

FYE 2018 BUDGET RECEIVED

\$295,263

FYE 2019 BUDGET REQUEST

\$310,072

FREMONT COUNTY, WYOMING

BUDGET REQUEST PACKET

FISCAL YEAR 2018 - 2019

DEPARTMENT NAME

Court Assisted Supervised Treatment (CAST)

CHART OF ACCOUNT NUMBERS

236-2-2361

BUDGET VERSION

3

PREPARED BY

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BUDGET MESSAGE

DEPARTMENT

Court Assisted Supervised Treatment (CAST)

ANTICIPATED REVENUE STREAMS

EXPENDITURE TRENDS

BUDGET CHANGES FROM LAST YEAR

OTHER

Uniforms: Uniforms and work clothing may be provided to employees upon a departmental policy being described and provided to the Board of County Commissioners. Does your department have a uniform policy? If "Yes," please elaborate below. Yes No

FIVE YEAR PLAN

DEPARTMENT

Court Assisted Supervised Treatment (CAST)

1. SERVICE PRIORITIES

2. EMPLOYEES and BENEFITS

3. FUNDING and REVENUE CHANGES

4. MAINTENANCE or SECURITY ISSUES

GRANT SUMMARY - FYE 2019

DEPT: Court Assisted Supervised Treatment (CAST)

	Grant Name	Begin Date	End Date	Award Amount	No. of FTEs	Status	Purpose of Grant
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
TOTAL				\$0			

CONTRACTUAL SERVICES - FYE 2019

DEPT: Court Assisted Supervised Treatment (CAST)

	Contractor	Description of Services	Amount
1.	Accucare	treatment planning and documentation.	\$1,500
2.	Relias	CARF required training (on-line with no travel costs).	\$1,500
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
TOTAL CONTRACTUAL SERVICES (69214)			\$3,000

SERVICE AGREEMENTS - FYE 2019

DEPT: Court Assisted Supervised Treatment (CAST)

	Organization	Description	Amount
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
TOTAL SERVICE AGREEMENTS (65234)			\$0

DUES AND SUBSCRIPTIONS - FYE 2019

DEPT: Court Assisted Supervised Treatment (CAST)

	Organization	Description	Amount
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
TOTAL DUES & SUBSCRIPTIONS (69250)			\$0

CAPITAL ASSETS - FYE 2019

DEPT: Court Assisted Supervised Treatment (CAST)

DEPARTMENT PURCHASES (ASSETS BETWEEN \$1,000 AND \$10,000)					
PRIORITY	DESCRIPTION	PURCHASE TIME FRAME	ASSET TYPE	PURCHASE AMOUNT	ESTIMATED LIFE (YRS)
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
TOTAL - DEPARTMENT PURCHASES (ASSETS BETWEEN \$1,000 AND \$10,000)				\$0	

85001	LAND	\$0
85002	BUILDINGS & IMPROVEMENTS	\$0
85003	MACHINERY & EQUIPMENT	\$0
85004	VEHICLES	\$0
85005	OFFICE FURNITURE	\$0
85006	COMPUTER SOFTWARE	\$0
85008	INFRASTRUCTURE	\$0
85010	LIBRARY BOOKS	\$0

CAPITAL REVOLVING FUND PURCHASES (\$10,000 OR MORE AND ALL VEHICLES)							
PRIORITY	DESCRIPTION	PURCHASE TIME FRAME	ASSET TYPE	AUTHORIZED AMOUNT	ESTIMATED LIFE (YRS)	INTEREST RATE	EST FYE 2019 RENTAL AMT
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
PLUS CURRENT DEPARTMENT RENTAL PAYMENTS (FYE 2019)							\$981
TOTAL - CAPITAL REVOLVING FUND PURCHASES (\$10,000 OR MORE AND ALL VEHICLES)				\$0			\$981

CHART OF ACCOUNTS WORKSHEET - FYE 2019

DEPT: **Court Assisted Supervised Treatment (CAST)**

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Account Number	Account Title	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Budget	FYE 2018 Actual (thru Dec)	FYE 2018 Add'l Expected (Jan - Jun)	FYE 2018 Projected Actual	FYE 2018 Projected Diff. from Budget	FYE 2019 Budget Request	Difference from FYE 2018	FYE 2019 Approved Budget	NOTES Please make notes especially if the amounts are significantly different than last year.
236-2-2361-43490	STATE OPERATING GRANT	\$346,122	\$346,122	\$258,479	\$168,384	\$63,017		\$63,017	-\$105,367	\$173,543	\$5,159	\$173,543	This is the "unofficial" amount projected by the Wy-DHO.
236-2-2361-43549	OVER/SHORT	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	
236-2-2361-43985	LOCAL GOVT OPERATING	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	
236-2-2361-44350	MISCELLANEOUS FEES	\$7,930	\$7,226	\$7,467	\$7,500	\$3,023		\$3,023	-\$4,477	\$11,033	\$3,533	\$11,033	
236-2-2361-47100	INTEREST REVENUE	\$75	-\$527	-\$63	\$500	-\$9		-\$9	-\$509	\$0	-\$500	\$0	
236-2-2361-47200	CHANGE IN FV OF INVEST.	\$209	-\$123	\$867	\$0	\$0		\$0	\$0	\$0	\$0	\$0	
236-2-2361-48490	LOAN REPAYMENTS	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	
236-2-2361-48890	OTHER MISC REVENUES	\$0	\$0	\$9	\$0	\$0		\$0	\$0	\$0	\$0	\$0	
236-2-2361-49100	TRANSFER FR GENL FUND	\$103,254	\$88,000	\$98,976	\$118,879	\$59,440		\$59,440	-\$59,440	\$125,496	\$6,617	\$125,496	This is the amount approved by the Fremont County Commissioners for FY18.
236-2-2361-49653	TRANSFER FR INVESTMENT POOL	\$0	\$216	\$0	\$0	\$3		\$3	\$3	\$0	\$0	\$0	
	REVENUE TOTALS:	\$457,590	\$440,915	\$365,735	\$295,263	\$125,472	\$0	\$125,472	-\$169,791	\$310,072	\$14,809	\$310,072	

CHART OF ACCOUNTS WORKSHEET - FYE 2019

DEPT: Court Assisted Supervised Treatment (CAST)

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Account Number	Account Title	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Budget	FYE 2018 Actual (thru Dec)	FYE 2018 Add'l Expected (Jan - Jun)	FYE 2018 Projected Actual	FYE 2018 Projected Diff. from Budget	FYE 2019 Budget Request	Difference from FYE 2018	FYE 2019 Approved Budget	NOTES Please make notes especially if the amounts are significantly different than last year.
236-2-2361-51120	SALARIES-CLERKS/DISPATCHR	\$38,615	\$30,319	\$180,784	\$149,744	\$65,788	\$71,258	\$137,046	-\$12,698	\$146,115	-\$3,629	\$146,115	
236-2-2361-51130	SAL SUPERS/MISC/CLERICAL	\$219,083	\$229,761	\$30,270	\$8,222	\$2,656	\$3,320	\$5,976	-\$2,246	\$38,808	\$30,586	\$38,808	
236-2-2361-52210	HEALTH & LIFE INSURANCE (INTRA	\$78,767	\$98,654	\$79,780	\$54,677	\$28,769	\$28,579	\$57,348	\$2,671	\$66,630	\$11,953	\$66,630	
236-2-2361-52220	SOCIAL SECURITY-EMPLOYER	\$18,288	\$17,960	\$14,578	\$12,085	\$4,707	\$5,167	\$9,874	-\$2,211	\$14,147	\$2,062	\$14,147	
236-2-2361-52230	UNEMPLOYMENT INSURANCE	\$1,325	\$0	\$0	\$25,428	\$1,768	\$2,000	\$3,768	-\$21,660	\$0	-\$25,428	\$0	
236-2-2361-52240	WORKERS COMPENSATION	\$6,056	\$5,124	\$5,677	\$4,108	\$1,483	\$1,940	\$3,423	-\$686	\$4,494	\$386	\$4,494	
236-2-2361-52250	WYOMING RETIREMENT	\$40,595	\$41,233	\$28,449	\$18,008	\$9,275	\$10,580	\$19,855	\$1,847	\$24,138	\$6,130	\$24,138	
236-2-2361-61408	DRUG TESTING	\$2,770	\$0	\$2,022	\$2,000	\$750	\$0	\$750	-\$1,250	\$5,159	\$3,159	\$5,159	
236-2-2361-61449	CONSULTING & AUDITING FEE	\$1,800	\$1,900	\$2,000	\$2,100	\$0	\$2,100	\$2,100	\$0	\$2,100	\$0	\$2,100	
236-2-2361-61484	PROGRAM DEVELOPMENT	\$3,986	\$2,217	\$523	\$0	\$84	\$0	\$84	\$84	\$0	\$0	\$0	
236-2-2361-65234	SERVICE AGREEMENTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
236-2-2361-65235	VEHICLE REPAIR	\$0	\$0	\$0	\$500	\$0	\$0	\$0	-\$500	\$0	-\$500	\$0	
236-2-2361-65238	COMMUNICATIONS REPAIR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
236-2-2361-65458	RENTALS (INTRA)	\$327	\$2,118	\$980	\$981	\$490	\$491	\$981	\$0	\$981	\$0	\$981	
236-2-2361-66352	FC ALCOHOL CRISIS CENTER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
236-2-2361-69110	ADVERTISING-OTHER	\$1,029	\$500	\$0	\$0	\$499	\$0	\$499	\$499	\$0	\$0	\$0	
236-2-2361-69214	CONTRACTUAL SERVICES	\$5,784	\$9,120	\$7,888	\$4,670	\$1,826	\$3,000	\$4,826	\$156	\$3,000	-\$1,670	\$3,000	
236-2-2361-69250	DUES, SUBSCRIPTIONS	\$1,857	\$400	\$0	\$140	\$0	\$0	\$0	-\$140	\$0	-\$140	\$0	
236-2-2361-69550	MISC. SERVICES & CHARGES	\$364	\$415	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
236-2-2361-69710	TELEPHONE	\$2,980	\$3,477	\$2,637	\$2,500	\$1,183	\$1,000	\$2,183	-\$317	\$2,500	\$0	\$2,500	
236-2-2361-69720	TRAINING SEMINARS	\$1,225	\$580	\$0	\$1,000	\$200	\$100	\$300	-\$700	\$0	-\$1,000	\$0	
236-2-2361-69730	TRAVEL EXPENSE	\$5,722	\$5,324	\$4,789	\$3,500	\$64	\$100	\$164	-\$3,336	\$0	-\$3,500	\$0	
236-2-2361-75210	GENERAL OFFICE SUPPLIES	\$2,548	\$2,083	\$997	\$1,000	\$344	\$200	\$544	-\$456	\$500	-\$500	\$500	
236-2-2361-75214	POSTAGE	\$2,437	\$1,760	\$1,397	\$1,000	\$710	\$300	\$1,010	\$10	\$500	-\$500	\$500	
236-2-2361-75224	VEHICLE FUEL	\$764	\$491	\$510	\$1,100	\$238	\$300	\$538	-\$562	\$1,000	-\$100	\$1,000	
236-2-2361-75225	UNIFORMS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
236-2-2361-75227	OPERATING SUPPLIES	\$0	\$50	\$923	\$1,500	\$712	\$3,000	\$3,712	\$2,212	\$0	-\$1,500	\$0	
236-2-2361-75228	COMPUTER SUPPLIES	\$284	\$1,136	\$151	\$1,000	\$0	\$300	\$300	-\$700	\$0	-\$1,000	\$0	
236-2-2361-75610	EQUIPMENT LESS THAN \$1000	\$1,006	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
236-2-2361-75802	EDUCATIONAL PROGRAMS	\$1,408	\$750	\$500	\$0	\$50	\$0	\$50	\$50	\$0	\$0	\$0	
236-2-2361-81416	COUNTY ASSISTANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
236-2-2361-85003	MACHINERY & EQUIP > 1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
236-2-2361-85006	COMPUTER SOFTWARE > 1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
236-2-2361-96653	TRANSFER TO INVEST POOL	\$275	\$0	\$880	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	EXPENDITURE TOTALS:	\$439,296	\$455,373	\$365,735	\$295,263	\$121,595	\$133,735	\$255,330	-\$39,933	\$310,072	\$14,809	\$310,072	

EXECUTIVE SUMMARY - FYE 2019

DEPT: Court Assisted Supervised Treatment (CAST)

ACCOUNT NUMBERS: 236-2-2361

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	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Budget	FYE 2018 Projected Actual	FYE 2018 Projected Diff. from Budget	FYE 2019 Budget Request	Difference from FYE 2018	FYE 2019 Approved Budget
REVENUES:									
Tax Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental/Grants	\$346,122	\$346,122	\$258,479	\$168,384	\$63,017	-\$105,367	\$173,543	\$5,159	\$173,543
Charges for Goods & Services	\$7,930	\$7,226	\$7,467	\$7,500	\$3,023	-\$4,477	\$11,033	\$3,533	\$11,033
Investment Income	\$284	-\$650	\$804	\$500	-\$9	-\$509	\$0	-\$500	\$0
Other Revenue	\$0	\$0	\$9	\$0	\$0	\$0	\$0	\$0	\$0
Gain (Loss) on Equip Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer from Other Funds	\$103,254	\$88,216	\$98,976	\$118,879	\$59,442	-\$59,437	\$125,496	\$6,617	\$125,496
TOTAL REVENUES:	\$457,590	\$440,915	\$365,735	\$295,263	\$125,472	-\$169,791	\$310,072	\$14,809	\$310,072

EXPENDITURES:									
Salaries	\$257,698	\$260,080	\$211,054	\$157,966	\$143,022	-\$14,944	\$184,923	\$26,957	\$184,923
Employee Benefits	\$145,031	\$162,970	\$128,485	\$114,306	\$94,267	-\$20,039	\$109,409	-\$4,897	\$109,409
Property Services	\$327	\$2,118	\$980	\$1,481	\$981	-\$500	\$981	-\$500	\$981
Subrecipient Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Services	\$27,517	\$23,934	\$19,858	\$15,910	\$10,906	-\$5,004	\$12,759	-\$3,151	\$12,759
Supplies & Materials	\$8,448	\$6,270	\$4,477	\$5,600	\$6,154	\$554	\$2,000	-\$3,600	\$2,000
Other Misc	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Principal/Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer to Other Funds	\$275	\$0	\$880	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$439,296	\$455,373	\$365,735	\$295,263	\$255,330	-\$39,933	\$310,072	\$14,809	\$310,072

CASH RESERVE AND FUND BALANCE CALCULATION - FYE 2019

DEPT: Court Assisted Supervised Treatment (CAST)

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A	BEGINNING FUND BALANCE, 7/1/2017 (from FYE 2017 Audit - 6/30/2017 Ending Balance)	\$13,289
B	ESTIMATED REVENUES THROUGH 6/30/2018 (Actual + Estimated, see Chart of Accounts sheet)	\$125,472
C	TOTAL FUND BALANCE + ESTIMATED REVENUES C = A + B	\$138,761
D	ESTIMATED EXPENDITURES THROUGH 6/30/2018 (Actual + Estimated, see Chart of Accounts sheet)	\$255,330
E	PROJECTED FUND BALANCE 6/30/2018 E = C - D	\$0
F	ESTIMATED REVENUES, FYE 2019 (Other than Property Tax, see Chart of Accounts sheet)	\$310,072
G	TOTAL REVENUE + FUND BALANCE, FYE 2019 G = E + F	\$310,072
H	ESTIMATED EXPENDITURES, FYE 2019 (see Chart of Accounts sheet)	\$310,072
I	ESTIMATED ENDING FUND BALANCE, FYE 2019 I = G - H	\$0