

FYE 2019 BUDGET RECEIVED

\$605,606

FYE 2020 BUDGET REQUEST

\$580,585

FREMONT COUNTY, WYOMING

BUDGET REQUEST PACKET

FISCAL YEAR 2019 - 2020

DEPARTMENT NAME

Fuel Distribution

CHART OF ACCOUNT NUMBERS

645-9-6455

BUDGET VERSION

1

PREPARED BY

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BUDGET MESSAGE

DEPARTMENT Fuel Distribution

ANTICIPATED REVENUE STREAMS

Revenues consist of fuel charges to departments of Fremont County Government, Fremont County Fire Protection District, Fremont County Weed & Pest Control District, Fremont County Library, Fremont County Fair, Town of Hudson, Town of Pavillion, and the Wind River Transit Authority. Charges for fuel are based on the monthly average cost of fuel plus an 18 cent per gallon surcharge to cover overhead.

EXPENDITURE TRENDS

Fuel costs are 95% of total expense. The budget is based on historical usage and fuel price forecasts provided by the U.S. Department of Energy - Energy Information Administration. Based on this information provided by Steve Baumann, we are using \$2.63 and \$3.18 per gallon for unleaded gasoline and diesel costs respectively for the 2020 budget request.

BUDGET CHANGES FROM LAST YEAR

OTHER

Uniforms: Uniforms and work clothing may be provided to employees upon a departmental policy being described and provided to the Board of County Commissioners. Does your department have a uniform policy? If "Yes," please elaborate below. Yes No

FIVE YEAR PLAN

DEPARTMENT
Fuel Distribution

1. CAPITAL BUDGETING:

2. SERVICE PRIORITIES:

3. EMPLOYEES and BENEFITS:

4. FUNDING and REVENUE CHANGES:

5. MAINTENANCE or SECURITY ISSUES:

CAPITAL ASSETS - FYE 2020

DEPT: Fuel Distribution

DEPARTMENT CAPITAL OUTLAY							
PRIORITY	DESCRIPTION	PURCHASE TIME FRAME	ASSET TYPE	PURCHASE AMOUNT	SALVAGE VALUE	ESTIMATED LIFE (YRS)	ESTIMATED DEPRECIATION
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
NEW DEPARTMENT CAPITAL OUTLAY (FYE 2020)				\$0			\$252
PLUS ESTIMATED EXISTING DEPRECIATION (FYE 2020)							
TOTAL ESTIMATED DEPRECIATION (FYE 2020)							\$252

LAND	\$0
BUILDINGS & IMPROVEMENTS	\$0
MACHINERY & EQUIPMENT	\$0
VEHICLES	\$0
OFFICE FURNITURE	\$0
COMPUTER SOFTWARE	\$0
INFRASTRUCTURE	\$0
LIBRARY BOOKS	\$0

CHART OF ACCOUNTS WORKSHEET - FYE 2020

DEPT: **Fuel Distribution**

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Account Number	Account Title	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Actual	FYE 2019 Budget	FYE 2019 Actual (thru Dec)	FYE 2019 Add'l Expected (Jan - Jun)	FYE 2019 Projected Actual	FYE 2019 Projected Diff. from Budget	FYE 2020 Budget Request	Difference from FYE 2019	FYE 2020 Approved Budget	NOTES Please make notes especially if the amounts are significantly different than last year.
645-9-6455-43910	LOCAL GOVT CAPITAL CONTRIBUTN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
645-9-6455-44264	FUEL SALES-INT-DIESEL	\$219,584	\$180,662	\$210,387	\$259,000	\$98,619	\$100,000	\$198,619	-\$60,381	\$260,000	\$1,000	\$260,000	Total Diesel Volume 102,700
645-9-6455-44265	FUEL SALES-INT-UNLEADED	\$167,786	\$168,574	\$189,069	\$234,000	\$103,449	\$105,000	\$208,449	-\$25,551	\$210,000	-\$24,000	\$210,000	Total Unleaded Volume 98,500
645-9-6455-44266	FUEL SALES-EXT-DIESEL	\$33,363	\$22,733	\$63,067	\$65,000	\$33,321	\$33,000	\$66,321	\$1,321	\$65,000	\$0	\$65,000	Expected Diesel Price 3.18
645-9-6455-44267	FUEL SALES-EXT-UNLEADED	\$38,926	\$35,161	\$47,574	\$59,000	\$23,985	\$23,000	\$46,985	-\$12,015	\$50,000	-\$9,000	\$50,000	Expected Unleaded Price 2.63
645-9-6455-44268	FUEL SALES-WY DEPT OF TRANS	\$5,232	\$3,591	\$4,198	\$4,000	\$2,726	\$1,000	\$3,726	-\$274	\$4,000	\$0	\$4,000	
645-9-6455-44269	FUEL SALES-DISCOUNT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
645-9-6455-44270	FUEL SALES-NATURAL GAS	\$2,421	\$347	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
645-9-6455-44350	MISCELLANEOUS FEES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
645-9-6455-47100	INTEREST REVENUE	\$1,899	\$1,935	\$2,562	\$1,500	\$1,452	\$1,000	\$2,452	\$952	\$1,500	\$0	\$1,500	
645-9-6455-47200	CHANGE IN FV OF INVEST.	\$1,133	-\$1,568	-\$3,234	\$0	\$690	\$0	\$690	\$690	\$0	\$0	\$0	
645-9-6455-48564	WRITEOFF ACCOUNTS RECEIVABLE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
645-9-6455-49100	TRANSFER FR GENL FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
645-9-6455-49653	TRANSFER FR INVESTMENT POOL	\$0	\$1,357	\$2,572	\$0	-\$1,196	\$0	-\$1,196	-\$1,196	\$0	\$0	\$0	
	REVENUE TOTALS:	\$470,343	\$412,790	\$516,196	\$622,500	\$263,045	\$263,000	\$526,045	-\$96,455	\$590,500	-\$32,000	\$590,500	
645-9-6455-51120	SALARIES-CLERKS/DISPATCHR	\$1,000	\$2,400	\$2,400	\$2,400	\$1,448	\$1,000	\$2,448	\$48	\$2,896	\$496	\$2,896	
645-9-6455-51130	SAL SUPERS/MISC/CLERICAL	\$566	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
645-9-6455-52210	HEALTH & LIFE INSURANCE (INTRA	\$7	\$11	\$12	\$12	\$702	\$0	\$702	\$690	\$1,428	\$1,416	\$1,428	
645-9-6455-52220	SOCIAL SECURITY-EMPLOYER	\$117	\$184	\$181	\$184	\$95	\$90	\$185	\$1	\$222	\$38	\$222	
645-9-6455-52240	WORKERS COMPENSATION	\$14	\$10	\$8	\$10	\$6	\$0	\$6	-\$4	\$10	\$0	\$10	
645-9-6455-52250	WYOMING RETIREMENT	\$239	\$300	\$300	\$300	\$183	\$120	\$303	\$3	\$377	\$77	\$377	
645-9-6455-69550	MISC. SERVICES & CHARGES	\$8,633	\$4,457	\$5,212	\$8,000	\$6,096	\$2,000	\$8,096	\$96	\$8,000	\$0	\$8,000	
645-9-6455-69710	TELEPHONE	\$2,141	\$2,185	\$2,132	\$2,000	\$0	\$0	\$0	-\$2,000	\$2,000	\$0	\$2,000	
645-9-6455-69730	TRAVEL EXPENSE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
645-9-6455-75210	GENERAL OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
645-9-6455-75224	VEHICLE FUEL	\$427,318	\$377,722	\$478,231	\$587,000	\$263,845	\$250,000	\$513,845	-\$73,155	\$560,000	-\$27,000	\$560,000	
645-9-6455-75227	OPERATING SUPPLIES	\$249	\$403	\$0	\$1,400	\$0	\$0	\$0	-\$1,400	\$1,400	\$0	\$1,400	
645-9-6455-75230	VEHICLE FUEL (OVER) SHORT	\$1,621	\$1,888	\$2,057	\$3,000	\$1,302	\$1,200	\$2,502	-\$498	\$3,000	\$0	\$3,000	
645-9-6455-75610	EQUIPMENT LESS THAN \$1000	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	-\$1,000	\$1,000	\$0	\$1,000	
645-9-6455-75611	BUILDING IMPROVEMENTS < 10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
645-9-6455-84750	DEPRECIATION	\$16,019	\$9,991	\$521	\$300	\$150	\$0	\$150	-\$150	\$252	-\$48	\$252	
645-9-6455-96653	TRANSFER TO INVEST POOL	\$1,436	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	EXPENDITURE TOTALS:	\$459,361	\$399,551	\$491,053	\$605,606	\$273,827	\$254,410	\$528,237	-\$77,369	\$580,585	-\$25,021	\$580,585	

EXECUTIVE SUMMARY - FYE 2020

DEPT: Fuel Distribution

ACCOUNT NUMBERS: 645-9-6455

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	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Actual	FYE 2019 Budget	FYE 2019 Projected Actual	FYE 2019 Projected Diff. from Budget	FYE 2020 Budget Request	Difference from FYE 2019	FYE 2020 Approved Budget
REVENUES:									
Tax Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental/Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Charges for Goods & Services	\$467,311	\$411,067	\$514,295	\$621,000	\$524,099	-\$96,901	\$589,000	-\$32,000	\$589,000
Investment Income	\$3,032	\$367	-\$671	\$1,500	\$3,142	\$1,642	\$1,500	\$0	\$1,500
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Gain (Loss) on Equip Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer from Other Funds	\$0	\$1,357	\$2,572	\$0	-\$1,196	-\$1,196	\$0	\$0	\$0
TOTAL REVENUES:	\$470,343	\$412,790	\$516,196	\$622,500	\$526,045	-\$96,455	\$590,500	-\$32,000	\$590,500

EXPENDITURES:									
Salaries	\$1,566	\$2,400	\$2,400	\$2,400	\$2,448	\$48	\$2,896	\$496	\$2,896
Employee Benefits	\$377	\$504	\$501	\$506	\$1,196	\$690	\$2,037	\$1,531	\$2,037
Property Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subrecipient Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Services	\$10,774	\$6,642	\$7,344	\$10,000	\$8,096	-\$1,904	\$10,000	\$0	\$10,000
Supplies & Materials	\$429,188	\$380,013	\$480,287	\$592,400	\$516,347	-\$76,053	\$565,400	-\$27,000	\$565,400
Other Misc	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Depreciation	\$16,019	\$9,991	\$521	\$300	\$150	-\$150	\$252	-\$48	\$252
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Principal/Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer to Other Funds	\$1,436	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$459,361	\$399,551	\$491,053	\$605,606	\$528,237	-\$77,369	\$580,585	-\$25,021	\$580,585

CASH RESERVE AND FUND BALANCE CALCULATION - FYE 2020

DEPT: Fuel Distribution

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A	BEGINNING FUND BALANCE, 7/1/2018 (from FYE 2018 Audit - 6/30/2018 Ending Balance)	\$181,406
B	ESTIMATED REVENUES THROUGH 6/30/2019 (Actual + Estimated, see Chart of Accounts sheet)	\$526,045
C	TOTAL FUND BALANCE + ESTIMATED REVENUES C = A + B	\$707,451
D	ESTIMATED EXPENDITURES THROUGH 6/30/2019 (Actual + Estimated, see Chart of Accounts sheet)	\$528,237
E	PROJECTED FUND BALANCE 6/30/2019 E = C - D	\$179,214
F	ESTIMATED REVENUES, FYE 2020 (Other than Property Tax, see Chart of Accounts sheet)	\$590,500
G	TOTAL REVENUE + FUND BALANCE, FYE 2020 G = E + F	\$769,714
H	ESTIMATED EXPENDITURES, FYE 2020 (see Chart of Accounts sheet)	\$580,585
I	ESTIMATED ENDING FUND BALANCE, FYE 2020 I = G - H	\$189,129