 2019**

DEPT: Juvenile Treatment Court (JTC)

DEPARTMENT PURCHASES (ASSETS BETWEEN \$1,000 AND \$10,000)					
PRIORITY	DESCRIPTION	PURCHASE TIME FRAME	ASSET TYPE	PURCHASE AMOUNT	ESTIMATED LIFE (YRS)
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
<b>TOTAL - DEPARTMENT PURCHASES (ASSETS BETWEEN \$1,000 AND \$10,000)</b>				<b>\$0</b>	

85001	LAND	\$0
85002	BUILDINGS & IMPROVEMENTS	\$0
85003	MACHINERY & EQUIPMENT	\$0
85004	VEHICLES	\$0
85005	OFFICE FURNITURE	\$0
85006	COMPUTER SOFTWARE	\$0
85008	INFRASTRUCTURE	\$0
85010	LIBRARY BOOKS	\$0

CAPITAL REVOLVING FUND PURCHASES (\$10,000 OR MORE AND ALL VEHICLES)							
PRIORITY	DESCRIPTION	PURCHASE TIME FRAME	ASSET TYPE	AUTHORIZED AMOUNT	ESTIMATED LIFE (YRS)	INTEREST RATE	EST FYE 2019 RENTAL AMT
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
<b>PLUS CURRENT DEPARTMENT RENTAL PAYMENTS (FYE 2019)</b>							<b>\$0</b>
<b>TOTAL - CAPITAL REVOLVING FUND PURCHASES (\$10,000 OR MORE AND ALL VEHICLES)</b>				<b>\$0</b>			<b>\$0</b>



**CHART OF ACCOUNTS WORKSHEET - FYE 2019**

DEPT: **Juvenile Treatment Court (JTC)**

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Account Number	Account Title	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Budget	FYE 2018 Actual (thru Dec)	FYE 2018 Add'l Expected (Jan - Jun)	FYE 2018 Projected Actual	FYE 2018 Projected Diff. from Budget	FYE 2019 Budget Request	Difference from FYE 2018	FYE 2019 Approved Budget	NOTES Please make notes especially if the amounts are significantly different than last year.
233-2-2330-43170	FEDERAL INDRCT OPERATING GRANT	\$0	\$0	\$0	\$0	\$0		\$0	\$0		\$0	\$0	
233-2-2330-43490	STATE OPERATING GRANT	\$205,195	\$214,170	\$229,599	\$176,602	\$58,239	\$164,653	\$222,892	\$46,290	\$150,034	-\$26,568	\$150,034	This is the "unofficial" amount projected by the Wy-DHO.
233-2-2330-44350	MISCELLANEOUS FEES	\$0	\$926	\$290	\$200	\$420		\$420	\$220	\$500	\$300	\$500	
233-2-2330-47100	INTEREST REVENUE	\$528	\$139	\$357	\$0	\$0		\$0	\$0		\$0	\$0	
233-2-2330-47200	CHANGE IN FV OF INVEST.	\$26	\$172	-\$477	\$0	\$0		\$0	\$0		\$0	\$0	
233-2-2330-48890	OTHER MISC REVENUES	\$493	\$0	\$16	\$0	\$0		\$0	\$0		\$0	\$0	
233-2-2330-49100	TRANSFER FR GENL FUND	\$27,956	\$64,905	\$0	\$80,695	\$40,348	\$40,348	\$80,696	\$1	\$82,822	\$2,127	\$82,822	This is the amount approved by the Fremont County Commissioners for FY18.
233-2-2330-49653	TRANSFER FR INVESTMENT POOL	\$0	\$0	\$435	\$0	\$0	\$0	\$0	\$0		\$0	\$0	
	<b>REVENUE TOTALS:</b>	<b>\$234,197</b>	<b>\$280,312</b>	<b>\$230,220</b>	<b>\$257,497</b>	<b>\$99,006</b>	<b>\$205,001</b>	<b>\$304,007</b>	<b>\$46,510</b>	<b>\$233,356</b>	<b>-\$24,141</b>	<b>\$233,356</b>	
233-2-2330-51120	SALARIES-CLERKS/DISPATCHR	\$8,995	\$17,410	\$99,561	\$84,500	\$43,059	\$41,830	\$84,889	\$389	\$92,400	\$7,900	\$92,400	Increased because the percentages of the coordinator and data entry personnel are divided 50%-50% (as apposed to 100% and 67% for JTC FY18).
233-2-2330-51130	SAL SUPERS/MISC/CLERICAL	\$121,650	\$114,427	\$87,181	\$66,038	\$32,656	\$33,300	\$65,956	-\$82	\$38,808	-\$27,230	\$38,808	Decreased because the percentages of the coordinator and data entry personnel are divided 50%-50%. Previously 100% coordinator and 66% data entry.
233-2-2330-52210	HEALTH & LIFE INSURANCE (INTRA	\$36,870	\$38,744	\$63,237	\$57,837	\$28,982	\$27,230	\$56,211	-\$1,626	\$49,002	-\$8,835	\$49,002	Due to personnel percentage adjustments.
233-2-2330-52220	SOCIAL SECURITY-EMPLOYER	\$9,377	\$9,441	\$13,093	\$11,517	\$5,145	\$5,452	\$10,597	-\$920	\$10,038	-\$1,479	\$10,038	
233-2-2330-52230	UNEMPLOYMENT CLAIMS	\$0	\$2,353	\$919	\$0	\$0		\$0	\$0		\$0	\$0	
233-2-2330-52240	WORKERS COMPENSATION	\$3,078	\$2,597	\$5,023	\$3,914	\$1,647	\$1,972	\$3,619	-\$295	\$3,189	-\$725	\$3,189	
233-2-2330-52250	WYOMING RETIREMENT	\$17,223	\$17,969	\$21,803	\$19,292	\$8,792	\$8,637	\$17,429	-\$1,863	\$17,289	-\$2,003	\$17,289	
233-2-2330-61408	DRUG TESTING	\$2,127	\$6,532	\$870	\$1,000	\$750		\$750	-\$250	\$2,866	\$1,866	\$2,866	The state is no longer paying for testing supplies and results (as of April 1, 2018). This is the amount they will reimburse us for.
233-2-2330-61449	CONSULTING & AUDITING FEE	\$1,800	\$1,900	\$2,000	\$2,100	\$0	\$2,100	\$2,100	\$0	\$2,100	\$0	\$2,100	Annual fiscal audit by the accounting firm DeCoria, Maichel, and Teague located in Spokane, WA.
233-2-2330-61484	PROGRAM DEVELOPMENT	\$4,337	\$954	\$366	\$0	\$0		\$0	\$0	\$0	\$0	\$0	
233-2-2330-65232	EQUIPMENT REPAIR	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	
233-2-2330-65234	SERVICE AGREEMENTS	\$452	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	
233-2-2330-65235	VEHICLE REPAIR	\$0	\$0	\$26	\$1,500	\$0		\$0	-\$1,500	\$1,500	\$0	\$1,500	
233-2-2330-65458	RENTALS (INTRA)	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	
233-2-2330-69110	ADVERTISING-OTHER	\$88	\$0	\$0	\$0	\$250	\$500	\$750	\$750	\$0	\$0	\$0	
233-2-2330-69214	CONTRACTUAL SERVICES	\$2,808	\$6,117	\$6,270	\$6,350	\$776	\$5,000	\$5,776	-\$574	\$6,000	-\$350	\$6,000	See contractual services tab.
233-2-2330-69250	DUES, SUBSCRIPTIONS	\$894	\$555	\$1	\$140	\$0		\$0	-\$140	\$0	-\$140	\$0	
233-2-2330-69550	MISC. SERVICES & CHARGES	\$88	\$25	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	

**CHART OF ACCOUNTS WORKSHEET - FYE 2019**

DEPT: **Juvenile Treatment Court (JTC)**

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Account Number	Account Title	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Budget	FYE 2018 Actual (thru Dec)	FYE 2018 Add'l Expected (Jan - Jun)	FYE 2018 Projected Actual	FYE 2018 Projected Diff. from Budget	FYE 2019 Budget Request	Difference from FYE 2018	FYE 2019 Approved Budget	NOTES Please make notes especially if the amounts are significantly different than last year.
233-2-2330-69710	TELEPHONE	\$2,717	\$3,776	\$3,080	\$3,000	\$1,154	\$1,500	\$2,654	-\$346	\$3,000	\$0	\$3,000	
233-2-2330-69720	TRAINING SEMINARS	\$1,255	\$194	\$0	\$1,000	\$0		\$0	-\$1,000	\$500	-\$500	\$500	
233-2-2330-69730	TRAVEL EXPENSE	\$5,881	\$3,005	\$2,091	\$3,000	\$0		\$0	-\$3,000	\$1,250	-\$1,750	\$1,250	
233-2-2330-75210	OFFICE SUPPLIES	\$1,852	\$937	\$875	\$1,000	\$34	\$100	\$134	-\$866	\$1,000	\$0	\$1,000	
233-2-2330-75211	PRINTED OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	
233-2-2330-75214	POSTAGE	\$1,121	\$175	\$600	\$600	\$160	\$300	\$460	-\$140	\$600	\$0	\$600	
233-2-2330-75224	VEHICLE FUEL	\$2,383	\$1,495	\$2,149	\$2,500	\$1,129	\$1,250	\$2,379	-\$121	\$2,500	\$0	\$2,500	
233-2-2330-75227	OPERATING SUPPLIES	\$184	\$937	\$79	\$500	\$114	\$200	\$314	-\$186	\$500	\$0	\$500	
233-2-2330-75228	COMPUTER SUPPLIES	\$58	\$932	\$261	\$500	\$0	\$200	\$200	-\$300	\$250	-\$250	\$250	
233-2-2330-75610	EQUIPMENT LESS THAN \$1000	\$4,675	\$260	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	
233-2-2330-75611	BUILDING IMPROVEMENTS < 10000	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	
233-2-2330-75802	EDUCATIONAL PROGRAMS	\$780	\$553	\$0	\$0	\$50	\$200	\$250	\$250	\$564	\$564	\$564	
233-2-2330-78100	VEHICLE MAINTENANCE	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	
233-2-2330-85003	MACHINERY & EQUIP > 1,000	\$2,529	\$6,575	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	
233-2-2330-85005	OFFICE FURNITURE > 1,000	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	
233-2-2330-85006	COMPUTER SOFTWARE > 1,000	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	
233-2-2330-96653	TRANSFER TO INVEST POOL	\$294	\$199	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	
	<b>EXPENDITURE TOTALS:</b>	<b>\$233,518</b>	<b>\$238,062</b>	<b>\$309,484</b>	<b>\$266,288</b>	<b>\$124,699</b>	<b>\$129,771</b>	<b>\$254,470</b>	<b>-\$11,818</b>	<b>\$233,356</b>	<b>-\$32,932</b>	<b>\$233,356</b>	

**EXECUTIVE SUMMARY - FYE 2019**

**DEPT:** Juvenile Treatment Court (JTC)

**ACCOUNT NUMBERS:** 233-2-2330

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	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Budget	FYE 2018 Projected Actual	FYE 2018 Projected Diff. from Budget	FYE 2019 Budget Request	Difference from FYE 2018	FYE 2019 Approved Budget
<b>REVENUES:</b>									
Tax Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental/Grants	\$205,195	\$214,170	\$229,599	\$176,602	\$222,892	\$46,290	\$150,034	-\$26,568	\$150,034
Charges for Goods & Services	\$0	\$926	\$290	\$200	\$420	\$220	\$500	\$300	\$500
Investment Income	\$554	\$311	-\$120	\$0	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$493	\$0	\$16	\$0	\$0	\$0	\$0	\$0	\$0
Gain (Loss) on Equip Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer from Other Funds	\$27,956	\$64,905	\$435	\$80,695	\$80,696	\$1	\$82,822	\$2,127	\$82,822
<b>TOTAL REVENUES:</b>	<b>\$234,197</b>	<b>\$280,312</b>	<b>\$230,220</b>	<b>\$257,497</b>	<b>\$304,007</b>	<b>\$46,510</b>	<b>\$233,356</b>	<b>-\$24,141</b>	<b>\$233,356</b>

<b>EXPENDITURES:</b>									
Salaries	\$130,646	\$131,837	\$186,742	\$150,538	\$150,845	\$307	\$131,208	-\$19,330	\$131,208
Employee Benefits	\$66,548	\$71,104	\$104,075	\$92,560	\$87,857	-\$4,703	\$79,518	-\$13,042	\$79,518
Property Services	\$452	\$0	\$26	\$1,500	\$0	-\$1,500	\$1,500	\$0	\$1,500
Subrecipient Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Services	\$21,995	\$23,058	\$14,677	\$16,590	\$12,030	-\$4,560	\$15,716	-\$874	\$15,716
Supplies & Materials	\$11,053	\$5,288	\$3,963	\$5,100	\$3,737	-\$1,363	\$5,414	\$314	\$5,414
Other Misc	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$2,529	\$6,575	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Principal/Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer to Other Funds	\$294	\$199	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES:</b>	<b>\$233,518</b>	<b>\$238,062</b>	<b>\$309,484</b>	<b>\$266,288</b>	<b>\$254,470</b>	<b>-\$11,818</b>	<b>\$233,356</b>	<b>-\$32,932</b>	<b>\$233,356</b>

**CASH RESERVE AND FUND BALANCE CALCULATION - FYE 2019**

**DEPT: Juvenile Treatment Court (JTC)**

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<b>A</b>	<b>BEGINNING FUND BALANCE, 7/1/2017</b> (from FYE 2017 Audit - 6/30/2017 Ending Balance)	<b>\$12,942</b>
<b>B</b>	<b>ESTIMATED REVENUES THROUGH 6/30/2018</b> (Actual + Estimated, see Chart of Accounts sheet)	<b>\$304,007</b>
<b>C</b>	<b>TOTAL FUND BALANCE + ESTIMATED REVENUES</b> <b>C = A + B</b>	<b>\$316,949</b>
<b>D</b>	<b>ESTIMATED EXPENDITURES THROUGH 6/30/2018</b> (Actual + Estimated, see Chart of Accounts sheet)	<b>\$254,470</b>
<b>E</b>	<b>PROJECTED FUND BALANCE 6/30/2018</b> <b>E = C - D</b>	<b>\$62,479</b>
<b>F</b>	<b>ESTIMATED REVENUES, FYE 2019</b> (Other than Property Tax, see Chart of Accounts sheet)	<b>\$233,356</b>
<b>G</b>	<b>TOTAL REVENUE + FUND BALANCE, FYE 2019</b> <b>G = E + F</b>	<b>\$295,835</b>
<b>H</b>	<b>ESTIMATED EXPENDITURES, FYE 2019</b> (see Chart of Accounts sheet)	<b>\$233,356</b>
<b>I</b>	<b>ESTIMATED ENDING FUND BALANCE, FYE 2019</b> <b>I = G - H</b>	<b>\$62,479</b>