

**FYE 2019 BUDGET RECEIVED**

**\$244,231**

**FYE 2020 BUDGET REQUEST**

**\$245,500**

**FREMONT COUNTY, WYOMING**

**BUDGET REQUEST PACKET**

**FISCAL YEAR 2019 - 2020**

**DEPARTMENT NAME**

**Ambulance Fund**

**CHART OF ACCOUNT NUMBERS**

**401-2-4012**

**BUDGET VERSION**

**1**

**PREPARED BY**

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# BUDGET MESSAGE

## DEPARTMENT Ambulance Fund

### ANTICIPATED REVENUE STREAMS

Fremont County receives \$250,000 each year in ambulance service lease payments. Half of this (\$125,000) is immediately recognized as revenue. Since the other half goes toward decreasing the eventual purchase price of the ambulance service, it is initially recorded as unearned revenue and will be recognized as revenue upon completion of the sale.

The County received a SLIB grant of \$140,414 to fund half the cost of remounting three ambulances. This grant will span FYE2019 and FYE2020.

### EXPENDITURE TRENDS

The most significant expenditure in the ambulance fund is depreciation. Other costs are minimal at this point as AMR has taken on the costs of operation. The two brand new ambulances received in May 2019 will have a full year of depreciation in FYE2020. The three remounts, which are 50% grant funded, will have nearly a full year of depreciation in FYE2020 depending on when they are received and placed into service.

The ambulance fund will begin to incur fees to process credit card payments received for vehicle maintenance services.

### BUDGET CHANGES FROM LAST YEAR

Explained in Expenditure Trends section above.

### OTHER

Uniforms: Uniforms and work clothing may be provided to employees upon a departmental policy being described and provided to the Board of County Commissioners. Does your department have a uniform policy? If "Yes," please elaborate below.  Yes  No

No county employees

**GRANT SUMMARY - FYE 2020**

**DEPT: Ambulance Fund**

	Grant Name	Begin Date	End Date	Award Amount	No. of FTEs	Status	Purpose of Grant
1.	SLIB MRG Grant	6/21/2018	7/31/2019	\$140,414	0	Received	Fund 50% of three ambulance remounts
	*** Fremont County has already been reimbursed for the three chassis. The remount work/boxes are expected to be completed in July 2019.						
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
<b>TOTAL</b>				<b>\$140,414</b>			

**CAPITAL ASSETS - FYE 2020**

DEPT: Ambulance Fund

DEPARTMENT CAPITAL OUTLAY							
PRIORITY	DESCRIPTION	PURCHASE TIME FRAME	ASSET TYPE	PURCHASE AMOUNT	SALVAGE VALUE	ESTIMATED LIFE (YRS)	ESTIMATED DEPRECIATION
1.	Ambulance remount #1	JUL-SEP	VEHICLES	\$97,000	\$2,500	7	\$13,500
2.	Ambulance remount #2	JUL-SEP	VEHICLES	\$97,000	\$2,500	7	\$13,500
3.	Ambulance remount #3	JUL-SEP	VEHICLES	\$99,000	\$2,500	7	\$13,786
4.							
5.	*** Two new ambulances are expected to be delivered in May 2019 and will begin depreciating in FYE2019.						
6.							
7.							
8.							
9.							
10.							
<b>NEW DEPARTMENT CAPITAL OUTLAY (FYE 2020)</b>				<b>\$293,000</b>			<b>\$40,786</b>
<b>PLUS ESTIMATED EXISTING DEPRECIATION (FYE 2020)</b>							<b>\$193,214</b>
<b>TOTAL ESTIMATED DEPRECIATION (FYE 2020)</b>							<b>\$234,000</b>

LAND	\$0
BUILDINGS & IMPROVEMENTS	\$0
MACHINERY & EQUIPMENT	\$0
VEHICLES	\$293,000
OFFICE FURNITURE	\$0
COMPUTER SOFTWARE	\$0
INFRASTRUCTURE	\$0
LIBRARY BOOKS	\$0

**CHART OF ACCOUNTS WORKSHEET - FYE 2020**

DEPT: **Ambulance Fund**

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Account Number	Account Title	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Actual	FYE 2019 Budget	FYE 2019 Actual (thru Dec)	FYE 2019 Add'l Expected (Jan - Jun)	FYE 2019 Projected Actual	FYE 2019 Projected Diff. from Budget	FYE 2020 Budget Request	Difference from FYE 2019	FYE 2020 Approved Budget	NOTES Please make notes especially if the amounts are significantly different than last year.
401-2-4012-43490	STATE OPERATING GRANT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-43590	STATE CAPITAL GRANT	\$228,996	\$0	\$0	\$140,414	\$0	\$56,139	\$56,139	-\$84,275	\$84,275	-\$56,139	\$84,275	
401-2-4012-44150	AMBULANCE	\$1,876,691	\$45,547	\$1,499	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-44155	AMBULANCE - COLLECTIONS	\$24,202	\$20,853	\$13,492	\$0	\$3,704	\$680	\$4,384	\$4,384	\$0	\$0	\$0	
401-2-4012-44159	AMBULANCE REFUNDS	-\$10,356	-\$2,699	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-44350	MISCELLANEOUS FEES	\$553	\$1,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-44660	RENT/LEASE INCOME	\$0	\$53,750	\$53,750	\$53,750	\$22,396	\$31,354	\$53,750	\$0	\$53,750	\$0	\$53,750	
401-2-4012-44670	RENT/LEASE TAXABLE	\$0	\$71,250	\$71,250	\$71,250	\$29,688	\$41,563	\$71,250	\$0	\$71,250	\$0	\$71,250	
401-2-4012-47100	INTEREST REVENUE	\$2,872	\$6,966	\$13,805	\$6,000	\$9,447	\$5,000	\$14,447	\$8,447	\$12,000	\$6,000	\$12,000	
401-2-4012-47200	CHANGE IN FV OF INVEST.	\$1,935	-\$5,084	-\$17,494	\$0	\$6,353	-\$6,353	\$0	\$0	\$0	\$0	\$0	
401-2-4012-48300	DONATIONS FOR OPERATIONS	\$700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-48310	DONATIONS FOR CAPITAL PURPOSES	\$28,996	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-48380	PRIVATE GRANTS FOR OPERATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-48456	INSURANCE REIMBURSEMENTS	\$3,892	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-48890	OTHER MISC REVENUES	\$258	\$1,294	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-49100	TRANSFER FR GENL FUND	\$678,810	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-49204	TRANSFER FR HOMELAND SECURITY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-49218	TRANSFER FR EMERGENCY PREP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-49650	TRANSFER FR HEALTH PLAN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-49653	TRANSFER FR INVESTMENT POOL	\$0	\$4,417	\$13,912	\$3,000	-\$9,597	\$9,597	\$0	-\$3,000	\$5,000	\$2,000	\$5,000	
401-2-4012-49925	GAIN/LOSS FIXED ASSET DISPOSAL	-\$3,634	-\$5,428	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	<b>REVENUE TOTALS:</b>	<b>\$2,833,915</b>	<b>\$192,665</b>	<b>\$150,215</b>	<b>\$274,414</b>	<b>\$61,991</b>	<b>\$137,980</b>	<b>\$199,971</b>	<b>-\$74,443</b>	<b>\$226,275</b>	<b>-\$48,139</b>	<b>\$226,275</b>	
401-2-4012-51120	WAGES PART TIME	\$25,559	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-51130	SAL SUPERS/MISC/CLERICAL	\$1,004,871	\$9,712	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-51170	Overtime Pay	\$496,057	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-51180	HOLIDAY PAY	\$26,542	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-52210	HEALTH & LIFE INSURANCE (INTRA	\$406,849	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-52220	SOCIAL SECURITY-EMPLOYER	\$116,517	\$743	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-52230	UNEMPLOYMENT INSURANCE	\$58,417	\$0	-\$8,291	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-52240	WORKERS COMPENSATION	\$30,970	\$134	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-52250	WYOMING RETIREMENT	\$211,933	\$120	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-52255	PENSION EXPENSE	\$458,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-52260	COMPENSATED ABSENCES	-\$40,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-61408	DRUG TESTING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-61440	MEDICAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-65110	ELECTRICITY	\$16,867	\$1,055	\$259	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-65120	NATURAL GAS	\$10,948	\$1,247	\$908	\$1,000	\$329	\$700	\$1,029	\$29	\$1,500	\$500	\$1,500	
401-2-4012-65140	TRASH REMOVAL	\$1,166	\$2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-65150	WATER AND SEWER	\$3,404	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-65232	EQUIPMENT REPAIR	\$1,102	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-65234	SERVICE AGREEMENTS	\$20,984	\$1,396	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-65235	VEHICLE REPAIR	\$42,292	\$10,254	\$0	\$5,000	\$0	\$0	\$0	-\$5,000	\$0	-\$5,000	\$0	Paid by Vehicle Maintenance
401-2-4012-65238	COMMUNICATIONS REPAIR	\$1,895	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-65428	RENTALS	\$15,090	\$26,471	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-66566	NOWCAP-MEDICAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-67515	LANDER, CITY OF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

**CHART OF ACCOUNTS WORKSHEET - FYE 2020**

DEPT: **Ambulance Fund**

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Account Number	Account Title	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Actual	FYE 2019 Budget	FYE 2019 Actual (thru Dec)	FYE 2019 Add'l Expected (Jan - Jun)	FYE 2019 Projected Actual	FYE 2019 Projected Diff. from Budget	FYE 2020 Budget Request	Difference from FYE 2019	FYE 2020 Approved Budget	NOTES Please make notes especially if the amounts are significantly different than last year.
401-2-4012-69110	ADVERTISING-OTHER	\$1,356	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-69214	CONTRACTUAL SERVICES	\$16,602	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-69224	DISPATCHING SERVICE (INTRA)	\$252,023	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-69250	DUES, SUBSCRIPTIONS	\$5,269	\$602	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-69450	INSURANCE, BONDS	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-69530	LAUNDRY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-69550	MISC. SERVICES & CHARGES	\$1,021	\$692	\$143	\$200	\$760	\$750	\$1,510	\$1,310	\$3,000	\$2,800	\$3,000	Credit card charges to process Vehicle Maintenance payments
401-2-4012-69710	TELEPHONE	\$14,066	\$2,849	\$269	\$31	\$0	\$0	\$0	-\$31	\$0	-\$31	\$0	
401-2-4012-69720	TRAINING SEMINARS	\$1,299	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-69730	TRAVEL EXPENSE	\$3,214	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-75210	GENERAL OFFICE SUPPLIES	\$368	\$56	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-75211	PRINTED OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-75214	POSTAGE	\$2,294	\$1	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-75216	COPIER SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-75221	BUILDING REPAIRS	\$81	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-75222	MEDICAL SUPPLIES	\$107,155	\$467	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-75224	VEHICLE FUEL	\$42,152	\$151	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-75225	UNIFORMS	\$2,751	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-75226	INFECTION CONTROL SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-75227	OPERATING SUPPLIES	\$3,176	\$21	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-75228	COMPUTER SUPPLIES	\$1,351	\$16	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-75231	MATERIALS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-75245	SAFETY DEVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-75610	EQUIPMENT LESS THAN \$1000	\$3,134	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-75611	BUILDING IMPROVEMENTS < 10000	\$3,047	\$0	\$9,700	\$5,000	\$0	\$0	\$0	-\$5,000	\$2,000	-\$3,000	\$2,000	
401-2-4012-75802	EDUCATIONAL PROGRAMS	\$2,023	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-84750	DEPRECIATION	\$288,332	\$322,887	\$248,105	\$230,000	\$115,000	\$85,000	\$200,000	-\$30,000	\$234,000	\$4,000	\$234,000	
401-2-4012-96100	TRANSFER TO GNL FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
401-2-4012-96653	TRANSFER TO INVEST POOL	\$2,335	\$0	\$0	\$3,000	\$0	\$0	\$0	-\$3,000	\$5,000	\$2,000	\$5,000	
401-2-4012-98100	SPECIAL ITEM	\$0	-\$1,170,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	<b>EXPENDITURE TOTALS:</b>	<b>\$3,661,714</b>	<b>-\$791,125</b>	<b>\$251,092</b>	<b>\$244,231</b>	<b>\$116,089</b>	<b>\$86,450</b>	<b>\$202,539</b>	<b>-\$41,692</b>	<b>\$245,500</b>	<b>\$1,269</b>	<b>\$245,500</b>	

**EXECUTIVE SUMMARY - FYE 2020**

**DEPT:** Ambulance Fund  
**ACCOUNT NUMBERS:** 401-2-4012

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	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Actual	FYE 2019 Budget	FYE 2019 Projected Actual	FYE 2019 Projected Diff. from Budget	FYE 2020 Budget Request	Difference from FYE 2019	FYE 2020 Approved Budget
<b>REVENUES:</b>									
Tax Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental/Grants	\$228,996	\$0	\$0	\$140,414	\$56,139	-\$84,275	\$84,275	-\$56,139	\$84,275
Charges for Goods & Services	\$1,891,091	\$190,501	\$139,992	\$125,000	\$129,384	\$4,384	\$125,000	\$0	\$125,000
Investment Income	\$4,807	\$1,882	-\$3,689	\$6,000	\$14,447	\$8,447	\$12,000	\$6,000	\$12,000
Other Revenue	\$33,846	\$1,294	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Gain (Loss) on Equip Disposal	-\$3,634	-\$5,428	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer from Other Funds	\$678,810	\$4,417	\$13,912	\$3,000	\$0	-\$3,000	\$5,000	\$2,000	\$5,000
<b>TOTAL REVENUES:</b>	<b>\$2,833,915</b>	<b>\$192,665</b>	<b>\$150,215</b>	<b>\$274,414</b>	<b>\$199,971</b>	<b>-\$74,443</b>	<b>\$226,275</b>	<b>-\$48,139</b>	<b>\$226,275</b>

<b>EXPENDITURES:</b>									
Salaries	\$1,553,029	\$9,712	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Employee Benefits	\$1,241,786	\$997	-\$8,291	\$0	\$0	\$0	\$0	\$0	\$0
Property Services	\$113,750	\$40,426	\$1,167	\$6,000	\$1,029	-\$4,971	\$1,500	-\$4,500	\$1,500
Subrecipient Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Services	\$294,950	\$4,142	\$412	\$231	\$1,510	\$1,279	\$3,000	\$2,769	\$3,000
Supplies & Materials	\$167,533	\$711	\$9,700	\$5,000	\$0	-\$5,000	\$2,000	-\$3,000	\$2,000
Other Misc	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Depreciation	\$288,332	\$322,887	\$248,105	\$230,000	\$200,000	-\$30,000	\$234,000	\$4,000	\$234,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Principal/Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer to Other Funds	\$2,335	\$0	\$0	\$3,000	\$0	-\$3,000	\$5,000	\$2,000	\$5,000
<b>TOTAL EXPENDITURES:</b>	<b>\$3,661,714</b>	<b>\$378,875</b>	<b>\$251,092</b>	<b>\$244,231</b>	<b>\$202,539</b>	<b>-\$41,692</b>	<b>\$245,500</b>	<b>\$1,269</b>	<b>\$245,500</b>

**CASH RESERVE AND FUND BALANCE CALCULATION - FYE 2020**

**DEPT: Ambulance Fund**

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<b>A</b>	<b>BEGINNING FUND BALANCE, 7/1/2018</b> (from FYE 2018 Audit - 6/30/2018 Ending Balance)	<b>\$938,908</b>
<b>B</b>	<b>ESTIMATED REVENUES THROUGH 6/30/2019</b> (Actual + Estimated, see Chart of Accounts sheet)	<b>\$199,971</b>
<b>C</b>	<b>TOTAL FUND BALANCE + ESTIMATED REVENUES</b> <b>C = A + B</b>	<b>\$1,138,879</b>
<b>D</b>	<b>ESTIMATED EXPENDITURES THROUGH 6/30/2019</b> (Actual + Estimated, see Chart of Accounts sheet)	<b>\$202,539</b>
<b>E</b>	<b>PROJECTED FUND BALANCE 6/30/2019</b> <b>E = C - D</b>	<b>\$936,340</b>
<b>F</b>	<b>ESTIMATED REVENUES, FYE 2020</b> (Other than Property Tax, see Chart of Accounts sheet)	<b>\$226,275</b>
<b>G</b>	<b>TOTAL REVENUE + FUND BALANCE, FYE 2020</b> <b>G = E + F</b>	<b>\$1,162,615</b>
<b>H</b>	<b>ESTIMATED EXPENDITURES, FYE 2020</b> (see Chart of Accounts sheet)	<b>\$245,500</b>
<b>I</b>	<b>ESTIMATED ENDING FUND BALANCE, FYE 2020</b> <b>I = G - H</b>	<b>\$917,115</b>